



*City of Florence*  
**A City in Motion**

## City of Florence Council Regular Session

In Person & Videoconference  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found on the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

**September 12, 2022**

## AGENDA

**5:30 p.m.**

Councilors:

Joe Henry, Mayor  
Woody Woodbury, Council President    Sally Wantz, Council Vice-President  
Bill Meyer, Councilor    Rob Ward, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at [www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live) and will be available after the meeting on the City's Vimeo Site.

### **The Florence City Council meeting will be held in person at Florence City Hall.**

In addition, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link: <https://attendee.gotowebinar.com/register/7538271936859723020>

Meetings are also shown live on Cable Channel 191 and online at  
<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the City of Florence website at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card).

### **CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**

#### **PRESENTATIONS & ANNOUNCEMENTS**

- Constitution Week Proclamation
- Committee Appointments
  - Transportation System Plan (TSP) Update Project (STAC)
  - Housing Implementation Plan (HIP) Project Stakeholder Advisory Team (SAT)
  - Planning Commission

Lindsey White  
*City Recorder*

#### **1. PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

#### **ACTION ITEMS**

*Please see the end of this agenda for methods to provide comments on hearing items.*

#### **2. FAA BIPARTISAN INFRASTRUCTURE LAW GRANT ACCEPTANCE**

Consider approving **Resolution No. 28, Series 2022**, a resolution authorizing the City of Florence to accept a Bipartisan Infrastructure Law (BIL) Grant in the amount of \$119,196 from the Federal Aviation Administration for Pavement Rehabilitation at Florence Municipal Airport.

Mike Miller  
*Public Works  
Director*

#### **3. AIRPORT ENGINEERING SERVICES FEE PROPOSAL ACCEPTANCE**

Consider accepting the fee proposal from Century West Engineering of \$127,440.65 to perform professional engineering and related professional services for the Florence Airport Pavement Rehabilitation Project.

Mike Miller  
*Public Works  
Director*

## **CONSENT AGENDA**

**4. HOMEGROWN PUBLIC HOUSE & BREWERY LIQUOR LICENSE**

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a liquor license for Homegrown Public House & Brewery located at 1458 1<sup>st</sup> Street.

Lezlea Purcell  
*Finance Manager*

**5. CITY COUNCIL MEETING MINUTES**

Consider approval of the meeting minutes for the July 18, 2022 Regular Session, August 1, 2022 Regular Session, and August 15, 2022 Regular Session.

Lindsey White  
*City Recorder*

## **REPORT & DISCUSSION ITEMS**

**6. TRANSPORTATION SYSTEM PLAN UPDATE PROJECT**

This will be an opportunity for City Council to hear a report from the Community Development Department and the State of Oregon Department of Transportation's Senior Region Planner Michael Duncan as we gear up to kick off the Transportation System Plan Update Project.

Wendy  
Farley-  
Campbell  
*Planning Director*

**7. DEPARTMENT DIRECTOR UPDATES**

Management  
Team

**8. CITY MANAGER REPORT & DISCUSSION ITEM**

Erin Reynolds  
*City Manager*

**9. CITY COUNCIL REPORTS & DISCUSSION ITEMS**

City Council

<b>COUNCIL CALENDAR</b>		
<i>All meetings are held in person with a virtual option unless otherwise indicated</i>		
<b>Date</b>	<b>Time</b>	<b>Description</b>
October 3, 2022	10:30 a.m.	City Council Work Session
	5:30 p.m.	City Council Meeting
October 17, 2022	10:30 a.m.	City Council Work Session
	5:30 p.m.	City Council Meeting
November 7, 2022	10:30 a.m.	City Council Work Session
	5:30 p.m.	City Council Meeting
November 21, 2022	10:30 a.m.	City Council Work Session
	5:30 p.m.	City Council Meeting

## **UPDATED PUBLIC MEETINGS PROCEDURES**

The September 12, 2022 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

**Expressing Views to the City Council:** Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

- 1. Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:

- a. Submit written comments via email to City Recorder at [cityrecorder@ci.florence.or.us](mailto:cityrecorder@ci.florence.or.us);

- b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
- c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**\*\* Note:** Written comments received at least 2 hours prior to the meeting (September 12, 2022 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.

2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting at the Florence Events Center or via GoToWebinar. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (September 12, 2022 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
- a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
  - c. **Public Comments on Action Items:** Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

**For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.**