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**City of Florence  
City Council Regular Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
August 1, 2022**

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Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury, Sally Wantz, Bill Meyer, and Rob Ward.

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Administrative Services Director Anne Baker, Public Works Director Mike Miller, Police Chief John Pitcher, and Planner Roxanne Johnston.  
*(In person)*

Guests Present: Coast Guard Senior Chief Nathan Jakubowski and Florence Farmers Market Representative Britte Kirsch.  
*(In Person & Videoconference)*

Handout: 8.1.22 City Council Meeting Base Presentation

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

**PRESENTATIONS & ANNOUNCEMENTS**

- Coast Guard City Proclamation
- Farmers Market Week Proclamation

Start Time: 5:30 p.m.

**1. PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:46 p.m.

Commenter 1: Ivy Medow – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Ms. Medow discussed...

- No discussion.

Start Time: 5:47 p.m.

Commenter 2: Mr. Michael Allen – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Allen discussed...

- Climate petition signed at Farmers Market
- San Anselmo – a role model for declaring a climate emergency.

Start Time: 5:50 p.m.

Commenter 2: Mr. Layne Morrill – Yachats, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Morrill discussed...

- Update on Oak Manor Apartments and thank you to the City of Florence for enacting the MUPTE Ordinance and Exemption.

## **PUBLIC HEARING & ACTION ITEMS**

### **2. ELMER ANNEXATION AND ZONE ASSIGNMENT**

#### **A. PUBLIC HEARING ON ANNEXATION AND ZONE CHANGE**

Hear and consider written and oral testimony regarding the annexation and zone assignment for approximately 3.49 acres of property located approximately 319 feet SE of the intersection at Highway 101 and Heceta Beach Road.

Start Time: Opened at 5:52 p.m.

Process Reading: CR White read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script  
Staff Presentation

Declarations: The City Council declared...

- Councilor Ward
  - Contacted by applicants for possible survey work related to sewer planning, no agreement to perform work for applicants.
  - No conflicts of interest were declared.
  - No biases were declared
- Councilor Meyer
  - No conflicts of interest were declared.

- No biases were declared.
- Councilor Wantz
  - No conflicts of interest were declared.
  - No biases were declared.
- Councilor Woodbury
  - No conflicts of interest were declared.
  - No biases were declared.
- Mayor Henry
  - No conflicts of interest were declared.
  - No biases were declared.

Public Challenge: No Challenges were presented.

Public Hearing: Opened at 5:58 p.m.

**B. ELMER ANNEXATION REQUEST**

Consider approval of **Ordinance No. 7, Series 2022**, an ordinance approving the annexation of 3.5 acres, Assessor’s Map 18-12-11-33, Tax Lot 00800, 87675 Highway 101 as applied for by Dennis and Faith Elmer.

- Start Time: 5:58 p.m.
- Discussion: Planner Roxanne Johnston presented the staff presentation.
- Handouts: Staff Presentation
- Discussion: The City Council discussed...
  - Restrictions on Service Industrial District not allowing replacement of existing units.
 Comments: Councilor Ward
- Discussion: Staff discussed...
  - Entire section in building code allowing replacement.
  - There are provisions for expansion of use under code.
- Applicant: Mr. Dennis Elmer
- Handout: Speaker’s Card
- Discussion: Mr. Elmer discussed...
  - Currently connected to Heceta Water Service.
  - Intent to replace a few homes in poor condition to improve living conditions and improve property.
- Public Hearing: Closed at 6:16 p.m.
- Discussion: The City Council discussed...
  - No discussion.
- Action: First Reading of Ordinance No. 7, Series 2022

Vote: Unanimous

Action: Second reading of Ordinance No. 7, Series 2022  
Motion: Councilor Meyer  
Second: Councilor Woodbury  
Roll Call Vote: Councilor Ward, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Councilor Meyer, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes Unanimously

### **C. ELMER ZONE ASSIGNMENT REQUEST**

Consider approval of **Ordinance No. 8, Series 2022**, an ordinance establishing a service industrial zoning district to 3.5 acres, Assessor's Map Reference 18-12-11-33, Tax Lot 00800, 87675 Highway 101, as part of a proposed annexation of same.

Start Time: 6:19 p.m.

Action: First Reading of Ordinance No. 8, Series 2022  
Vote: Unanimous

Action: Second reading of Ordinance No. 8, Series 2022  
Motion: Mayor Henry  
Second: Councilor Meyer  
Roll Call Vote: Councilor Meyer, 'Aye'  
Councilor Woodbury, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Ward, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes Unanimously

### **3. QUINCE STREET DEVELOPMENT PAYMENT PLAN**

Consider approval of **Resolution No. 26, Series 2022**, a resolution establishing a payment plan with the Florence Urban Renewal Agency related to the Quince Street Hotel Development for system development charges and the development's share of the Quince Street improvement project.

Start Time: 6:21 p.m.

Discussion: Assistant City Manager Megan Messmer presented the staff presentation.  
Handouts: Staff Presentation  
Discussion: The City Council discussed...

