





City of Florence, Oregon Financial Report

Quarter Ended June 30, 2023

### September 25, 2023

Dear Mayor Ward, City Councilors, Citizens of Florence and other interested individuals;

We are pleased to report on activities and progress we have made on Council goals on behalf of the City of Florence for the last quarter of the biennium ending June 30, 2023. The report includes comparisons of actual to budgeted amounts, a City-wide summary of beginning fund balances, current period resources and expenditures, and the ending fund balance for all funds and narrative explaining results and highlights for the quarter. The financial information presented is unaudited and any significant adjustments are noted.

The City began its 2023 fiscal audit in May with a visit from the SingerLewak audit team. Fieldwork will continue in September with the financial statements being issued prior to the 2023 calendar year end. It is anticipated the City will receive an unmodified opinion on its financial statements for the year ending June 30, 2023. The statements in this report are unaudited and the final numbers for the year ending June 30, 2023 may change as the City progresses through its annual audit.

The City closed on a \$13.6 million financing with Banner Bank and began moving its banking to Banner per the contract. \$10.1 million was received at the end of April and the additional \$3.5 million will be drawn in the spring of 2024 for the completion of the Rhododendron Drive project.

Please note that the budgeted amounts presented reflect the City's budget for the July 1, 2021 – June 30, 2023 biennium. Additionally, we have included reporting on the City's debt such as outstanding amounts, debt coverage ratios, maturities, and interest rates.

Budgeted amounts presented generally have been allocated proportionately, i.e., twelve and a half percent (12.5%) of the biennial amount for the quarter.

City Council continues to embrace five goals which assist in the building of the City Workplan. The current Workplan for the 2021-23 biennium can be found at <a href="https://www.ci.florence.or.us/council/city-council-goals-work-plan">https://www.ci.florence.or.us/council/city-council-goals-work-plan</a>

### These goals are:

- City Service Delivery
- Livability and Quality of Life
- Economic
   Development
- Communication and Trust, and
- Financial and Organizational Sustainability





#### Operations

- City Council
  - Hosted the May LOC Small Cities meeting
  - Participated in the FACC volunteer appreciation event
  - Attended the LOC Spring Conference
- City Recorder
  - Issued proclamations for:
    - Pride Month
    - Arbor Day
    - Month of the Military Child
    - Honor Flight Day
    - o Rhododendron Festival Month
    - Building Safety Month
    - o Economic Development Week
    - Safe Boating Week
    - National Public Works Week
    - National Drinking Water Week
    - National Police Week
    - Annual Power of Florence Day
  - Coordinate 2023 City committee, commission, and board recruitment processes for:
    - o Planning Commission
    - Florence Urban Renewal Agency
    - o Public Art Committee
    - Environmental Management Advisory Committee
    - Transportation Committee
  - Provided ethics and committee training
  - Responded to five public records requests
- Administrative Services
  - Council Adopted the 2023-25 \$76.4 million biennial budget
  - Completed the \$13.6 million financing with Banner Bank
  - Began the 2022-23 annual audit with SingerLewak
- Community Development
  - Coordinated two TSP Stakeholder Committee meetings and held the final three open houses
  - Processed the annual solid waste rate increases for CPI and Lane County tipping fees
  - Held seven public hearings to include initial plans for 70 new housing units
- Public Works
  - Awarded the \$947,903 Airport Pavement Rehabilitation project to CR Contracting, LLC. The project is slated for construction August 21<sup>st</sup>-28<sup>th</sup>, 2023.
  - Awarded the \$170,971 annual chip and fog seal project, including the sealing of the parking lot at the Justice Center, to Sierra Santa Fe Corporation. The chip/fog seal project will be completed in July 2023.



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#### Public Works (continued)

- Awarded the \$1,704,000 UV System Improvement project to Strider Construction Company, Inc.
- Council approved the extension of the System Development Charge exemption and deferral program to June 30, 2024
- Awarded the purchase of a new 2023 Cat compact track steer with land management attachment which is scheduled for delivery in late July 2023
- Welcomed Matt Gogas as our newest Wastewater Treatment Plant Operator and Jenny Cocciolo as our new Facilities Worker
- Held our first annual Arbor Day sale of FloGro
- Installed the outdoor Café barricades along Bay Street for those restaurants participating in the parking area café program
- Unloaded and placed over 150 flower baskets in Old Town and along ReVision Florence
- The developer for Human Bean installed a new catch basin on the south side of 5<sup>th</sup> Street; removed and replaced the curb and gutter; removed the existing asphalt and base material and placed 8-inches of crushed rock with fabric and repaved the roadway
- Released the 2022 Water Quality Report http://www.bit.ly/2022WQR
- Held a 'sand' breaking ceremony at Miller Park for the new playground equipment and removed 'Fort Miller' and over 470 cubic yards of sand in preparation of the Miller Park Playground rehabilitation project

### Public Safety

- During this quarter
  - ✓ 134 public records requests were made to Public Safety
  - ✓ 1,695 911 calls were made to Dispatch
  - ✓ 97 inmates were processed through the jail
  - √ 25 DUII arrests made
- On 05/01/2023 FPD investigated an armed robbery at American Market. Investigation revealed the suspects were three juveniles out of California in a stolen vehicle armed with an automatic shotgun. The suspects attempted another robbery in Washington where a clerk was killed. FPD assisted that investigating agency in identifying the suspects who were located in Washington and taken in to custody.

### • Florence Events Center

- Worked through the transitioning of tasks and began the recruitment process after the departure of the Administrative Assistant
- Review and selection of a new Point of Sale system for implementation in the new fiscal year
- Served customers for annual events including CROW's spring performance, Early Rhody Show, PTA Talent Show, Rhododendron Festival Coronation, Rhody Show, Rhody Run, FRAA Art Fest, SHS Scholarship Night, SHS Evening of Excellence, CROW's spring dance show, SHS Spring Choir and Band Concerts, and Coastal Fitness Spring Gymnastics Show
- Hosted the Junebugs Concert and dinner before the show.
- Provided off-site catering for City meetings, individual community member requests, and Lane Community College grand reopening.
- Continued to provided space and catering for various events, including ongoing Rotary and Peace Health Volunteer luncheons.
- Continued to provide off-site equipment rentals.



- Florence Events Center (continued)
  - Continued progress towards HVAC repair and replacement due to storm damage and end of life issues.
  - Completed several items required from the Fire Marshal inspection.
  - Engaged in maintenance agreements for several large pieces of equipment in the kitchen.

## City Manager's Office

- Attended the LOC Spring Conference with City Council members
- Coordinated participation in the Rhododendron Festival activities and parade
- Participation in the City budget process, including development and publication of the budget document through adoption
- Attended Travel Lane County Board meetings
- Review and interviews for the RARE participant placement
- Continued support for the Transportation System Plan update and the Housing Code update projects
- Met with Yukiko Toyoshima from the Consular Office of Japan in Portland regarding the Friendship City relationship with Yamagata City
- Continued community outreach and education through social media, newsletter, website, radio, and newspaper
- Economic Development
  - ✓ Coordination with the Eugene Emeralds for Exploding Whale promotions, including co-hosting the Business After Hours.
  - ✓ Continued staff support for the Public Arts Committee.
  - ✓ Tour of housing projects with Oregon Housing & Community Services staff.
  - ✓ Re-established coordination with the Central Oregon Coast Board of Realtors.
  - ✓ Continued coordination with RAIN, Lane County Economic Development, Florence Area Chamber of Commerce, and other regional partners organizations.

## Emergency Management

- Updated and submitted the City of Florence Annex to the Lane County Natural Hazard Mitigation Plan update
- Coordination of west Lane County partners for the Natural Hazard Mitigation Plan update with Lane County for regional meetings
- Continued leadership of the West Lane Emergency Operations Group, including development of the 2023-24 budget and coordination for fixing the tsunami sirens
- Development and planning for the Emergency Preparedness Expo in November

If you have any questions, please let Erin or me know.

Sincerely,

Erin Reynolds City Manager

ERReynolds

Anne Baker, CPFO, MAcc Administrative Services Director

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City of Florence, Oregon

Quarterly Report Unaudited





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## **City-wide - All Funds**

The City began the quarter with a combined \$10.1 million fund balance. During the quarter the City received \$5.3 million in revenue, had operating expenditures of \$5.7 million and invested \$0.6 million in capital. The City closed a financing with Banner bank in the amount of \$13.6 million in April. The first draw of \$10.1 million was received at the end of April with the second draw of \$3.5 million to be received in the spring of 2024.

Revenue was short of covering operating expenses by \$412,609. All funds ended the quarter with a positive ending fund balance with the influx of the debt proceeds.

The City's ending combined fund balance totals \$19.3 million, an increase of \$9.2 million. The increase can mostly be attributed to the financing proceeds received in April. As financed projects are completed, the total fund balance for the City will be more in line with prior years' balance averages.

