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**City of Florence  
City Council Regular Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
April 18, 2022**

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Councilors Present: Mayor Joe Henry, Councilors Woody  
(Videoconference) Woodbury, Sally Wantz, Rob Ward, and Bill Meyer.

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds. Assistant City Manager Megan  
(In person and Messmer, Senior Planner Roxanne Johnston, Administrative  
via Videoconference) Services Director Anne Baker. Planning Director Wendy  
FarleyCampbell, Public Works Director Mike Miller, Senior  
Economic Development Analyst Sarah Moehrke, and  
Administrative Assistant Peighton Allen.

Guests Present: VFW Post 3232 Commander Bruce Andrade and Jr. Vice  
Commander Gary Covert

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

Handout: April 18, 2022 City Council Meeting Base Presentation

**PRESENTATIONS & ANNOUNCEMENTS**

- Veteran's of Foreign Wars (VFW) Awards
  - Oregon State Police – Trooper Justin Lindquist
  - Florence Police Officer of the Year – Detective Brandon Bailey
  - Siuslaw Valley Fire and Rescue– Lieutenant Blair Campbell
  - Western Lane Ambulance District – Paramedic Ali Gharib
- Arbor Day Proclamation

Start Time: 5:30 pm

## **1. PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:31 p.m.

Handout: Speaker's Card & Written Comments

Commenter 1: Mrs. Donna Cherryholmes – Florence, OR

Discussion: Mrs. Cherryholmes discussed...

- "No Nonsense" Survey from Florence Citizens

Commenter 2: Mr. Jeff Ashmead– Florence, OR

Discussion: Mr. Ashmead discussed...

- Community Health regarding the Pfizer Vaccine

Commenter 3: Mr. Micheal Allen– Florence, OR

Discussion: Mr. Allen discussed...

- Climate Change

Commenter 4: Ms. Ivy Medow– Florence, OR

Discussion: Ms. Medow discussed...

- Climate Change

## **PUBLIC HEARING & ACTION ITEMS**

### **2. RHODODENDRON FESTIVAL VENDOR FAIR STREET CLOSER REQUEST**

#### **A. PUBLIC HEARING ON ANNEXATION & ZONE CHANGE**

Hear and consider written and oral testimony regarding the proposed closure of Maple Street from 1st Street to Bay Street in Old Town from Friday, May 20 to Sunday, May 22, 2022 for the Rhododendron Festival Vendor Fair.

Start Time: 6:04 p.m.

Process Reading: City Recorder Lindsey White read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script  
Staff Presentation

Public Hearing: Opened at 6:05 p.m.

Public Challenge: No Challenges were presented.

Discussion: Finance Manager Lezlea Purcell presented the staff presentation.

Handout: Staff Presentation

Discussion: The City Council discussed...

- No discussion

Public Hearing: Closed at 6:11 p.m.

#### **B. RHODODENDRON STREET CLOSURE REQUEST**

Consider approval of the street closure application as applied for by the Florence Area Chamber of Commerce.

Action: Approve the Rhododendron Street Closure application as applied for by the Florence Area Chamber of Commerce.

Discussion: The City Council discussed...

- No discussion

#### **C. LOFY ZONING REQUEST**

Consider approval of **Ordinance No. 3, Series 2022**, an ordinance establishing Service Industrial to the property discussed above.

Action: Continued to February 28, 2022 City Council meeting.

### **3. SUPPLEMENTAL BUDGET FOR ARPA FUNDS**

#### **A. PUBLIC HEARING ON 2021-2023 SUPPLEMENTAL BUDGET**

Hear and consider written or oral testimony on the 2021-2023 supplemental budget.

Start Time: 6:04 p.m.

Discussion: Administrative Services Director Anne Baker presented the staff presentation.

Handout: Staff Presentation

Discussion: The City Council discussed...

- No discussion

#### **B. ADOPTION OF THE SUPPLEMENTAL BUDGET**

Consider approval of **Resolution No. 3, Series 2022**, a resolution increasing appropriation of \$231,500 in the American Rescue Plan Act (ARPA) Fund.

Action: Approval of Resolution No.3, Series 2022  
Motion: Mayor Henry  
Second: Councilor Woodbury

Roll Call Vote: Councilor Wantz, 'Aye'  
Councilor Ward, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes unanimously

### **ACTION ITEMS**

#### **3. LANE COUNTY'S DEADLY PHYSICAL FORCE PLAN AMENDMENT**

Consider approval of Resolution No. 13, Series 2022, a resolution approving the amended Lane County Deadly Physical Force Plan initially approved in 2008.

Start Time: 6:14 p.m.

Discussion: Commander John Pitcher presented the staff presentation.  
Handout: Staff Presentation

Discussion: The City Council discussed...

- Administrated leave
- Unreasonable use of force
- Publicizing and training
- Florence Police Departments stance on the amendment

Comments: Councilors Wantz and Ward

Action: Approve Resolution No. 13, Series 2022  
Motion: Mayor Henry  
Second: Councilor Woodbury  
Roll Call Vote: Councilor Wantz, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Ward, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes unanimously

#### **4. 2022 CITY COMMITTEE, COMMISSION, AND BOARD RECRUITMENT PROCESS**

Review and consider the recruitment process for the 2022 City Committee vacancies.

Start Time: 6:21 p.m.

Discussion: City Recorder Lindsey White presented the staff presentation.

Handout: Staff Presentation

Discussion: The City Council discussed...
 

