



City of Florence
A City in Motion

City of Florence Council Regular Session

Videoconference &
Florence City Hall
250 Hwy 101
Florence, OR 97439
541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

July 20, 2020

AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor

Woody Woodbury, Council President Ron Preisler, Council Vice-President
Joshua Greene, Councilor Geraldine Prociw, Councilor

With 48 hour prior notice, an interpreter and/or TDY: 541-997-3437, can be provided for the hearing impaired. Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at www.ci.florence.or.us/citymanager/public-meetings-live and will be available after the meeting on the City's Vimeo Site.

COVID-19 UPDATE

Due to federal and state restrictions on public gatherings, the Florence City Council meetings shall be held via videoconference. Members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link <https://attendee.gotowebinar.com/register/6446041257543089164>.

Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

In person attendance is not allowed at City Council meetings.

In accordance with Oregon Governor's Office Executive Order No. 20-16, to protect safety and ensure social distancing, members of the public will not be allowed to attend the City Council meeting.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the City of Florence website at www.ci.florence.or.us/council/request-address-city-council-speakers-card.

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

5:30 p.m.

PRESENTATIONS & ANNOUNCEMENTS

- Florence Area Chamber of Commerce Annual Report

1. PUBLIC COMMENTS – *Items Not on the Agenda*

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items not on the City Council agenda.*

City Council / Local Contract Review Board Meeting

The Florence City Council serves as the Local Contract Review Board. This agenda serves as notice that the City Council shall be acting as both the Local Contract Review Board and the City Council for Action Item #2.

PUBLIC HEARING & ACTION ITEMS

Please see the end of this agenda for methods to provide comments on public hearing items.

2. PUBLIC CONTRACTING RULES

A. PUBLIC HEARING OF THE CITY COUNCIL / LOCAL CONTRACT REVIEW BOARD

Hear and consider verbal and written comments regarding the amendments to the City of Florence’s Local Government Public Contracting Rules.

B. CITY OF FLORENCE PURCHASING & PUBLIC IMPROVEMENT CONTRACTS POLICIES

Consider approval of **Resolution No. 19, Series 2020**, a joint resolution of the City Council and Local Contract Review Board opting out of the attorney generals’ model of public contracting rules and amending public contracting rules for the City of Florence.

Anne Baker
Administrative Services Director

ACTION ITEMS

3. SIGN CODE AMENDMENTS

Consider approval of **Ordinance No. 8, Series 2020**, an Ordinance amending Florence City Code Title 4, Chapter 7, Sign Regulations.

Wendy FarleyCampbell
Planning Director

4. COASTAL HIGHLANDS STORMWATER PROJECT

Consider accepting the proposal from Ray Wells, Inc. in the amount of \$467,384 to perform stormwater improvements on Willow Loop, including 18th Court, Pine Court and 16th Street, and authorizing the City Manager to proceed with a contract.

Mike Miller
Public Works Director

5. LEAGUE OF OREGON CITIES LEGISLATIVE PRIORITIES

Consider recommending topics for the 2021 League of Oregon Cities legislative priorities.

Megan Messmer
City Manager AIC

6. AMENDMENT OF TRIBAL POLICING CONTRACT

Consider authorizing the approval of the amendment to the agreement between the Confederated Tribes of Coos, Lower Umpqua and Siuslaw Indians and the City of Florence for City Police Services.

Tom Turner
Chief of Police

7. ANNUAL UPDATE AND ADJUSTMENT TO CITY FEES AND CHARGES

Review and consider not increasing rates for the 2020-21 fiscal year in response to the economic hardships caused by the COVID-19 pandemic.

Anne Baker
Administrative Services Director

CONSENT AGENDA

8. SAFE ROUTES TO SCHOOL GRANT APPLICATION

Consider approval of **Resolution No. 20, Series 2020**, a resolution establishing approval to apply for a grant from the Oregon Department of Transportation for the Safe Routes to School program and delegating authority to the City Manager or designee to sign the application.

Mike Miller
Public Works Director

9. WASTEWATER TREATMENT PLANT BLOWER REPLACEMENT

Consider approval of a professional services agreement with Kennedy Jenks Consultants in the amount of \$87,605 for the replacement of the blower at the wastewater treatment plant.

Mike Miller
Public Works Director

10. MUNICIPAL COURT JUDGE SERVICES CONTRACT

Consider amending the contract for Judge Richard Brissenden for Municipal Court Judge Services.

Joe Henry
Mayor

11. PUBLIC WORKS FACILITY EQUIPMENT BUILDING

Consider approval of the proposal from Pacific Building Systems in the amount of \$34,300 for the purchase of the building materials, building plans, and engineered design for the foundation slab for an equipment storage building to be located at the Public Works Facility.

Mike Miller
Public Works
Director

REPORT & DISCUSSION ITEMS

12. 2019-20 FISCAL YEAR ANNUAL AUDIT

Hear and consider report regarding audit services for the 2019-20 audit.

Anne Baker
Administrative
Services Director

13. GENERAL REPORTS – Council Question & Answer Only – No Presentations

- May & June Committee, Commission & Volunteer Reports

14. REPORT & DISCUSSION ITEMS

- City Manager Reports & Discussion Items
 - Governor’s Press Release Regarding Face Coverings
- City Council Reports & Discussion Items
 - Proposed Proclamation Discussion

COUNCIL CALENDAR

All meetings are held at the Florence City Hall (250 Hwy 101, Florence Oregon) unless otherwise indicated

Date	Time	Description
July 3, 2020	---	Independence Day Holiday Observed City Offices Closed
August 3, 2020	---	City Council Work Session Canceled
	---	City Council Meeting Canceled
August 17, 2020	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting
September 7, 2020	---	Labor Day Holiday City Offices Closed
	---	City Council Work Session Canceled
	---	City Council Meeting Canceled
September 21, 2020	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting

UPDATED PUBLIC MEETINGS PROCEDURES – COVID-19

Given executive orders from Governor Brown concerning COVID-19 and social distancing requirements, the City of Florence has established temporary procedures for public meetings in order to protect our volunteers, public and staff.

In person attendance is not allowed at City Council meetings.

Expressing Views to the City Council: Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
 - a. Submit written comments via email to City Recorder at kelli.weese@ci.florence.or.us;
 - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
 - c. Drop off written comments to the City of Florence drop box located at Florence City Hall (250 Hwy 101) to the right of the main entrance.

**** Note:** Written comments received at least 2 hours prior to the meeting (July 20, 2020 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting via GotoWebinar. To do so, please complete a speaker's card online at www.ci.florence.or.us/council/request-address-city-council-speakers-card at least 1 hour prior to the meeting (July 20, 2020 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
 - a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
 - b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
 - c. **Public Comments on Action Items:** Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

For more information on the City of Florence's Temporary Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/em/public-meeting-during-covid-19>.