Quarter Ended June 30, 2023
Information for the quarter ending June 30, 2023 only

|                       | Beginning    |           | Debt       | Total      |           | Capital | Debt    | Total        | Ending       |
|-----------------------|--------------|-----------|------------|------------|-----------|---------|---------|--------------|--------------|
| Fund                  | Fund Balance | Revenue   | Proceeds   | Resources  | Expenses  | Outlay  | Service | Expenditures | Fund Balance |
| General               | 4,111,733    | 1,381,800 | -          | 5,493,533  | 2,045,010 | 179,506 | -       | 2,224,516    | 3,269,017    |
| Street                | (110,386)    | 388,184   | 640,700    | 918,498    | 416,718   | 40,551  | -       | 457,269      | 461,229      |
| 9-1-1                 | 504,002      | 262,383   | -          | 766,385    | 181,398   | -       | -       | 181,398      | 584,987      |
| Transient Lodging Tax | 23,342       | 175,848   | -          | 199,190    | 175,093   | -       | -       | 175,093      | 24,097       |
| ARPA Funds Events     | 568,195      | 4,622     | -          | 572,817    | -         | -       | -       | -            | 572,817      |
| Center Water          | 691,842      | 238,331   | -          | 930,173    | 268,692   | 29,218  | -       | 297,910      | 632,263      |
| Wastewater            | 186,651      | 691,335   | 3,375,000  | 4,252,986  | 529,028   | 49,946  | 105,218 | 684,192      | 3,568,794    |
| Stormwater Airport    | 1,080,768    | 1,045,777 | 5,119,900  | 7,246,445  | 617,779   | 161,556 | 163,891 | 943,226      | 6,303,219    |
| Public Works Admin    | 676,619      | 189,120   | 600,000    | 1,465,739  | 137,718   | 16,057  | 5,781   | 159,556      | 1,306,183    |
| Street SDC            | 213,056      | 36,913    | -          | 249,969    | 37,386    | 36,997  | -       | 74,383       | 175,586      |
| Water SDC             | 500,017      | 379,620   | 398,400    | 1,278,037  | 390,635   | 43,591  | -       | 434,226      | 843,811      |
| WastewaterSDC         | 127,925      | 2,030     | -          | 129,955    | 22,526    | -       | -       | 22,526       | 107,429      |
| Stormwater SDC Debt   | 275,626      | 11,067    | -          | 286,693    | 50,026    | -       | -       | 50,026       | 236,667      |
| Service Totals        | 510,846      | 11,961    | -          | 522,807    | 50,057    | -       | -       | 50,057       | 472,750      |
|                       | 171,013      | 3,919     | -          | 174,932    | 25,026    | -       | -       | 25,026       | 149,906      |
|                       | 593,080      | 471,606   | -          | 1,064,686  | 450       | -       | 484,693 | 485,143      | 579,543      |
|                       | 10,124,329   | 5,294,516 | 10,134,000 | 25,552,845 | 4,947,542 | 557,422 | 759,583 | 6,264,547    | 19,288,298   |

The Florence Urban Renewal Agency (FURA) funds are not included in the above schedule as FURA is a separate entity from the City.



#### **General Fund**

The City's general fund accounts for all the City's governmental operations, excluding transportation and emergency dispatch. During the quarter revenue was above budget for the quarter. Revenue such as property tax and franchise fees are cyclical, meaning we receive them at certain times during the year. The City receives its major portion of property taxes in November.

Transfers were made as budgeted for the quarter. Revenues were below budgeted estimates for the quarter as debt proceeds were not utilized and due to revenues being more cyclical than monthly. Property taxes continue to be remitted, but at a lower amount than the November turnover. Property taxes appear to be extremely under budget for the quarter, but this is not unexpected. Debt proceeds are also under budget for the quarter and will remain so as debt expected for the fund when the budget was developed was not issued during the biennium. Franchise fees, charges for services, and earnings and contributions are over budgeted amounts for the quarter, but under for the biennium. Payments are still owed for the 2022-23 fiscal year and will be accrued back to the proper period once received, helping bring under budget categories more in line with estimates.

During the quarter, overall expenditures were above budget. All departments except Public Safety and Non-Departmental (those expenditures which cannot be attributed to any specific department) were over budget for the quarter. This was anticipated and a supplemental budget was approved by council at their June 19, 2023 meeting. At June 30th, all departments are under budget for the biennium.

Overall, the General Fund realized a decrease in fund balance of \$842,716 during the quarter. The General Fund's balance is expected to decrease each quarter of the fiscal year after December 31st as one of its main revenue sources, property taxes, is received almost in total before that date and is used for the fund's operations during the remainder of the fiscal year.

It is anticipated the fund will begin the next biennium with a balance of \$3.3 million, which is on target for the estimates made during the 2023-25 biennial budget process.



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# Quarter Ended June 30, 2023

## Biennium-To-Date

|                          | Budget    | Actual       | Over(Under)  | Budget     | Actual      | Over(Under)  |
|--------------------------|-----------|--------------|--------------|------------|-------------|--------------|
| Current resources        |           |              | <u> </u>     |            |             |              |
| Taxes                    | 735,200   | 88,132       | (647,068)    | 5,881,500  | 5,986,776   | 105,276      |
| Franchise Fees           | 268,300   | 306,411      | 38,111       | 2,146,300  | 2,016,086   | (130,214)    |
| Intergovernmental        | 292,400   | 224,307      | (68,093)     | 2,339,300  | 2,052,914   | (286,386)    |
| Charges for Services     | 564,400   | 695,832      | 131,432      | 4,515,400  | 4,844,169   | 328,769      |
| Earnings & Contributions | 56,700    | 67,118       | 10,418       | 453,800    | 441,473     | (12,327)     |
| Debt proceeds            | 88,100    | -            | (88,100)     | 705,000    | -           | (705,000)    |
| Total current resources  | 2,005,100 | 1,381,800    | (623,300)    | 16,041,300 | 15,341,418  | (699,882)    |
| Expenditures             |           |              |              |            |             |              |
| Public Safety            | 672,600   | 641,784      | (30,816)     | 5,380,600  | 4,906,609   | (473,991)    |
| Community Development    | 250,400   | 266,772      | 16,372       | 2,003,400  | 1,910,430   | (92,970)     |
| Parks                    | 153,100   | 273,544      | 120,444      | 1,224,500  | 882,392     | (342,108)    |
| Municipal Court          | 74,900    | 96,416       | 21,516       | 598,800    | 562,306     | (36,494)     |
| Administration           | 320,000   | 378,542      | 58,542       | 2,560,900  | 2,069,159   | (491,741)    |
| Administrative Services  | 350,800   | 378,499      | 27,699       | 2,806,600  | 2,800,217   | (6,383)      |
| Non-Departmental         | 140,600   | 35,922       | (104,678)    | 1,124,500  | 280,473     | (844,027)    |
| Total expenditures       | 1,962,400 | 2,071,479    | 109,079      | 15,699,300 | 13,411,586  | (2,287,714)  |
| Transfers                | 151,900   | 153,037      | 1,137        | 1,215,100  | 1,208,931   | (6,169)      |
| Other requirements       |           |              |              |            |             |              |
| Contingency              | 250,300   | -            | (250,300)    | 2,002,700  | -           | (2,002,700)  |
| Total other requirements | 250,300   | -            | (250,300)    | 2,002,700  | -           | (2,002,700)  |
| Total expenditures and   |           |              |              |            |             |              |
| other requirements       | 2,364,600 | 2,224,516    | (140,084)    | 18,917,100 | 14,620,517  | (4,296,583)  |
| Beginning balance        | 359,500   | 4,111,733    | 3,752,233    | 2,875,800  | 2,548,116   | (327,684)    |
| Ending Balance           | \$ -      | \$ 3,269,017 | \$ 3,269,017 | \$ -       | \$3,269,017 | \$ 3,269,017 |



## **Street Fund**

This fund accounts for the City's street-related activities. During the quarter, revenues received were below budget expectations. All revenue was above expectations for the quarter except intergovernmental revenues. This is due to grant revenue timing.

With respect to expenditures, all categories except materials and services are under budget. \$640, 700 in debt proceeds were received at the end of April to fund equipment purchases and projects. Another \$3.5 million will be drawn in the spring of 2024 to fund the second half of the Rhododendron Drive Realignment Project.