- Recruitment process
- Encourage citizens to get involved

 Comments: Councilors Wantz and Ward

Action: Begin recruitment process for vacancies and place a temporary hiatus on the Transportation and Community and Economic Development Committees during two long term planning processes; Housing Implementation Plan (HIP) and Transportations Systems Plan (TSP) Project.

Motion: Councilor Meyer

Second: Councilor Ward

Roll Call Vote: Councilor Wantz, 'Aye'

Councilor Meyer, 'Aye'

Councilor Ward, 'Aye'

Councilor Woodbury, 'Aye'

Mayor Henry, 'Aye'

Motion passes unanimously

## 5. **2022 CITY COUNCIL SIGN-UP AND COMMITMENTS**

Review and consider updates to the City Council sign-up sheet for multiple obligations, including the Ex-Officio Memberships on City of Florence Committees, Liaison appointments to external boards & committees, and Municipal Court visits for the 2022 calendar year.

Start Time: 6:34 p.m.

Discussion: City Recorder Lindsey White presented the staff presentation.

Handout: Staff Presentation

Discussion: The City Council discussed...
 

- Soil and Water Conservation District meeting details

 Comments: Councilors Wantz

Action: No Action

## **CONSENT AGENDA**

### **6. RADIO REPEATER SYSTEM PURCHASE**

Consider approving the \$126,414 purchase of a new radio repeater system from CODAN Radio Communications.

### **7. 2022 LOCAL GOVERNMENT GRANT PROGRAM (LGGP) GRANT**

Consider approval of **Resolution No. 14, Series 2022**, authorizing staff to apply for a Grant in the amount of \$75,000 from the Oregon Parks and Recreation Department to replace certain playground structures at Miller Park, and delegate authority to the City Manager or Designee to sign the grant application.

### **8. LOVEJOY'S RESTAURANT AND TEAROOM LIQUOR LICENSE**

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a liquor license for Lovejoy's Restaurant and Tearoom located at 195 Nopal Street.

### **9. CITY COUNCIL MEETING MINUTES**

Consider approval of the meeting minutes for the February 7, 2022 Regular Session, February 28, 2022 Work Session, February 28, 2022 Regular Session, March 7, 2022 Special Meetings, March 7, 2022 Regular Session, March 21, 2022 Regular Session, April 4, 2022 Work Session, and April 4, 2022 Regular Session.

Start Time: 6:53 p.m.

Discussion: The City Council discussed...

- No discussion.

Action: Approve the consent agenda as presented

Motion: Councilor Wantz

Second: Councilor Woodbury

Roll Call Vote: Councilor Wantz, 'Aye'

Councilor Meyer, 'Aye'

Councilor Ward, 'Aye'

Councilor Woodbury, 'Aye'

Mayor Henry, 'Aye'

Motion passes unanimously

## **REPORT & DISCUSSION ITEMS**

### **10. GENERAL REPORTS**

Start Time: 6:57 p.m.  
Discussion: The City Council discussed...

- March Committee, Commission & Volunteer Reports

### **11. DEPARTMENT DIRECTOR UPDATES**

Start Time: 6:57 p.m.  
Discussion: The City Council discussed...

- EMAC's Arbor Day Celebration- April 30<sup>th</sup>, 2022  
Comments: Planning Director Wendy Farley- Campbell
- Community wide scams and precautionary measures
- Girl Scout's case of the "Missing Mermaid"
- JR Police Academy  
Comments: Commander John Pitcher
- Public Art Committee Update
- Lane Economic Development Committee  
Comments: Senior Economic Development Analyst

### **12. CITY MANAGER REPORT & DISCUSSION ITEMS**

Start Time: 7:03 p.m.  
Discussion: The City Manager discussed...

- Emergency Alert System Test produced by Lane County Emergency Management in partnership with West Lane Emergency Operations Group- April 30<sup>th</sup>, 2022
- Upcoming City Council meeting schedule
- April Committee meeting calendar
- Public Participation with donations and public input on the Miller Park Play structure replacement
- Rhododendron Festival Update
- Florence Event Center Events Update

### 13. CITY COUNCIL REPORTS & DISCUSSION ITEMS

Start Time: 7:03 p.m.

Discussion: The City Council discussed...

- Arbor Day- Douglas Fir Trees facts

Comments: Councilor Ward

- Portland Port Conference recap

Comments: Councilor Meyer

- Appreciation for Public Commenters
- No Mow May

Comments: Councilor Wantz

- Appreciation for Public Commenters
- No Mow May
- Peace Harbor Foundation Board Update
- Port of Coos Bay Tour of Terminal One

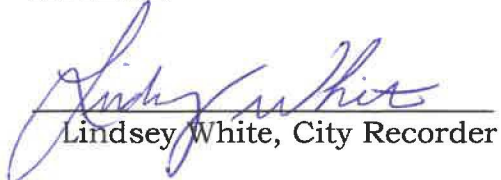
Comments: Councilor Wantz

- Public Arts Committee Update
- Public Art Piece dedication at the Florence Justice Center on April 25, 2022

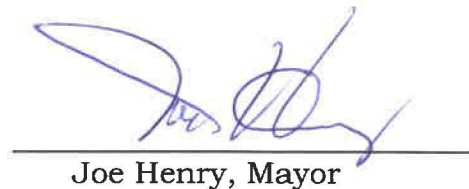
Comments: Councilor Woodbury

Meeting adjourned at 7:20 p.m.

**ATTEST:**



Lindsey White, City Recorder



Joe Henry, Mayor