



**City of Florence
Environmental Management
Advisory Committee (EMAC)
Regular Session**

Florence City Hall
250 Hwy 101, Florence, OR 97439
541-997-3437 / www.ci.florence.or.us

- Meeting materials that include information on agenda item are published at least 24 hours prior to the meeting at <https://www.ci.florence.or.us/bc-emas> and items distributed during the meeting are posted to the City's website as soon as practicable after the meeting.
- To be notified of EMAC meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

November 13, 2024

AGENDA

4:00 PM

Vacant, Chair— Vacant, Vice Chair — Ronelle Kuert
Lisa Walter-Sedlacek — Linda Serbus — Britte Kirsch — Lisa Wallace — Dina McClure
Shannon Warren — Pat Rongey — Karen Childs — Nancy Rhodes — Laura Smith
Ex-Officio: Sally Wantz, City Councilor – Wendy Farley Campbell, Staff
Ex-Officio: County Transfer & Recycling, Brian Enochian

With 48-hour prior notice, an interpreter and/or TDY: 541-997-3437, can be provided for the hearing impaired.
Please turn off or silence all cell phones and pagers prior to start of meeting.

The Environmental Management Advisory Committee meeting will be held in-person at Florence City Hall
Members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:
<https://attendee.gotowebinar.com/register/3775047169838671194>
Citizens wishing to express their views may submit comments in writing or verbally.
For more information, please see the end of this agenda.

CALL TO ORDER – ROLL CALL

4:00 p.m.

- 1. APPROVAL OF THE AGENDA**
- 2. EMAC INTRODUCTIONS**
- 3. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA:** This is an opportunity for members of the audience to bring to the committee's attention any item not otherwise listed on the agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Please state your name for the audio record when called upon.

4:05 p.m.

TRAINING—Committee Ethics Training & [Committee Role and Responsibility Training](#)

4:20 p.m.

ACTION ITEMS

4:50 p.m.

- 4. Chair & Vice-Chair Election**

DISCUSSION ITEMS AND REPORTS:

- 5. Workplan Discussion**
 - EMAC Committee Chart
 - EMAC 2025 Schedule
 - Tree City Achievement
 - Waste Reduction Education & Promotion
 - Curbside Garbage Service Rate Review

5:10 p.m.

- 6. Closing Comments:** Next EMAC meeting January 8, 2025 at 4:00 p.m. at City Hall.

6:00 p.m.

EMAC CALENDAR

DATE	TIME	DESCRIPTION	Location
December TBD, 2024	4:00 PM	Regular Meeting	City Hall
January 8, 2025	4:00 PM	Regular Meeting	City Hall
February 12, 2025	4:00 PM	Regular Meeting	City Hall
March 12, 2025	4:00 PM	Regular Meeting	City Hall

PUBLIC MEETINGS PROCEDURES

The Environmental Management Advisory Committee meeting will be held in-person at Florence City Hall with the option to view / listen to the meeting virtually via GoToWebinar.

Expressing Views to the Environmental Management Advisory Committee: Citizens wishing to express their views to the EMAC may do so in both written and verbal formats.

1. Written Comments: Citizens wishing to express their views are encouraged to submit written comments in one of the following ways:
 - a. Submit written comments via email to planningdepartment@ci.florence.or.us
 - b. Mail written comments to Florence City Hall, Attn: EMAC, City of Florence, 250 Hwy 101, Florence, OR 97439
 - c. Drop off written comments to the City of Florence drop box located at Florence City Hall (250 Hwy 101) to the right of the main entrance.