Revenues for the quarter just exceeded expenditures leaving a fund balance of \$461,229 for the quarter and biennium. The fund is expected to begin the 2023-25 biennium with approximately \$292,100 more in beginning fund balance than was estimated. This is due to the timing of payments on projects being financed with the debt proceeds received in April.

|                              |             | Quarter Ende<br>June 30, 202 |              | Biennium-To-Date |              |                |  |  |  |  |
|------------------------------|-------------|------------------------------|--------------|------------------|--------------|----------------|--|--|--|--|
|                              | Budget      | Actual                       | Over(Under)  | Budget           | Actual       | Over(Under)    |  |  |  |  |
| Current resources            |             |                              | _            |                  |              | _              |  |  |  |  |
| Franchise Fees               | \$ 23,475   | \$ 39,049                    | \$ 15,574    | \$ 188,000       | \$ 243,693   | \$ 55,693      |  |  |  |  |
| Intergovernmental            | 660,000     | 190,409                      | (469,591)    | 5,280,100        | 2,567,184    | (2,712,916)    |  |  |  |  |
| Charges for Services         | 122,000     | 124,822                      | 2,822        | 976,100          | 962,962      | (13,138)       |  |  |  |  |
| Earnings & Contributions     | 575         | 11,404                       | 10,829       | 4,800            | 92,864       | 88,064         |  |  |  |  |
| Transfers in                 | 22,500      | 22,500                       | -            | 180,000          | 180,000      | -              |  |  |  |  |
| Debt proceeds                | 312,500     | 640,700                      | 328,200      | 2,500,000        | 640,700      | (1,859,300)    |  |  |  |  |
| Total current resources      | \$1,141,050 | \$1,028,884                  | \$ (112,166) | \$ 9,129,000     | \$ 4,687,403 | \$ (4,441,597) |  |  |  |  |
| Expenditures                 |             |                              |              |                  |              |                |  |  |  |  |
| Personnel Services           | 17,400      | 16,135                       | (1,265)      | 139,400          | 84,664       | (54,736)       |  |  |  |  |
| Materials & Services         | 192,000     | 184,442                      | (7,558)      | 1,535,900        | 1,397,400    | (138,500)      |  |  |  |  |
| Capital Purchases            | 757,800     | 40,551                       | (717,249)    | 6,013,700        | 1,840,526    | (4,173,174)    |  |  |  |  |
| Transfers                    | 96,700      | 216,141                      | 119,441      | 822,900          | 822,984      | 84             |  |  |  |  |
| Total expenditures           | 1,063,900   | 457,269                      | (606,631)    | 8,511,900        | 4,145,574    | (4,366,326)    |  |  |  |  |
| Other requirements           |             |                              |              |                  |              |                |  |  |  |  |
| Contingency                  | 93,300      | -                            | (93,300)     | 746,300          | -            | (746,300)      |  |  |  |  |
| Total other requirements     | 93,300      | -                            | (93,300)     | 746,300          | -            | (746,300)      |  |  |  |  |
| Total expenditures and other |             |                              |              |                  |              |                |  |  |  |  |
| requirements                 | 1,157,200   | 457,269                      | (699,931)    | 9,258,200        | 4,145,574    | (5,112,626)    |  |  |  |  |
| Total resources over (under) |             |                              |              |                  |              |                |  |  |  |  |
| requirements                 |             |                              |              |                  |              |                |  |  |  |  |
| Beginning balance            | 16,150      | (110,386)                    | (126,536)    | 129,200          | (80,600)     | (209,800)      |  |  |  |  |
| Ending Balance               | \$ -        | \$ 461,229                   | \$ 461,229   | \$ -             | \$ 461,229   | \$ 461,229     |  |  |  |  |



## 9-1-1 Fund

This fund accounts for the area's 9-1-1 emergency dispatch operations, managed by the City. The City charges users, including the City police department, of emergency dispatch services and receives dedicated tax revenue for 9-1-1 operations. The police department charge for services is included in transfers from the general fund.

Revenue from 9-1-1 user taxes and charges for services anticipated for the quarter are on target with estimates. Receipt of payments lag from the quarter earned; Services provided for the quarter being reported are expected to be received shortly after the fiscal year end. Interest received on the fund balance is slightly higher than the conservative estimate used during the budget process.

Total expenditures for the biennium are below budget in all areas at June 30<sup>th</sup>.

Overall, 9-1-1 Fund expenditures exceeded revenue by \$80,985 for the quarter leaving an ending fund balance of \$584,987.

|   |               | Qua | arter Ende | d  |           |                 |     |            |    |           |
|---|---------------|-----|------------|----|-----------|-----------------|-----|------------|----|-----------|
|   |               | Jui | ne 30, 202 | 3  |           | Bi              | enr | nium-To-Da | te |           |
|   | <br>Budget    |     | Actual     | Ov | er(Under) | Budget          |     | Actual     | Ov | er(Under) |
| <b>Current resources</b>                  |               |     |            |    |           |                 |     |            |    |           |
| Taxes                                     | \$<br>68,000  | \$  | 47,636     | \$ | (20,364)  | \$<br>543,700   | \$  | 375,246    | \$ | (168,454) |
| Intergovernmental                         | 6,000         |     | 70,764     |    | 64,764    | 47,600          |     | 71,034     |    | 23,434    |
| Charges for Services                      | 55,500        |     | 2,627      |    | (52,873)  | 443,400         |     | 301,594    |    | (141,806) |
| Earnings & Contributions                  | 200           |     | 4,606      |    | 4,406     | 2,000           |     | 16,050     |    | 14,050    |
| Transfers in                              | 136,700       |     | 136,750    |    | 50        | 1,094,000       |     | 1,094,000  |    | -         |
| Total current resources                   | \$<br>266,400 | \$  | 262,383    | \$ | (4,017)   | \$<br>2,130,700 | \$  | 1,857,924  | \$ | (272,776) |
| Expenditures                              |               |     |            |    |           |                 |     |            |    |           |
| Personnel Services                        | 166,100       |     | 138,197    |    | (27,903)  | 1,328,200       |     | 1,222,751  |    | (105,449) |
| Materials & Services                      | 55,200        |     | 43,201     |    | (11,999)  | 441,800         |     | 403,609    |    | (38,191)  |
| Capital Purchases                         | <br>62,800    |     | -          |    | (62,800)  | 502,100         |     | 131,944    |    | (370,156) |
| Total expenditures                        | <br>284,100   |     | 181,398    |    | (102,702) | <br>2,272,100   |     | 1,758,304  |    | (513,796) |
| Other requirements                        |               |     |            |    |           |                 |     |            |    |           |
| Contingency                               | <br>39,900    |     | -          |    | (39,900)  | 319,500         |     | -          |    | (319,500) |
| Total other requirements                  | 39,900        |     | -          |    | (39,900)  | 319,500         |     | -          |    | (319,500) |
| Total expenditures and other              |               |     |            |    |           |                 |     |            |    |           |
| requirements                              | <br>324,000   |     | 181,398    |    | (142,602) | 2,591,600       |     | 1,758,304  |    | (833,296) |
| Total resources over (under) requirements |               |     |            |    |           |                 |     |            |    |           |
| Beginning balance                         | 57,600        |     | 504,002    |    | 446,402   | 460,900         |     | 485,367    |    | 24,467    |
| Ending Balance                            | \$<br>-       | \$  | 584,987    | \$ | 584,987   | \$<br>-         | \$  | 584,987    | \$ | 584,987   |



## **Transient Lodging Tax Fund**

This fund accounts for the City's share of the tourism promotion tax (4%). Tourism activity continues to grow. The City entered into an MOU with the State Department of Revenue to collect its taxes as of October 2022. The State remits the City's taxes on a quarterly basis. The first remittance from the State arrived early in April 2023, which is why there is no activity for this quarter. The last payment received from the City of Eugene was in November of 2022 for returns filed for September 2022 taxes.

Transient room taxes are allocated forty percent (40%) to tourism promotion via contract with the Chamber of Commerce and sixty percent (60%) to the Florence Events Center. Quarterly payments to the Chamber and transfers to the FEC are made as revenue is received.

Revenue received for the biennium is 107.9% of the budgeted amount for the 2021-23 biennium including a supplemental budget in June which increased revenue \$45,300 from the adopted budget estimates. Because revenue received was more than budgeted estimates, expenditures (materials and services and transfers) will be over budget at June 30<sup>th</sup> as the additional revenue is paid and transferred according to policy.

|   |               |    | erter Ende<br>ne 30, 202 |    |             | Biennium-To-Date |           |    |           |    |           |
|---|---------------|----|--------------------------|----|-------------|------------------|-----------|----|-----------|----|-----------|
|   | Budget        |    | Actual                   |    | Over(Under) |                  | Budget    |    | Actual    |    | er(Under) |
| <b>Current resources</b>                  |               |    |                          |    |             |                  |           |    |           |    |           |
| Taxes                                     | \$<br>114,400 | \$ | 175,848                  | \$ | 61,448      | \$               | 960,300   | \$ | 1,036,541 | \$ | 76,241    |
| Total current resources                   | 123,000       |    | 175,848                  |    | 52,848      |                  | 1,029,100 |    | 1,036,541 |    | 7,441     |
| Expenditures                              |               |    |                          |    |             |                  |           |    |           |    |           |
| Materials & Services                      | 45,400        |    | 70,415                   |    | 25,015      |                  | 405,500   |    | 416,201   |    | 10,701    |
| Transfers                                 | <br>68,100    |    | 104,678                  |    | 36,578      |                  | 599,700   |    | 615,905   |    | 16,205    |
| Total expenditures                        | 113,500       |    | 175,093                  |    | 61,593      | _                | 1,005,200 |    | 1,032,106 |    | 26,906    |
| Other requirements                        |               |    |                          |    |             |                  |           |    |           |    |           |
| Reserves                                  | 9,500         |    | -                        |    | (9,500)     |                  | 24,000    |    | -         |    | (24,000)  |
| Total other requirements                  | 9,500         |    | -                        |    | (9,500)     |                  | 24,000    |    | -         |    | (24,000)  |
| Total expenditures and other              |               |    |                          |    |             |                  |           |    |           |    |           |
| requirements                              | 123,000       |    | 175,093                  |    | 52,093      |                  | 1,029,200 |    | 1,032,106 |    | 2,906     |
| Total resources over (under) requirements |               |    |                          |    |             |                  |           |    |           |    |           |
| Beginning balance                         | -             |    | 23,342                   |    | 23,342      |                  | 100       |    | 19,662    |    | 19,562    |
| Ending Balance                            | \$<br>-       | \$ | 24,097                   | \$ | 24,097      | \$               | -         | \$ | 24,097    | \$ | 24,097    |



# American Rescue Act Plan (ARPA) Fund

The American Rescue Plan Act (ARPA), also called the Covid-19 Stimulus Package or American Rescue Plan, is a \$1.9 trillion economic stimulus bill passed by the 117th United States Congress and signed into law by the President on March 11, 2021. The City of Florence will receive \$2,032,574 in funds through the State of Oregon as a Non-Entitlement Unit (NEU). The funding arrived in two tranches, one received in August 2021 and one in August 2022.

