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**City of Florence  
City Council Regular Session  
Florence Event Center  
715 Quince Street, Florence, Oregon  
Final Action Minutes  
April 4, 2022**

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Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury, Sally Wantz, Bill Meyer and Rob Ward.

Councilors Absent: None

Staff Present:  
*(In person)* City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Administrative Services Director Anne Baker, Senior Economic Development Analyst Sarah Moehrke, Public Works Director Mike Miller, Commander John Pitcher, Human Resource Manager Alex Ferguson, and Planning Director Wendy FarleyCampbell.

Guests Present:  
*(In Person & Videoconference)* DAR Members Jacquie Beveridge, Karen Childs, Carol Dowti, Joan Gualco, 90by30 Members Jeanne Shannon, Sheila Perletti, Cathy Dupont. Coldwell Banker Coast Real Estate Agents Missy Johnson and Aric Sneddon, Coastal Development Partners Pat Hammons and Rick Larsen.

Handout: 4.4.22 City Council Meeting Base Presentation

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

**PRESENTATIONS & ANNOUNCEMENTS**

- Former City Councilor Paul Holman Recognition
- Military Child Month Proclamation – April 2022  
Child Abuse Prevention Month Proclamation – April 2022
- New Employee Introductions and Employee Recognitions
  - All Employees that have been hired since February 2020

- Years of Service
- Finance Manager Lezlea Purcell’s Recognition of Completion of the Professional Finance Officer Certification

Start Time: 5:30 p.m.

**1. PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council’s attention any item not otherwise listed on the agenda.

Start Time: 6:07 p.m.  
 Handout: Written Comment  
 Discussion: No discussion

Start Time: 6:08 p.m.  
 Commenter 1: Mr. Michael Allen – Florence, OR  
 Handout: Speaker’s Card and Written Comments  
 Discussion: Mr. Allen discussed...
 

- Climate Emergency Campaign Petition

Start Time: 6:14 p.m.  
 Commenter 1: Ms. Ivy Medow– Florence, OR  
 Handout: Speaker’s Card and Written Comments  
 Discussion: Ms. Medow discussed...
 

- No Mow May
- The Privilege of Living in Florence

**PUBLIC HEARING & ACTION ITEMS**

**2. SPRUCE STREET PROPERTY REAL ESTATE TRANSACTION**

**A. PUBLIC HEARING**

Hear and consider written or oral testimony regarding the proposed sale of City property located on Spruce Street north of Munsel Lake Road at Tax Lot 203 Map 18-12-14-20.

Public Hearing: Opened at 6:19 p.m.

**B. SPRUCE STREET PROPERTY REAL ESTATE TRANSACTION**

Consider authorizing the sale of City property located on Spruce Street north of Munsel Lake Road at Tax Lot 203 Map 18-12-14-20.

Start Time: 6:17 p.m.  
 Discussion: Assistant City Manager Megan Messmer presented the staff presentation. Coldwell Banker Coast Real Estate Agents

Missy Johnson and Aric Sneddon, Coastal Development Partners Pat Hammons and Rick Larsen also presented.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Targeted price range for town homes
- Park maintenance
- Single Family Residence price range

Comments: Councilors Ward, Wantz, Woodbury

Public Hearing: Closed at 6:42 p.m.

Start Time: 6:42 p.m.

Action: Authorize the execution of the purchase and sales agreement for the property located on Spruce Street north of Munsel Lake Road at Tax Lot 203 Map 18-12-14-20 as discussed during the April 4, 2022, City Council meeting, and authorize the City Manager to sign and execute all necessary documents to complete the transaction on behalf of the City.

Motion: Councilor Wantz

Second: Councilor Meyer

Roll Call Vote: Councilor Ward, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Meyer 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes 5-0

### 3. **2022 PARKING CAFÉ PROGRAM**

Consider approval of **Resolution No. 12, Series 2022**, a Resolution approving the 2022 Parking Café program and creating a fee for the permit, allowing restaurants to expand seating into the City of Florence's right-of-way.

Start Time: 6:44 p.m.

Discussion: Economic Development Analyst Sarah Moehrke presented the staff presentation. Commander John Pitcher discussed public safety concerns.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Business participation
- Parking place allocation
- Positive attributions of the program
- Public safety concerns

Comments: Councilors Meyer, Mayor Henry, Woodbury, Ward, Wantz

Start Time: 6:58 p.m.  
Commenter 1: Mrs. Kady Sneddon – Florence, OR  
Handout: Speaker’s Card  
Discussion: Mrs. Sneddon discussed...

