



City of Florence  
A City in Motion

## City of Florence Council Regular Session

In Person & Videoconference  
715 Quince Street  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

April 4, 2022

## AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor  
 Woody Woodbury, Council President    Sally Wantz, Council Vice-President  
 Bill Meyer, Councilor                      Rob Ward, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired. Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at [www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live) and will be available after the meeting on the City's Vimeo Site.

### The Florence City Council meeting will be held in person at Florence Events Center.

In addition, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link: <https://attendee.gotowebinar.com/register/6191452652646618639>.

Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the City of Florence website at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card).

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

#### PRESENTATIONS & ANNOUNCEMENTS

- Former City Councilor Paul Holman Recognition
- Military Child Month Proclamation – April 2022
- Child Abuse Prevention Month Proclamation – April 2022
- New Employee Introductions and Employee Recognitions
  - All Employees that have been hired since February 2020
  - Years of Service
  - Finance Manager Lezlea Purcell's Recognition of Completion of the Professional Finance Officer Certification

Lindsey  
White  
City Recorder

Alex  
Ferguson  
Human  
Resource  
Manager

#### 1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

#### PUBLIC HEARING & ACTION ITEMS

*Please see the end of this agenda for methods to provide comments on hearing items.*

#### 2. SPRUCE STREET PROPERTY REAL ESTATE TRANSACTION

##### A. PUBLIC HEARING

Hear and consider written or oral testimony regarding the proposed sale of City property located on Spruce Street north of Munsel Lake Road at Tax Lot 203 Map 18-12-14-20.

Erin  
Reynolds  
City Manager

**2. SPRUCE STREET PROPERTY REAL ESTATE TRANSACTION, CONTINUED**

**B. SPRUCE STREET PROPERTY REAL ESTATE TRANSACTION**

Consider authorizing the sale of City property located on Spruce Street north of Munsel Lake Road at Tax Lot 203 Map 18-12-14-20.

Erin Reynolds  
City Manager

**3. 2022 PARKING CAFÉ PROGRAM**

Consider approval of **Resolution No. 12, Series 2022**, a Resolution approving the 2022 Parking Café program and creating a fee for the permit, allowing restaurants to expand seating into the City of Florence’s right-of-way

Sarah Moehrke  
Ec. Dev. Analyst

**4. CHIP SEAL PROGRAM AWARD**

Consider accepting the proposal from Sierra Santa Fe Corporation for the amount of \$128,689 to complete the 2022 annual Chip/Liquid Road™ Seal Program.

Mike Miller  
Public Works Director

**5. PURCHASE OF BACKHOE LOADER**

Consider approval of the purchase of a new 2022 CAT 420 Backhoe Loader from Peterson CAT in the amount of \$130,623.76.

Mike Miller  
Public Works Director

**REPORT & DISCUSSION ITEMS**

**6. DEPARTMENT DIRECTOR UPDATES**

Management Team

**7. CITY MANAGER REPORT & DISCUSSION ITEM**

Erin Reynolds  
City Manager

**8. CITY COUNCIL REPORTS & DISCUSSION ITEMS**

City Council

<b>COUNCIL CALENDAR</b>		
<i>All meetings are held in person with a virtual option unless otherwise indicated</i>		
<b>Date</b>	<b>Time</b>	<b>Description</b>
April 18, 2022	10:30 a.m.	City Council Work Session
	5:30 p.m.	City Council Meeting
May 2, 2022	10:30 a.m.	City Council Work Session
	5:30 p.m.	City Council Meeting
May 16, 2022	10:30 a.m.	City Council Work Session
	5:30 p.m.	City Council Meeting
June 6, 2022	10:30 a.m.	City Council Work Session
	5:30 p.m.	City Council Meeting

## UPDATED PUBLIC MEETINGS PROCEDURES

The April 4, 2022 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

**Expressing Views to the City Council:** Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. Written Testimony: Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to City Recorder at [cityrecorder@ci.florence.or.us](mailto:cityrecorder@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**\*\* Note:** Written comments received at least 2 hours prior to the meeting (April 4, 2022 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.

2. Verbal Testimony: Citizens wishing to express their views to the City Council may participate in the meeting at the Florence Events Center or via GoToWebinar. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (April 4, 2022 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
  - a. Public Comments on items not on the agenda: General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. Public Hearing Testimony: Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
  - c. Public Comments on Action Items: Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

**For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.**