In May 2022, the City Council approved the use of funds with the adoption of Resolution No. 17, Series 2022. This resolution adopted a supplemental budget appropriating the ARPA funding, which was budgeted in contingency during the 2021-23 biennial budget process.

ARPA funding is required to be obligated by December 31, 2024 and expended by December 31, 2026. The City is required to report on its use of the funding annually in April until all funds have been expended.

The revenue for the quarter represents interest earnings on the fund balance. The balance of \$572,817 is earmarked for projects in Old Town.

|   |               | Qua | arter Ende | d  |           |                 |     |            |    |           |
|---|---------------|-----|------------|----|-----------|-----------------|-----|------------|----|-----------|
|   |               | Jui | ne 30, 202 | 3  |           | Bi              | enr | nium-To-Da | te |           |
|   | <br>Budget    |     | Actual     | Ov | er(Under) | Budget          |     | Actual     | Ov | er(Under) |
| Current resources                         |               |     |            |    |           |                 |     |            |    |           |
| Intergovernmental                         | \$<br>254,000 | \$  | -          | \$ | (254,000) | \$<br>2,031,500 | \$  | 2,032,574  | \$ | 1,074     |
| Earnings & Contributions                  | <br>300       |     | 4,622      |    | 4,322     | <br>2,500       |     | 18,643     |    | 16,143    |
| Total current resources                   | 254,300       |     | 4,622      |    | (249,678) | 2,034,000       |     | 2,051,217  |    | 17,217    |
| Expenditures                              |               |     |            |    |           |                 |     |            |    |           |
| Materials & Services                      | 184,800       |     | -          |    | (184,800) | 1,478,400       |     | 1,478,400  |    | -         |
| Capital Purchases                         | <br>69,500    |     | -          |    | (69,500)  | 555,600         |     | -          |    | (555,600) |
| Total expenditures                        | <br>254,300   |     | -          |    | (254,300) | <br>2,034,000   |     | 1,478,400  |    | (555,600) |
| Total expenditures and other requirements | 254,300       |     | -          |    | (254,300) | 2,034,000       |     | 1,478,400  |    | (555,600) |
| Total resources over (under) requirements |               |     |            |    |           |                 |     |            |    |           |
| Beginning balance                         | <br>-         |     | 568,195    |    | 568,195   | -               |     | -          |    | -         |
| Ending Balance                            | \$<br>-       | \$  | 572,817    | \$ | 572,817   | \$<br>-         | \$  | 572,817    | \$ | 572,817   |



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## **Florence Events Center Fund**

This fund accounts for the activities of the City's events center.

Revenue is under budget for the quarter due to intergovernmental revenue having already been received for the year. Intergovernmental revenue is also above budget estimates for the biennium as the amount received for the RTMP grant was more than expected. Charges for services is above budgeted estimates and interest earned is declining slightly as the fund balance decreases.

Overall expenses are under budget for the quarter, but personnel services and materials and services are increasing as full staffing and events resume. Both are expected to remain within budget for the biennium.

Overall, the FEC Fund's revenues were \$59,579 below the expenses for the quarter leaving a fund balance of \$632,263.

|   |    |         | •  | arter Ende<br>ne 30, 202 |    |           | Biennium-To-Date                |           |    |           |    |            |
|---|----|---------|----|--------------------------|----|-----------|---------------------------------|-----------|----|-----------|----|------------|
|   |    | Budget  |    | Actual                   | Ov | er(Under) |                                 | Budget    |    | Actual    | Ov | er(Under)  |
| Current resources                         |    |         |    |                          |    |           |                                 |           |    |           |    |            |
| Intergovernmental                         | \$ | 58,500  | \$ | -                        | \$ | (58,500)  | \$                              | 467,700   | \$ | 479,079   | \$ | 11,379     |
| Charges for Services                      |    | 72,600  |    | 126,413                  |    | 53,813    |                                 | 581,200   |    | 741,008   |    | 159,808    |
| Earnings & Contributions                  |    | 8,000   |    | 9,392                    |    | 1,392     |                                 | 64,000    |    | 59,142    |    | (4,858)    |
| Transfers in                              |    | 68,100  |    | 104,678                  |    | 36,578    |                                 | 544,600   |    | 615,905   |    | 71,305     |
| Debt proceeds                             |    | 150,000 |    | -                        |    | (150,000) |                                 | 1,200,000 |    | -         | (  | 1,200,000) |
| Total current resources                   |    | 357,200 |    | 240,483                  |    | (116,717) |                                 | 2,857,500 |    | 1,895,134 |    | (962,366)  |
| Expenditures                              |    |         |    |                          |    |           |                                 |           |    |           |    |            |
| Personnel Services                        |    | 66,500  |    | 90,018                   |    | 23,518    |                                 | 532,000   |    | 434,664   |    | (97,336)   |
| Materials & Services                      | •  | 156,200 |    | 178,890                  |    | 22,690    |                                 | 1,249,500 |    | 1,219,796 |    | (29,704)   |
| Capital Purchases                         |    | 145,250 |    | 29,218                   |    | (116,032) |                                 | 1,162,000 |    | 52,597    | (  | 1,109,403) |
| Debt service                              |    | 11,850  |    | -                        |    | (11,850)  |                                 | 95,000    |    | -         |    | (95,000)   |
| Total expenditures                        |    | 379,800 |    | 298,126                  |    | (81,674)  |                                 | 3,038,500 |    | 1,707,057 | (  | 1,331,443) |
| Other requirements                        |    |         |    |                          |    |           |                                 |           |    |           |    |            |
| Contingency                               |    | 27,200  |    | -                        |    | (27,200)  |                                 | 217,600   |    | -         |    | (217,600)  |
| Total other requirements                  |    | 27,200  |    | -                        |    | (27,200)  |                                 | 217,600   |    | -         |    | (217,600)  |
| Total expenditures and other              |    |         |    |                          |    |           |                                 |           |    |           |    |            |
| requirements                              |    | 407,000 |    | 298,126                  |    | (108,874) |                                 | 3,256,100 |    | 1,707,057 | (  | 1,549,043) |
| Total resources over (under) requirements |    |         |    |                          |    |           |                                 |           |    |           |    |            |
| Beginning balance                         |    | 49,800  |    | 691,841                  |    | 642,041   |                                 | 398,600   |    | 446,121   |    | 47,521     |
| Ending Balance                            | \$ | -       | \$ | 634,198                  | \$ | 634,198   | 34,198 \$ - \$ 634,198 \$ 634,1 |           |    |           |    |            |



## **Water Fund**

This fund accounts for the City's water utility activities. Revenue during the quarter was over the quarterly budgeted amounts due to receiving \$3.4 million in debt proceeds. Transfers from the SDC fund were made as budgeted.

Expenditures except for capital were over budget for the quarter, but all are under budget for the biennium. Capital purchases are under budget as expenses are not made equally throughout the year. Debt payments were made as they became due during the quarter.

Intergovernmental revenue is under budget for both the quarter and the biennium due to not utilizing the Opportunity/Stimulus grant in the first year of the biennium. Projects undertaken during the biennium did not qualify for this funding. Debt proceeds received are over budget estimates to fill the funding gaps of the grant funds not received.