- Support of right-of-way seating as a permanent, seasonal program in Old Town.

Start Time: 6:42 p.m.  
Action: Approval of **Resolution No. 12, Series 2022**, a Resolution approving the 2022 Parking Café program and creating a fee for the permit, allowing restaurants to expand seating into the City of Florence’s right-of-way.

Direct Staff to research and bring to Council for adoption a codified restaurant parking café program for 2023.

Motion: Mayor Wantz  
Second: Councilor Meyer  
Roll Call Vote: Councilor Ward, ‘Aye’  
Councilor Wantz, ‘Aye’  
Councilor Woodbury, ‘Aye’  
Councilor Meyer, ‘Aye’  
Mayor Henry, ‘Aye’  
Motion passes 5-0

**7 Minute Break- 7:17 p.m. to 7:24 p.m.**

**4. CHIP SEAL PROGRAM AWARD**

Consider accepting the proposal from Sierra Santa Fe Corporation for the amount of \$128,689 to complete the 2022 annual Chip/Liquid Road™ Seal Program.

Start Time: 7:24 p.m.  
Discussion: Public Works Director Mike Miller presented the topic.  
Handouts: None  
Discussion: The City Council discussed...

- Remediation process

Comments: Councilors Meyer

Start Time: 7:24 p.m.  
Action: Accept the proposal from Sierra Santa Fe Corporation for the amount of \$128,689 to complete the 2022 annual Chip/Liquid Road™ Seal Program and authorize the City Manager to proceed with a contract.  
Motion: Councilor Meyer  
Second: Councilor Woodbury  
Roll Call Vote: Councilor Ward, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Councilor Meyer, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes 5-0

**5. PURCHASE OF BACKHOE LOADER**

Consider approval of the purchase of a new 2022 CAT 420 Backhoe Loader from Peterson CAT in the amount of \$130,623.76.

Start Time: 7:30 p.m.  
Discussion: Public Works Director Mike Miller presented the topic.  
Handouts: None  
Discussion: The City Council discussed...

- Timeline

Comments: Councilor Wantz

Start Time: 7:24 p.m.  
Action: Authorize the City Manager to proceed with the purchase of a 2022 CAT 420 backhoe loader from Peterson CAT in the amount of \$130,623.76.  
Motion: Mayor Henry  
Second: Councilor Wantz  
Roll Call Vote: Councilor Ward, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Councilor Meyer, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes 5-0

## **REPORT & DISCUSSION ITEMS**

### **6. DEPARTMENT DIRECTOR UPDATES**

Start Time: 7:34 p.m.

Discussion: The Department Directors discussed...

- Laurel Street Plaza
- 9<sup>th</sup> Street Roadway and Waterline Improvement Project
- ODOT Scenic Bi-way Project
- Florence Events Center Upcoming Shows and Events
- City Newsletter
- City Staffing Levels
- Current City Recruitment
- Housing Implementation Program Advisory Team Meeting
- Arbor Day Celebration
- Dispatch Unit awarded the VFW Officer of the Year Award
- Mental Health Crisis Call
- Business Oregon Visit
- 2022 Economic Development Practitioners Meeting

Updates: Public Works Director Mike Miller, Assistant City Manager Megan Messmer, HR Manager Alex Ferguson, Planning Director Wendy Farley-Campbell, Commander John Pitcher, Sarah Moehrke Economic Development Analyst

### **7. CITY MANAGER REPORT & DISCUSSION ITEMS**

Start Time: 7:51 p.m.

Discussion: The City Council discussed...

- April 18th City Council Meeting & Work Session Tour of the Justice Center
- FURA May Meeting Date Change
- Upcoming City Meetings and Events

### **8. CITY COUNCIL REPORT & DISCUSSION ITEMS**


Start Time: 7:54 p.m.

Discussion: The City Council discussed...

- Chamber of Commerce Board Meeting
- ODOT Charging Station Virtual Conference

- LOC Budgeting 101 Virtual Training
  - EMAC Arbor Day Celebration
  - Old Town Traffic and Parking Potential Consideration
  - Exploding Whale Park Clean Up and Parking
  - LCOG Representative for the City of Florence
- Comments: All Councilors present

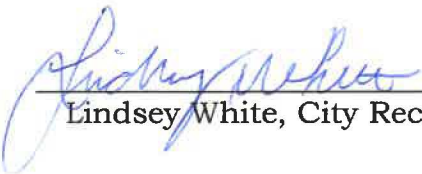
Meeting adjourned at 8:03 p.m.



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Joe Henry, Mayor

**ATTEST:**



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Lindsey White, City Recorder