**** Note:** Written comments received at least 2 hours prior to the meeting will be distributed to the EMAC, posted to the City of Florence website, and made part of the record.
2. Verbal Comments: Citizens wishing to express their views to the EMAC may participate in the meeting in person and via GoToWebinar. To do so, please complete a speaker's card online at <https://www.ci.florence.or.us/bc-emas/request-address-environmental-management-advisory-committee-speakers-card> at least 1 hour prior to the meeting. City staff will then contact the speaker to let them know the process to participate in the meeting.
 - a. Public Comments on items not on the agenda: General public comments (on items not on the agenda) will be allowed at each meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
 - b. Public Comments on Action Items: Public Comments will be allowed on each action item on the agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Committee questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

TENTATIVE TIMELINE FOR EMAC 1/24-9/24

JANUARY 2024

1. Continue to post reminders about leftovers
2. Add “foodwaste” as subheading to EMAC website
3. Begin postings and publicity about food waste being a problem in Florence—run up to food waste challenge
 - a. Post on EMAC website
 - b. Post on social media
4. City application for TreePlotter software
5. ? City reapply for Tree City designation
6. Food waste challenge
 - a. Review plans and budget
 - b. Purchase \$50 in FLOCAL gift certificates for prizes for drawing after food waste challenge
 - c. Continue to publicize food waste as a problem people should care about
 - d. Post foodwaste challenge worksheet on EMAC webpage and city Facebook page and begin food waste challenge
 - e. Post Anika’s weekly reminders about food waste
7. Begin publicity about TreePlotter and start spreadsheet with potential volunteers
8. EMAC meeting 1/10/24

FEBRUARY

1. Work on noxious weed update and make trifold to hand out
2. Finalize poster for Arbor Day schedule and events
 - a. Review programming
 - b. Review plans for publicity
 - c. Ask Mayor for Arbor Day Proclamation
 - d. Review budget
3. ? Report to City Council
4. ? EMAC meeting February 14

MARCH

1. March 1—EMAC Adopt-A-Street
2. End of food waste challenge and drawing for prizes
 - a. Announce prize winners
 - b. Final wrap up of food waste challenge
 - c. Post monthly tips for decreasing food waste in city newsletter
3. Review plans for No Mow May
 - a. Review programming
 - b. Review publicity
 - c. Review budget

- d. Ask Mayor for No Mow May Proclamation/amnesty for people who participate
- 4. Plan spring planting of pollinator garden 18th Street Pocket Park
- 5. EMAC meeting March 13
- 6. Continue publicity, asking for volunteers for TreePlotter
- 7. Have noxious week trifold ready to hand out at Arbor Day

APRIL

- 1. Begin publicity for Arbor Day early in month
- 2. Planting of pollinator garden 18th Street Pocket Park
- 3. Arbor Day April 27 at the Sr. Center
 - a. Coordinate with Master Recyclers
 - b. Confirm with speakers
 - c. Set up tables with information
 - d. Native plant quiz
- 4. Hand out “Dirty Dozen” trifold at Arbor Day
- 5. Hand out information about No Mo May at Arbor Day
- 6. EMAC meeting April 10

MAY

- 1. No Mow May
- 2. Begin education for TreePlotter
 - a. Make sure we have equipment for TreePlotter
 - b. Contact people on volunteer spreadsheet
 - c. Schedule education for volunteers
- 3. Update EMAC website compost information (last updated 2021)
 - a. Update website
 - b. Add information on compost study
 - c. Encourage composting throughout summer
- 4. Begin TreePlotter Inventory
- 5. EMAC meeting May 8

JUNE

- 1. EMAC Adopt-A-Street Friday June 7
- 2. Continue with TreePlotter inventory
- 3. EMAC meeting June 12
- 1. Continue to improve EMAC website—under “recycling” as a subheading on EMAC webpage (not updated since 2018)
 - a. Include links to Lane County Waste Management, transfer station, etc.
 - b. Include information about Black and White event under “recycling”
 - c. Publicize changes to recycling expected with RMA
- 4. Recycling Modernization Act should have rules finalized
 - a. Consult with hauler/Lane County Waste Management as to how this will impact Florence
 - b. Consider ways and begin education regarding new recycling rules

5. Encourage composting throughout summer
6. EMAC meeting June 12

JULY

2. Make plans for fall planting
3. Consider planting on Rhododendron Dr. and/or Estuary Trail
4. Planning for Black and White event
 - a. Volunteers
 - b. Coordinate with Master Recyclers
 - c. Coordinate with Florence Transfer Station, CTR
 - d. Publicity/posters
5. Finish up TreePlotter, publicize findings
6. Encourage composting throughout summer
7. Encourage Lane County Waste Management to schedule another Hazardous Waste takeback in Florence
8. EMAC meeting July 10