During the quarter revenues exceeded expenses by \$3,382,143 leaving a fund balance of \$3,568,794, an increase of \$3.4 million since July 1, 2021.

|   |            | Quarter Ende  | d            |              |              |                |  |
|---|------------|---------------|--------------|--------------|--------------|----------------|--|
|   |            | June 30, 2023 | 3            | Bi           | ennium-To-Da | ite            |  |
| _   | Budget     | Actual        | Over(Under)  | Budget       | Actual       | Over(Under)    |  |
| Current resources                         |            |               |              |              |              |                |  |
| Intergovernmental                         | \$ 269,000 | \$ -          | \$ (269,000) | \$ 2,152,000 | \$ 232,478   | \$ (1,919,522) |  |
| Charges for Services                      | 589,700    | 610,015       | 20,315       | 4,717,400    | 4,690,480    | (26,920)       |  |
| Earnings & Contributions                  | 1,200      | 31,320        | 30,120       | 10,000       | 65,523       | 55,523         |  |
| Transfers in                              | 62,500     | 50,000        | (12,500)     | 500,000      | 519,157      | 19,157         |  |
| Debt proceeds                             | 210,000    | 3,375,000     | 3,165,000    | 1,680,000    | 3,375,000    | 1,695,000      |  |
| Total current resources                   | 1,132,400  | 4,066,335     | 2,933,935    | 9,059,400    | 8,882,638    | (176,762)      |  |
| Expenditures                              |            |               |              |              |              |                |  |
| Personnel Services                        | 103,100    | 109,305       | 6,205        | 844,800      | 820,018      | (24,782)       |  |
| Materials & Services                      | 413,000    | 419,723       | 6,723        | 3,304,200    | 3,014,057    | (290,143)      |  |
| Capital Purchases                         | 441,900    | 49,946        | (391,954)    | 3,515,000    | 1,223,054    | (2,291,946)    |  |
| Debt service                              | 59,700     | 105,218       | 45,518       | 477,300      | 308,061      | (169,239)      |  |
| Total expenditures                        | 1,017,700  | 684,192       | (333,508)    | 8,141,300    | 5,365,190    | (2,776,110)    |  |
| Oth an are mains are arts                 |            |               |              |              |              |                |  |
| Other requirements Contingency            | 149,000    | -             | (149,000)    | 1,192,100    | _            | (1,192,100)    |  |
| Total other requirements                  | 149,000    | -             | (149,000)    | 1,192,100    | -            | (1,192,100)    |  |
| Total expenditures and other              |            |               |              |              |              |                |  |
| requirements                              | 1,166,700  | 684,192       | (482,508)    | 9,333,400    | 5,365,190    | (3,968,210)    |  |
| Total resources over (under) requirements | )          |               |              |              |              |                |  |
| Beginning balance                         | 34,300     | 186,651       | 152,351      | 274,000      | 51,346       | (222,654)      |  |
| Ending Balance                            | \$ -       | \$ 3,568,794  | \$ 3,568,794 | \$ -         | \$ 3,568,794 | \$ 3,568,794   |  |



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### **Wastewater Fund**

This fund accounts for the City's wastewater operations. Charges for services are at normal levels for the quarter. Capital expenditures are less than budgeted pending final agreement for the various projects.

Charges for sewer services are above estimates for the quarter and are exceeding estimates for the year. Overall, revenues are just over budgeted amounts for the biennium. Intergovernmental is under budget as the Opportunity/Stimulus grand budgeted in the first year of the biennium was not utilized. Projects undertaken during the biennium did not qualify for this funding. Debt proceeds received are over budget estimates to fill the funding gaps of the grant funds not received.

On the expenditure side, operating costs for the quarter are below budget for the quarter. Materials and services and debt service exceeded budget expectations for the quarter. For reporting purposes, the budget is divided equally between quarters, which isn't how actual expenses are incurred. Costs continue to be within budget for the biennium.

Revenue exceeded expenses \$5.2 million for the quarter leaving a fund balance of \$6.3 million.

|                              |            | Quarter Ende<br>June 30, 2023 |              | Biennium-To-Date |         |        |                |  |  |  |
|------------------------------|------------|-------------------------------|--------------|------------------|---------|--------|----------------|--|--|--|
|                              | Budget     | Actual                        | Over(Under)  | Budget           | Actua   | al     | Over(Under)    |  |  |  |
| Current resources            |            |                               |              |                  |         |        |                |  |  |  |
| Intergovernmental            | \$ 383,900 | \$ -                          | \$ (383,900) | \$ 3,070,900     | \$      | 281    | \$ (3,070,619) |  |  |  |
| Charges for Services         | 843,800    | 947,680                       | 103,880      | 6,750,400        | 7,17    | 77,980 | 427,580        |  |  |  |
| Earnings & Contributions     | 1,400      | 48,097                        | 46,697       | 11,100           | 17      | 71,259 | 160,159        |  |  |  |
| Transfers in                 | 24,900     | 50,000                        | 25,100       | 200,000          | 20      | 00,000 | -              |  |  |  |
| Debt proceeds                | 326,300    | 5,119,900                     | 4,793,600    | 2,610,000        | 5,13    | 19,900 | 2,509,900      |  |  |  |
| Total current resources      | 1,580,300  | 6,165,677                     | 4,585,377    | 12,642,400       | 12,66   | 59,420 | 27,020         |  |  |  |
| Expenditures                 |            |                               |              |                  |         |        |                |  |  |  |
| Personnel Services           | 121,100    | 106,416                       | (14,684)     | 969,100          | 95      | 50,502 | (18,598)       |  |  |  |
| Materials & Services         | 476,500    | 511,363                       | 34,863       | 3,841,400        | 3,82    | 29,270 | (12,130)       |  |  |  |
| Capital Purchases            | 707,500    | 161,556                       | (545,944)    | 5,630,000        | 1,23    | 38,522 | (4,391,478)    |  |  |  |
| Debt service                 | 109,300    | 163,891                       | 54,591       | 874,100          | 66      | 57,637 | (206,463)      |  |  |  |
| Total expenditures           | 1,414,400  | 943,226                       | (471,174)    | 11,314,600       | 6,68    | 35,931 | (4,628,669)    |  |  |  |
|                              |            |                               |              |                  |         |        |                |  |  |  |
| Other requirements           |            |                               |              |                  |         |        |                |  |  |  |
| Contingency                  | 190,900    | -                             | (190,900)    | 1,527,400        |         | -      | (1,527,400)    |  |  |  |
| Total other requirements     | 190,900    | -                             | (190,900)    | 1,527,400        |         | -      | (1,527,400)    |  |  |  |
| Total expenditures and other |            |                               |              |                  |         |        |                |  |  |  |
| requirements                 | 1,605,300  | 943,226                       | (662,074)    | 12,842,000       | 6,68    | 35,931 | (6,156,069)    |  |  |  |
| Total resources over (under) |            |                               |              |                  |         |        |                |  |  |  |
| requirements                 |            |                               |              |                  |         |        |                |  |  |  |
| Beginning balance            | 25,000     | 1,080,768                     | 1,055,768    | 199,600          | 31      | 19,730 | 120,130        |  |  |  |
| Ending Balance               | \$ -       | \$ 6,303,219                  | \$ 6,303,219 | \$ -             | \$ 6,30 | 03,219 | \$ 6,303,219   |  |  |  |



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## **Stormwater Fund**

This fund accounts for the City's stormwater activities.

Revenue is above the budgeted amounts for the quarter following the trends in the Water and Wastewater funds. Revenue for the year is below estimates due to not utilizing the budgeted financing fully. The fund received \$600,000 of the Banner Bank financing, which contributed to the increase in fund balance.

Personnel services and materials and services for the quarter are above budget. Capital projects are still below budget as projects included in the budget have yet to begin.

Revenues for the quarter exceeded the expenses. The ending fund balance for the quarter of \$1.3 million increased \$635,345 from the prior quarter.

|   |            | Quarter Ende<br>June 30, 202 |              | Biennium-To-Date |              |              |  |  |  |
|---|------------|------------------------------|--------------|------------------|--------------|--------------|--|--|--|
|   | Budget     | Actual                       | Over(Under)  | Budget           | Actual       | Over(Under)  |  |  |  |
| Current resources                         |            |                              | _            |                  |              |              |  |  |  |
| Charges for Services                      | \$ 147,300 | \$ 154,041                   | \$ 6,741     | \$ 1,177,900     | \$ 1,177,365 | \$ (535)     |  |  |  |
| Earnings & Contributions                  | 100        | 10,079                       | 9,979        | 1,000            | 25,676       | 24,676       |  |  |  |
| Transfers in                              | 25,000     | 25,000                       | -            | 200,000          | 200,000      | -            |  |  |  |
| Debt proceeds                             | 105,000    | 600,000                      | 495,000      | 840,000          | 600,000      | (240,000)    |  |  |  |
| Total current resources                   | 397,400    | 789,120                      | 391,720      | 3,178,900        | 2,003,059    | (1,175,841)  |  |  |  |
| Expenditures                              |            |                              |              |                  |              |              |  |  |  |
| Personnel Services                        | 59,100     | 61,241                       | 2,141        | 472,400          | 456,855      | (15,545)     |  |  |  |
| Materials & Services                      | 73,000     | 76,477                       | 3,477        | 643,700          | 611,111      | (32,589)     |  |  |  |
| Capital Purchases                         | 238,700    | 16,057                       | (222,643)    | 1,850,000        | 175,826      | (1,674,174)  |  |  |  |
| Debt service                              | 17,500     | 5,781                        | (11,719)     | 140,300          | 50,470       | (89,830)     |  |  |  |
| Total expenditures                        | 388,300    | 159,556                      | (228,744)    | 3,106,400        | 1,294,262    | (1,812,138)  |  |  |  |
| Other requirements                        |            |                              |              |                  |              |              |  |  |  |
| Contingency                               | 74,400     | -                            | (74,400)     | 594,900          | -            | (594,900)    |  |  |  |
| Total other requirements                  | 74,400     | -                            | (74,400)     | 594,900          | -            | (594,900)    |  |  |  |
| Total expenditures and other              |            |                              |              |                  |              |              |  |  |  |
| requirements                              | 462,700    | 159,556                      | (303,144)    | 3,701,300        | 1,294,262    | (2,407,038)  |  |  |  |
| Total resources over (under) requirements |            |                              |              |                  |              |              |  |  |  |
| Beginning balance                         | 65,300     | 676,619                      | 611,319      | 522,400          | 597,386      | 74,986       |  |  |  |
| Ending Balance                            | \$ -       | \$1,306,183                  | \$ 1,306,183 | \$ -             | \$ 1,306,183 | \$ 1,306,183 |  |  |  |



# **Airport Fund**

This fund accounts for the activities of the City's municipal airport.