- Example of other public agency where interest was waived.
- Setting precedent by waiving interest because it is a Public Agency.
- Current numbers are estimate of cost of construction. Once payments begin City will be collecting funds from developer when building permit is opened and improvements to Quince Street will not begin until a later date. Will funds collected earn interest?
- Clarification on two parts for street improvements and System Development Charges.

Comments: Councilors Wantz and Ward.

Discussion: Staff discussed...

- Funds will be considered a pre-paid deposit towards development charges.
- Funds will be earning interest.

Comments: CM Erin Reynolds and ACM Megan Messmer.

Neutral Party 1: Kurt Vander Bogart – Florence, OR  
Handout: Speaker’s Card  
Discussion: Mr. Vander Bogart discussed...

- Experiences at various hotels with different views from rooms.

Opponent 1: Mr. Ron Moore -Florence, OR  
Discussion: Mr. Moore discussed...

- Not necessary to provide a no-interest ten-year loan for a project in the FURA district.

Action: Approve Resolution No. 26, Series 2022  
Motion: Councilor Meyer  
Second: Councilor Woodbury  
Roll Call Vote: Councilor Ward, ‘Aye’  
Councilor Wantz, ‘Nay’  
Councilor Meyer, ‘Aye’  
Councilor Woodbury, ‘Aye’  
Mayor Henry, ‘Aye’  
Motion passes 4-1

**4. LEAGUE OF OREGON CITIES LEGISLATIVE PRIORIRTIES**  
Consider recommending policy positions and issues for the League of Oregon Cities to focus on during the 2023 legislative session.

Start Time: 6:47 p.m.

Discussion: City Recorder Lindsey White presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- No discussion.

Action: Consider recommending five priorities for the League of Oregon Cities to focus on during the 2023 legislative session.

Motion: Councilor Meyer

Second: Councilor Ward

Roll Call Vote: Councilor Meyer, 'Aye'  
Councilor Ward, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes Unanimously

**CONSENT AGENDA**

**5. INTERGOVERNMENTAL AGREEMENT BETWEEN OREGON DEPARTMENT OF TRANSPORTATION AND THE CTY OF FLORENCE FOR RADIO REPEATERS.**

Consider authorizing the City Manager to sign an Intergovernmental Agreement with the State of Oregon acting by and through its Department of Transportation (ODOT) for radio repeaters.

Start Time: 6:50 p.m.

Action: Approve Consent Agenda as presented

Motion: Councilor Woodbury

Second: Councilor Meyer

Roll Call Vote: Councilor Ward, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes Unanimously

## **REPORT & DISCUSSION ITEMS**

### **6. DEPARTMENT DIRECTOR UPDATES**

Start Time: 6:52 p.m.

Discussion: The Department Directors discussed...

- Preparations for National Night Out.
- Suspect arrested connected to numerous car break-ins.
- Thank you card from 70-year-old lady who had car troubles late at night and was very grateful for police assistance to arrive home safe.
- Update on election process.
- Florence Events Center Upcoming Shows and Events.
- Several private events scheduled for the month of August at the Florence Events Center.
- 9<sup>th</sup> Street project is completed.
- Striping scheduled for 9<sup>th</sup> Street on August 9, 2022.
- ODOT will begin bridge work on Siuslaw River bridge starting August 3, 2022.
- Recommendation to deep water trees due to low rainfall during July.
- Update on interest rates.
- Fiscal year 2022 audit has begun.

Updates: Police Chief John Pitcher Public, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Public Works Director Mike Miller, and Administrative Services Director Anne Baker.

### **7. CITY MANAGER REPORT & DISCUSSION ITEMS**

Start Time: 7:03 p.m.

Discussion: The City Council discussed...

- Upcoming City Meetings and Events.
- Continuing sales of Flo-Gro each Tuesday.
- Upcoming Black and White recycling event.
- Updates on recruiting for City staff vacancies.

### **8. CITY COUNCIL REPORT & DISCUSSION ITEMS**

Start Time: 7:07 p.m.

Discussion: The City Council discussed...

- Installation of dock for kayakers at Port of Siuslaw.
- Review of art pieces submitted to Public Art Committee.

- Addition of three locations for display of art in the community.
- Upcoming Black and White recycling event.
- Final visit to Municipal Court.
- Upcoming Black and White recycling event.
- Attending ribbon cutting for Three Mile Prairie development.

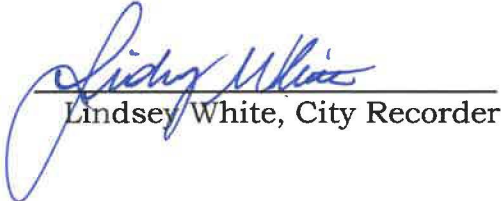
Comments: All Councilors present

Meeting adjourned at 7:17 p.m.



Joe Henry, Mayor

**ATTEST:**



Lindsey White, City Recorder