AUGUST

1. Black and White Event August 17
2. EMAC meeting August 14

SEPTEMBER

1. Adopt-A-Street Fri/, Sept 5
2. EMAC meeting Sept. 11
3. Consider ways to coordinate with schools/include young people in projects
4. Continue to update EMAC website
 - a. Add "Native vegetation and Noxious Weeds" subheadings to EMAC website
 - b. Include list of native plants and "dirty dozen"
5. List of native trees and plants that do well in Florence and information on where to find them
 - a. Fall good time to plant
 - b. Coordinate and communicate with local nurseries on where to find natives
 - c. Put info on EMAC website
6. Finalize plans for fall planting
 - a. Volunteers
 - b. Coordinate with Public Works
 - c. Review budget

OCTOBER

1. EMAC meeting
2. Update website to make sure all information is current

3. Explore yard debris pickup by haulers
4. Update and work on hauler code
5. Fall planting

NOVEMBER

1. Happy Thanksgiving
2. EMAC meeting
3. Begin planning for next Arbor Day
 - a. Location
 - b. Speakers
 - c. Programming
 - d. ? Hiroshima Peace Tree film available April 2025
 - e. Publicity

EMAC Subcommittee List--February 14, 2024

Vegetation Related	Chair: Lisa Linda, Susan, Vicki, Tom	Environmental Topics	Chair: Vicki Anika, Linda, Lisa, Tom	Solid Waste & Biosolids	Chair: Tom Brian, Lisa, Vicki	Recycling & Food Waste Prevention	Chair: Ivy Vicki, Anika, Linda
	Current Tasks		Current Tasks		Current Tasks		Current Tasks
Tree City Lisa	Lead: Maintain Face Book Page	Pollinators & Bees	Lead: Ivy	Flo-Gro	Promote Flo-Gro to public Tom	Composting	Update committee members on last years compost project Vickie
Lead: Susan	Arbor Day Celebration Event April 2024	Chair: Ivy	No Mow May develop program for 2024 Ivy, Lisa	Solid Waste Management	Garbage Hauler Mgmt, rates, code, Recycling		Update committee on Lane County Garbage Audit and develop next steps
Lead: Vickie	Tree Plotter Program		Explore Bee City to be added to next work plan Ivy		Update & Promote Hazardous Waste station in Florence	Recycling & Litter Reduction	Lead: Vickie
Vegetation Preservation	Tree Canopy, Vegetation Preservation, Code Updates, Noxious Weeds	Lead: Lisa	Explore code changes for pollinator benefits Ivy, Lisa	Lead: Lisa	Update on FI Chamber Green Business Program	Lead: Vicki	Adopt A Street Litter Patrol Ronelle, Ivy, Lisa, Linda, Susan, Tom
Lead: Lisa	Earth Day/Week Planting Pollinator Planting 18th St Park April 20, 2024	Climate Resiliency	Identify and Coordinate with State & County Strategic Partners	Lead: Linda	Updates on Recycling Modernization Act Linda, Vickie	Lead: Lisa	Black & White Event Vicki, Linda, Ivy, Tom, Anika, Ronelle, Brian
Lead: Lisa	Follow & report on updates on current Proposed Code	Lead: Vickie	Develop coordination with Lane County on Climate Action	Yard Waste	Explore yard debris pickup through code change Lisa, Brian	Lead: Linda	Updates on Recycling Modernization Act Vickie
Noxious Weed Lisa	Lead: Finalize local noxious weed list	Green Team	Develop Community Youth Involvement in EMAC Anika, Susan	Lead:	Explore funding opportunities	Master Recycling Program	Coordinate Recycling events with Master Recyclers
	City Code Modifications, Partner with other community groups. Lisa		Develop Senior Connections Tom	Lead: Vickie	Explore Lane County Partnerships	Program Expansion	Explore Ways to collect Food Waste Linda, Vickie
				Lead: Lisa	Update & Work on Hauler Code Lisa, Vickie	Education	Explore ways to promote