Revenues received for the quarter were less than budgeted as grants are not cyclical in nature. Revenues lagged expenses by \$37,470.

Expenses will remain under budgeted amounts for the biennium.

Ending fund balance, and the estimated beginning balance for the 2023-25 biennium is expected to be \$175,586, \$27,814 less than estimated at the time the budget was created.

|                              | Quarter Ended |         |     |                   |    |           |    |           |     |            |    |           |
|------------------------------|---------------|---------|-----|-------------------|----|-----------|----|-----------|-----|------------|----|-----------|
|                              |               |         | Jui | ne <b>30, 202</b> | 3  |           |    | Bi        | eni | nium-To-Da | te |           |
|                              | ı             | Budget  |     | Actual            | Ov | er(Under) |    | Budget    |     | Actual     | Ov | er(Under) |
| Current resources            |               |         |     |                   |    |           |    |           |     |            |    |           |
| Intergovernmental            | \$            | 88,700  | \$  | -                 | \$ | (88,700)  | \$ | 709,500   | \$  | 661,731    | \$ | (47,769)  |
| Charges for Services         |               | 30,000  |     | 34,084            |    | 4,084     |    | 240,200   |     | 276,095    |    | 35,895    |
| Earnings & Contributions     |               | 34,500  |     | 2,829             |    | (31,671)  |    | 275,400   |     | 242,421    |    | (32,979)  |
| Total current resources      |               | 153,200 |     | 36,913            |    | (116,287) |    | 1,225,100 |     | 1,180,247  |    | (44,853)  |
| Expenditures                 |               |         |     |                   |    |           |    |           |     |            |    |           |
| Materials & Services         |               | 58,200  |     | 37,386            |    | (20,814)  |    | 465,600   |     | 390,967    |    | (74,633)  |
| Capital Purchases            |               | 75,000  |     | 36,997            |    | (38,003)  |    | 600,000   |     | 526,998    |    | (73,002)  |
| Total expenditures           |               | 133,200 |     | 74,383            |    | (58,817)  |    | 1,065,600 |     | 917,965    |    | (147,635) |
| Other requirements           |               |         |     |                   |    |           |    |           |     |            |    |           |
| Contingency                  |               | 21,900  |     | -                 |    | (21,900)  |    | 175,000   |     | -          |    | (175,000) |
| Total other requirements     |               | 21,900  |     | -                 |    | (21,900)  |    | 175,000   |     | -          |    | (175,000) |
| Total expenditures and other |               |         |     |                   |    |           |    |           |     |            |    |           |
| requirements                 |               | 155,100 |     | 74,383            |    | (80,717)  |    | 1,240,600 |     | 917,965    |    | (322,635) |
| Total resources over (under) |               |         |     |                   |    |           |    |           |     |            |    |           |
| requirements                 |               |         |     |                   |    |           |    |           |     |            |    |           |
| Beginning balance            |               | 1,900   |     | 213,056           |    | 211,156   |    | 15,500    |     | (86,696)   |    | (102,196) |
| Ending Balance               | \$            | -       | \$  | 175,586           | \$ | 175,586   | \$ | -         | \$  | 175,586    | \$ | 175,586   |



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# **Public Works Administration and Support Services Fund**

This fund accounts for the activities of Public Works administration and staffing that serves several public works functions. Revenue is received through internal charges for services from benefitting funds.

Revenue for the quarter exceeded budget expectations due to receipt of the Banner Bank debt proceeds. The major project receiving debt funding is the emergency refueling station. Charges for services provided exceeded budget.

Expenses were under appropriations for the quarter and are expected to be under for the biennium as well. Transfers for debt payments were made as expected.

Ending fund balance for the quarter of \$843,811 contains a \$250,000 grant for the emergency refueling station. At the time the 2023-25 biennial budget was created, it was estimated the fund would start the biennium with \$741,500.

Quarter Ended

|   |              | Qu | arter Ende        | ed |           |               |     |            |    |           |
|---|--------------|----|-------------------|----|-----------|---------------|-----|------------|----|-----------|
|   |              | Ju | ne <b>30, 202</b> | 3  |           | Bi            | eni | nium-To-Da | te |           |
|   | Budget       |    | Actual            | Ov | er(Under) | <br>Budget    |     | Actual     | Ov | er(Under) |
| Current resources                         |              |    |                   |    |           |               |     |            |    |           |
| Intergovernmental                         | \$<br>33,200 | \$ | -                 | \$ | (33,200)  | \$<br>265,400 | \$  | 257,378    | \$ | (8,022)   |
| Charges for Services                      | 371,100      |    | 371,800           |    | 700       | 2,968,500     |     | 2,984,921  |    | 16,421    |
| Debt proceeds                             | 65,000       |    | 398,400           |    | 333,400   | 520,000       |     | 398,400    |    | (121,600) |
| Total current resources                   | 469,300      |    | 778,020           |    | 308,720   | 3,753,900     |     | 3,685,471  |    | (68,429)  |
| Expenditures                              |              |    |                   |    |           |               |     |            |    |           |
| Personnel Services                        | 223,000      |    | 191,499           |    | (31,501)  | 1,784,500     |     | 1,509,648  |    | (274,852) |
| Materials & Services                      | 95,900       |    | 87,629            |    | (8,271)   | 766,800       |     | 693,413    |    | (73,387)  |
| Capital Purchases                         | 96,300       |    | 43,591            |    | (52,709)  | 770,000       |     | 301,941    |    | (468,059) |
| Transfers                                 | 59,600       |    | 111,507           |    | 51,907    | 477,000       |     | 440,922    |    | (36,078)  |
| Total expenditures                        | <br>474,800  |    | 434,226           |    | (40,574)  | <br>3,798,300 |     | 2,946,767  |    | (851,533) |
| Other requirements                        |              |    |                   |    |           |               |     |            |    |           |
| Contingency                               | 8,200        |    | -                 |    | (8,200)   | 65,500        |     | -          |    | (65,500)  |
| Total other requirements                  | 8,200        |    | -                 |    | (8,200)   | <br>65,500    |     | -          |    | (65,500)  |
| Total expenditures and other              |              |    |                   |    |           |               |     |            |    |           |
| requirements                              | 483,000      |    | 434,226           |    | (48,774)  | <br>3,863,800 |     | 2,946,767  |    | (917,033) |
| Total resources over (under) requirements |              |    |                   |    |           |               |     |            |    |           |
| Beginning balance                         | 13,700       |    | 500,017           |    | 486,317   | 109,900       |     | 105,107    |    | (4,793)   |
| Ending Balance                            | \$<br>-      | \$ | 843,811           | \$ | 843,811   | \$<br>-       | \$  | 843,811    | \$ | 843,811   |



# **System Development Funds**

The City maintains four separate funds to account for system development charge revenue; street, water, wastewater and stormwater. Revenue is accumulated and transferred to the various operational funds to pay for qualified improvements costs.

