



*City of Florence*  
**A City in Motion**

## City of Florence Council Regular Session

Videoconference &  
Florence City Hall  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

September 21, 2020

## AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor

Woody Woodbury, Council President    Ron Preisler, Council Vice-President  
Joshua Greene, Councilor                      Vacant, Councilor

With 48 hour prior notice, an interpreter and/or TDY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at [www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live) and will be available after the meeting on the City's Vimeo Site.

### COVID-19 UPDATE

Due to federal and state restrictions on public gatherings, the Florence City Council meetings shall be held via videoconference. Members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link <https://attendee.gotowebinar.com/register/1198178912231689998>

Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

**In person attendance is not allowed at City Council meetings.**

In accordance with Oregon Governor's Office Executive Order No. 20-16, to protect safety and ensure social distancing, members of the public will not be allowed to attend the City Council meeting.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the City of Florence website at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card).

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

5:30 p.m.

#### 1. PUBLIC COMMENTS – *Items Not on the Agenda*

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items not on the City Council agenda.*

### ACTION ITEMS

*Please see the end of this agenda for methods to provide comments on action items.*

#### 2. COVID-19 EMERGENCY DECLARATION

Consider approval of **Resolution No. 23, Series 2020**, a resolution declaring a temporary state of emergency within the boundaries of the City and delegating authority to the City Manager, and repealing Resolution No. 13, Series 2020.

Erin Reynolds  
City Manager

#### 3. UTILITY RELIEF PROGRAM

Consider approval of **Resolution No. 24, Series 2020**, a resolution establishing a utility relief program within the City of Florence.

Anne Baker  
Admin. Services  
Director

**4. WASTEWATER TREATMENT PLANT BLOWER**

Consider approval of **Resolution No. 25, Series 2020**, a resolution authorizing the City Manager to enter into a single source agreement with Aerzen USA Corporation in the amount of \$71,956 for the purchase and installation of a Aerzen Delta Hybrid Screw Blower package.

Mike Miller  
Public Works  
Director

**CONSENT AGENDA**

**5. HWY 101 & HWY 126 CURB RAMPS AGREEMENT**

Consider authorizing the City Manager to sign an Intergovernmental Agreement with the Oregon Department of Transportation (ODOT) for the US 101: Munsel Lake Road to Oregon 126 Curb Ramps project.

Mike Miller  
Public Works  
Director

**6. RESTOBAR LIQUOR LICENSE**

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for the new off-premises liquor license for Restobar Restaurant located at 1285 Bay Street.

Lezlea Purcell  
Finance Manager

**7. 2020 & 2021 CITY COUNCIL MEETING CALENDAR**

Review and consider approval of updates to the 2020 City Council meeting calendar, and consider approval of the 2021 City Council meeting calendar.

Kelli Weese  
City Recorder /  
Eco. Devo. Coord.

**REPORT & DISCUSSION ITEMS**

**8. GENERAL REPORTS – Council Question & Answer Only – No Presentations**

- August Committee, Commission & Volunteer Reports

**9. REPORT & DISCUSSION ITEMS**

- City Manager Reports & Discussion Items
- City Council Reports & Discussion Item

**COUNCIL CALENDAR**

*All meetings are held at the Florence City Hall (250 Hwy 101, Florence Oregon) unless otherwise indicated*

<b>Date</b>	<b>Time</b>	<b>Description</b>
October 5, 2020	10:30 a.m.	City Council Work Session <i>Tentative</i> <i>(Pending Approval at 9.21 City Council Meeting)</i>
	5:30 p.m.	City Council Meeting <i>(Pending Approval at 9.21 City Council Meeting)</i>
October 19, 2020	10:30 a.m.	City Council Work Session <i>Tentative</i> <i>(Pending Approval at 9.21 City Council Meeting)</i>
	5:30 p.m.	City Council Meeting <i>(Pending Approval at 9.21 City Council Meeting)</i>
November 2, 2020	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting
November 16, 2020	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting

## UPDATED PUBLIC MEETINGS PROCEDURES – COVID-19

Given executive orders from Governor Brown concerning COVID-19 and social distancing requirements, the City of Florence has established temporary procedures for public meetings in order to protect our volunteers, public and staff.

### **In person attendance is not allowed at City Council meetings.**

**Expressing Views to the City Council:** Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to City Recorder at [kelli.weese@ci.florence.or.us](mailto:kelli.weese@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments to the City of Florence drop box located at Florence City Hall (250 Hwy 101) to the right of the main entrance.

**\*\* Note:** Written comments received at least 2 hours prior to the meeting (September 21, 2020 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting via GotoWebinar. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (September 21, 2020 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
  - a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
  - c. **Public Comments on Action Items:** Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

**For more information on the City of Florence's Temporary Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/em/public-meeting-during-covid-19>.**