Revenue from all SDC's were below allocated budget in the quarter and the year. Transfers from SDC funds to the operating funds were made consistent with qualified project expenditures and the budget.

| STREET SDC FUND                           | Quarter Ended<br>June 30, 2023 |        |    |         |     |           |    | Biennium-To-Date |    |         |           |          |  |  |  |
|---|--------------------------------|--------|----|---------|-----|-----------|----|------------------|----|---------|-----------|----------|--|--|--|
|   | В                              | udget  |    | Actual  | Ove | er(Under) |    | Budget Actual    |    | Ove     | er(Under) |          |  |  |  |
| Current resources                         |                                |        |    |         |     |           |    |                  |    |         |           |          |  |  |  |
| Earnings & Contributions                  | \$                             | 10,200 | \$ | 2,030   | \$  | (8,170)   | \$ | 81,500           | \$ | 98,415  | \$        | 16,915   |  |  |  |
| Total current resources                   |                                | 10,200 |    | 2,030   |     | (8,170)   |    | 81,500           |    | 98,415  |           | 16,915   |  |  |  |
| Expenditures                              |                                |        |    |         |     |           |    |                  |    |         |           |          |  |  |  |
| Materials & Services                      |                                | 100    |    | 26      |     | (74)      |    | 1,000            |    | 401     |           | (599)    |  |  |  |
| Transfers                                 |                                | 22,500 |    | 22,500  |     |           |    | 180,000          |    | 180,000 |           |          |  |  |  |
| Total expenditures                        |                                | 22,600 |    | 22,526  |     | (74)      |    | 181,000          |    | 180,401 |           | (599)    |  |  |  |
| Other requirements                        |                                |        |    |         |     |           |    |                  |    |         |           |          |  |  |  |
| Reserves                                  |                                | 1,700  |    | -       |     | (1,700)   |    | 13,700           |    | -       |           | (13,700) |  |  |  |
| Total other requirements                  |                                | 1,700  |    | -       |     | (1,700)   |    | 13,700           |    | -       |           | (13,700) |  |  |  |
| Total expenditures and other requirements |                                | 24,300 |    | 22,526  |     | (1,774)   |    | 194,700          |    | 180,401 |           | (14,299) |  |  |  |
| Total resources over (under) requirements |                                |        |    |         |     |           |    |                  |    |         |           |          |  |  |  |
| Beginning balance                         |                                | 14,100 |    | 127,925 |     | 113,825   |    | 113,200          |    | 189,415 |           | 76,215   |  |  |  |
| Ending Balance                            | \$                             | -      | \$ | 107,429 | \$  | 107,429   | \$ | -                | \$ | 107,429 | \$        | 107,429  |  |  |  |



| WATER SDC FUND | Quarter Ended |
|----------------|---------------|
|                | l 20 0000     |

|   |    |        | Ju | ne 30, 202                | 3           | Biennium-To-Date |                           |    |         |          |              |
|---|----|--------|----|---------------------------|-------------|------------------|---------------------------|----|---------|----------|--------------|
|   |    | Budget |    | Actual                    | Over(Under) | Budget           |                           |    | Actual  | Over(Und | der)         |
| Current resources   |    |        |    |                           |             |                  |                           |    |         |          |              |
| Earnings & Contributions  | \$ | 31,200 | \$ | 11,067                    | (20, 133)   | \$               | 250,000                   | \$ | 316,073 |          | 073          |
| Total current resources   |    | 31,200 |    | 11,067                    | (20,133)    |                  | 250,000                   |    | 316,073 | 66,      | 073          |
| Expenditures  |    |        |    |                           |             |                  |                           |    |         |          |              |
| Materials & Services  |    | -      |    | 26                        | 26          |                  | -                         |    | 26      |          | 26           |
| Transfers   |    | 62,500 |    | 50,000                    | (12,500)    |                  | 500,000                   |    | 500,000 |          | -            |
| Total expenditures  |    | 62,500 |    | 50,026                    | (12,474)    |                  | 500,000                   |    | 500,026 |          | 26           |
| Other requirements  |    |        |    |                           |             |                  |                           |    |         |          |              |
| Reserves  |    | 17,500 |    | -                         | (17,500)    |                  | 140,200                   |    | -       | (140,    |              |
| Total other requirements  Total expenditures and other              |    | 17,500 |    | -                         | (17,500)    |                  | 140,200                   |    | -       | (140,    | 200)         |
| requirements  |    | 80,000 |    | 50,026                    | (29,974)    |                  | 640,200                   |    | 500,026 | (140,    | 174)         |
| Total resources over (under) requirements                           |    |        |    |                           |             |                  |                           |    |         | -        |              |
| Beginning balance   |    | 48,800 |    | 275,626                   | 226,826     |                  | 390,200                   |    | 420,620 | 30,      | 420          |
| Ending Balance  | \$ | -      | \$ | 236,667                   | \$ 236,667  | \$               | -                         | \$ | 236,667 | \$ 236,  | 667          |
| WASTEWATER SDC FUND   |    |        | •  | arter Ende<br>ne 30, 2023 |             | Biennium-To-Date |                           |    |         | te       |              |
|   | B  | Budget |    | Actual                    | Over(Under) |                  | Budget                    |    | Actual  | Over(Und | er)          |
| Current resources   |    |        |    |                           |             |                  |                           |    |         |          |              |
| Earnings & Contributions  | \$ | 45,500 | \$ | 11,961                    | (33,539)    | \$               | 364,000                   | \$ | 445,480 | 81,4     |              |
| Total current resources   |    | 45,500 |    | 11,961                    | (33,539)    |                  | 364,000                   |    | 445,480 | 81,4     | - <b>6</b> U |
| Expenditures  |    |        |    |                           |             |                  |                           |    |         |          |              |
| Materials & Services  |    | 300    |    | 57                        | (243)       |                  | 2,200                     |    | 1,160   | (1,0     | 40)          |
| Transfers   |    | 25,000 |    | 50,000                    | 25,000      |                  | 200,000                   |    | 200,000 |          |              |
| Total expenditures  | _  | 25,300 |    | 50,057                    | 24,757      |                  | 202,200                   |    | 201,160 | (1,0     | 40)          |
| Other requirements  |    |        |    |                           |             |                  |                           |    |         |          |              |
| Contingency   |    | 44,900 |    | -                         | (44,900)    |                  | 359,300                   |    | -       | (359,3   |              |
|   |    |        |    |                           |             |                  |                           |    |         |          |              |
| Total other requirements  |    | 44,900 |    | -                         | (44,900)    |                  | 359,300                   |    | -       | (359,3   | 00)          |
| Total other requirements  Total expenditures and other requirements |    |        |    | -<br>50,057               |             |                  | 359,300<br><b>561,500</b> |    | 201,160 | (359,3   |              |



Beginning balance

**Ending Balance** 

486,146

472,750

197,500

228,430

472,750 \$

24,700

510,846

\$ 472,750 \$

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30,930

472,750

## STORMWATER SDC FUND

### **Quarter Ended** June 30. 2023

Biennium-To-Date

|                              | June 30, 2023 |        |    |         |    |             |    | Biennium-To-Date |    |         |    |           |  |  |
|------------------------------|---------------|--------|----|---------|----|-------------|----|------------------|----|---------|----|-----------|--|--|
|                              | В             | udget  |    | Actual  |    | Over(Under) |    | Budget           |    | Actual  |    | er(Under) |  |  |
| Current resources            |               |        |    |         |    |             |    |                  |    |         |    |           |  |  |
| Earnings & Contributions     | \$            | 19,100 | \$ | 3,919   |    | (15,181)    | \$ | 153,000          | \$ | 138,883 |    | (14,117)  |  |  |
| Total current resources      |               | 19,100 |    | 3,919   |    | (15,181)    |    | 153,000          |    | 138,883 |    | (14,117)  |  |  |
| Expenditures                 |               |        |    |         |    |             |    |                  |    |         |    |           |  |  |
| Materials & Services         |               | 100    |    | 26      |    | (74)        |    | 1,000            |    | 858     |    | (142)     |  |  |
| Transfers                    |               | 25,000 |    | 25,000  |    | -           |    | 200,000          |    | 200,000 |    | -         |  |  |
| Total expenditures           |               | 25,100 |    | 25,026  |    | (74)        |    | 201,000          |    | 200,858 |    | (142)     |  |  |
| Other requirements           |               |        |    |         |    |             |    |                  |    |         |    |           |  |  |
| Contingency                  |               | 42,600 |    | -       |    | (42,600)    |    | 341,000          |    | -       |    | (341,000) |  |  |
| Total other requirements     |               | 42,600 |    | -       |    | (42,600)    |    | 341,000          |    | -       |    | (341,000) |  |  |
| Total expenditures and other |               |        |    |         |    |             |    |                  |    |         |    |           |  |  |
| requirements                 |               | 67,700 |    | 25,026  |    | (42,674)    |    | 542,000          |    | 200,858 |    | (341,142) |  |  |
| Total resources over (under) |               |        |    |         |    |             |    |                  |    |         |    |           |  |  |
| requirements                 |               |        |    |         |    |             |    |                  |    |         |    |           |  |  |
| Beginning balance            |               | 48,600 |    | 171,013 |    | 122,413     |    | 389,000          |    | 211,881 |    | (177,119) |  |  |
| Ending Balance               | \$            | -      | \$ | 149,906 | \$ | 149,906     | \$ | -                | \$ | 149,906 | \$ | 149,906   |  |  |



Unaudited Page 22 of 25 This page intentionally blank



June 30, 2023 Page 23 of 25 City of Florence, Oregon Quarterly Report Unaudited

## **Debt Service Funds**

### **Debt Service Fund**

This fund accounts for several debt service obligations incurred by the City, one of which is debt incurred to complete local improvements which are paid for by property owners via assessments against their properties (LID). The accumulated reserve balance for this debt is sufficient to pay approximately the next five years LID debt service payments without receiving any additional assessment payments from property owners.

Other revenue for the fund is received as payment from the Florence Urban Renewal Agency (FURA) for debt the City holds on its behalf and also as transfers from other funds for their portion of debt issues. The fund earns modest interest on the reserve balance, which is applied to the LID payments.

In the Spring of 2024, FURA will be satisfying its obligation on the FFCO borrowing from Banner Bank in the amount of \$150,000.

The fund balance of \$579,543 is reserved for future LID loan payments.

|                              | Quarter Ended |         |        |             |             |          |                  |        |           |    |           |  |  |
|------------------------------|---------------|---------|--------|-------------|-------------|----------|------------------|--------|-----------|----|-----------|--|--|
|                              |               |         | Jur    | ne 30, 2023 | 3           |          | Biennium-To-Date |        |           |    |           |  |  |
|                              | Budget        |         | Actual |             | Over(Under) |          | Budget           | Actual |           | Ov | er(Under) |  |  |
| Current resources            |               |         |        |             |             |          |                  |        |           |    |           |  |  |
| Intergovernmental            | \$            | 154,900 | \$     | 123,115     | \$          | (31,785) | \$ 1,239,000     | \$     | 936,908   | \$ | (302,092) |  |  |
| Earnings & Contributions     |               | 21,300  |        | 4,555       |             | (16,745) | 170,000          |        | 416,457   |    | 246,457   |  |  |
| Transfers in                 |               | 171,500 |        | 343,936     |             | 172,436  | 1,372,000        |        | 1,378,838 |    | 6,838     |  |  |
| Total current resources      |               | 347,700 |        | 471,606     |             | 123,906  | 2,781,000        |        | 2,732,203 |    | (48,797)  |  |  |
| Expenditures                 |               |         |        |             |             |          |                  |        |           |    |           |  |  |
| Materials & Services         |               | 200     |        | 450         |             | 250      | 1,700            |        | 1,250     |    | (450)     |  |  |
| Debt service                 |               | 353,700 |        | 484,693     |             | 130,993  | 2,829,000        |        | 2,533,958 |    | (295,042) |  |  |
| Total expenditures           |               | 353,900 |        | 485,143     |             | 131,243  | 2,830,700        |        | 2,535,208 |    | (295,492) |  |  |
| Other requirements           |               |         |        |             |             |          |                  |        |           |    |           |  |  |
| Reserves                     |               | 60,200  |        | -           |             | (60,200) | 481,300          |        | -         |    | (481,300) |  |  |
| Total other requirements     |               | 60,200  |        | -           |             | (60,200) | 481,300          |        | -         |    | (481,300) |  |  |
| Total expenditures and other |               |         |        |             |             |          |                  |        |           |    |           |  |  |
| requirements                 |               | 414,100 |        | 485,143     |             | 71,043   | 3,312,000        |        | 2,535,208 |    | (776,792) |  |  |
| Total resources over (under) |               |         |        |             |             |          |                  |        |           |    |           |  |  |
| requirements                 |               |         |        |             |             |          |                  |        |           |    |           |  |  |
| Beginning balance            |               | 66,400  |        | 593,080     |             | 526,680  | 531,000          |        | 382,548   |    | (148,452) |  |  |
| Ending Balance               | \$            | -       | \$     | 579,543     | \$          | 579,543  | \$ -             | \$     | 579,543   | \$ | 579,543   |  |  |



### **Debt Summary**

The following schedule provides information related to the City's outstanding debt during the 2021-2023 biennium through fiscal year 2028. The schedule includes:

- Debt issue
- Fund(s) that the debt is repaid/budgeted
- Original amount of the loan
- The annual payment in fiscal year 2022
- Interest rate
- Maturity of the obligation
- Outstanding principal balance as of June 30, by fiscal year through 2027
- Estimated debt per capita for each fiscal year (Total City Debt)

Annual

The City's total debt per capita as of June 30, 2023 increased to \$2,777 from \$1,844 with the \$13.6 million Banner Bank financing, which closed at the end of April 2023. During the subsequent five fiscal years, the debt per capita is projected to decline to \$1,788 by June 30, 2028. Total debt outstanding at June 30, 2023 is \$26.7 million.

At June 30, 2023, the City's total debt, net of debt relating to the Florence Urban Renewal Agency is \$21.1 million.

|  |                  |               | Annual    |          |          |   |            |            |            |            |            |  |  |
|--|------------------|---------------|-----------|----------|----------|---|------------|------------|------------|------------|------------|--|--|
|  |                  | Original      | Payment   | Interest | _        | Outstanding balanance fiscal year ending June 30, |            |            |            |            |            |  |  |
| Description  | Fund(s)          | Amount        | FY 2023   | Rate     | Maturity | 2023  | 2024       | 2025       | 2026       | 2027       | 2028       |  |  |
| Existing Obligations                                   |                  |               |           |          |          |   |            |            |            |            |            |  |  |
| LOCAP 2011   | GF/Street/W/WW   | 1,245,000     | 65,000    | 3.0-4.6% | 2030     | 610,000   | 545,000    | 475,000    | 405,000    | 330,000    | 255,000    |  |  |
| LID 2010 (Spruce)                                      | LID              | 1,478,000     | 75,000    | 1.9-4.5% | 2030     | 825,000   | 745,000    | 660,000    | 570,000    | 470,000    | 365,000    |  |  |
| FFCO 2010B   | GF/WW/SW         | 8,750,000     | 70,000    | 2.5-4.0% | 2030     | 665,000   | 590,000    | 515,000    | 440,000    | 360,000    | 275,000    |  |  |
| OBDD SPW   | WW               | 657,057       | 18,199    | 2.0-4.0% | 2034     | 295,107   | 271,580    | 247,877    | 223,988    | 199,905    | 175,618    |  |  |
| CWSRF  | WW               | 4,923,260     | 241,756   | 0.50%    | 2032     | 2,417,552   | 2,175,796  | 1,934,040  | 1,692,284  | 1,450,528  | 1,208,772  |  |  |
| FFCO 2017 - Banner                                     | Street           | 3,395,000     | 138,061   | 2.92%    | 2026     | 2,656,825   | 2,514,073  | 2,365,959  | 2,212,542  | 2,053,633  | 1,889,226  |  |  |
| FFCO 2016 - FURA                                       | Street/PW/W/FURA | 8,500,000     | 372,148   | 2.92%    | 2036     | 6,256,219   | 5,873,463  | 5,478,799  | 5,072,365  | 4,653,809  | 4,223,130  |  |  |
| FFCO 2019 - Banner<br>Bank Tax Exempt                  | FURA             | 3,150,000     | 123,848   | 3.50%    | 2040     | 2,647,065   | 2,519,096  | 2,386,870  | 2,250,245  | 2,109,073  | 1,963,204  |  |  |
| FFCO 2019 - Banner<br>Bank Taxable                     | FURA             | 150,000       | -         | 5.30%    | 2024     | 150,000   | -          | -          | -          | -          | -          |  |  |
| FFCO 2023 - Banner<br>Non-Taxable (7 YR)               | Street/WW/PW     | 806,600       | -         | 4.45%    | 2030     | 806,600   | 706,014    | 600,903    | 491,062    | 376,278    | 256,330    |  |  |
| FFCO 2023 - Banner<br>Taxable (7 YR)                   | Street/WW/PW     | 652,400       | -         | 5.70%    | 2030     | 652,400   | 574,156    | 491,389    | 403,837    | 311,223    | 213,255    |  |  |
| FFCO 2023 - Banner<br>Series B Tax-<br>Exempt (20 YR)  | W/WW/SW/PW       | 6,475,000     | -         | 4.55%    | 2043     | 6,475,000   | 6,270,792  | 6,057,187  | 5,833,752  | 5,600,036  | 5,355,564  |  |  |
| FFCO 2023 - Banner<br>Series D Taxable (20<br>YR)      | Street/W/WW/SW   | 2,200,000     | -         | 5.70%    | 2043     | 2,200,000   | 2,138,773  | 2,074,007  | 2,005,497  | 1,933,025  | 1,856,364  |  |  |
| FFCO 2023 - Banner<br>2nd Draw Non-<br>Taxable (19 YR) | Street           | 3,500,000     | -         | 4.55%    | 2043     | -   | 3,500,000  |            |            |            |            |  |  |
| Total City Debt  |                  | 45,882,317    | 1,104,012 |          |          | 26,656,768  | 28,423,743 | 23,287,031 | 21,600,572 | 19,847,510 | 18,036,463 |  |  |
| Population   | assumes 1%       | annual increa | ise       |          | _        | 9,600   | 9,696      | 9,793      | 9,891      | 9,990      | 10,090     |  |  |
| Debt per capita  |                  |               |           |          |          | 2,777   | 2,931      | 2,378      | 2,184      | 1,987      | 1,788      |  |  |



# The City of Florence Finance Staff

Anne Baker, Administrative Services Director Lezlea Purcell, Finance Manager Vicki Soran, Accounting Specialist III Phae Latta, Accounting Specialist I Marissa Davis, Administrative Assistant I

