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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
March 20, 2023**

Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Administrative Services Director Anne Baker, Finance Manager Lezlea Purcell, Assistant City Manager Megan Messmer, Public Works Director Mike Miller, Senior Planner Roxanne Johnston, Police Chief John Pitcher, Planning Director Wendy FarleyCampbell, Administrative Assistant Peighton Allen, and Economic Development and Communications Analyst Chantelle Meyer.
(In person and video-conference)

Guests Present: Oregon Dunes Chapter Daughters of the American Revolution representatives Jacquie Beveridge, Lori Straley and Kell Doudy.
(In person)

Handout: 3.20.23 City Council Meeting Base Presentation

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

PRESENTATIONS & ANNOUNCEMENTS

- National Vietnam War Veterans Proclamation
 - Women’s History Month Presentation
- Start Time: 5:31 p.m.
Discussion: Mayor Ward presented the National Vietnam War Veterans Day and Women’s History Month Proclamations.

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council’s attention any item not otherwise listed on the agenda.

Start Time: 5:43 p.m.

Commenter 1: Ms. Sherry Harvey – Florence, OR

Handout: Speaker’s Card and Written Comments

Discussion: Ms. Harvey discussed...

- Thanking the City for providing options like Miller Park and the dog park.
- When people couldn’t go to restaurants, the library or even churches during Covid, it provided open-air opportunities for people to bring their dogs to play and socialize with other human beings.

Commenter 2: Mr. Michael Allen – Florence, OR

Handout: Speaker’s Card and Written Comments

Discussion: Mr. Allen discussed...

- Sharing climate ruling by the Hawaiian Supreme Court.

PUBLIC HEARING

2. POLE-VAULT COMPETITION STREET CLOSURE REQUEST

Public Hearing continued from March 6, 2023 City Council Meeting

A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the proposed closure along Bay Street between Maple Street and Laurel Street on Wednesday March 29, 2023 from 6:00 a.m. to 5:00 p.m. for the Street Vault.

B. STREET CLOSURE APPROVAL

Consider approval of the street closure application as applied for by Chris Johnson, Siuslaw School District Athletic Director.

Start Time: 5:48 p.m.

Discussion: FM Purcell presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- No discussion.

Public Hearing: Closed at 5:53 p.m.

Action: Approve Street closure application as applied for by Chris Johnson, Siuslaw School District Athletic Director.

Motion: Councilor Meyer

Second: Councilor Carp

Roll Call Vote: Councilor Carp, ‘Aye’

Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Beaudreau, 'Aye'
Mayor Ward, 'Aye'
Motion passes unanimously

3. RHODY SHOW AND SHINE STREET CLOSURE

A. PUBLIC HEARING FOR STREET CLOSURE

Hear and consider written and oral testimony regarding the proposed closure along 27TH Street between Oak and Kingwood Streets on Saturday May 20th 6:00 a.m. to 3:30 p.m.

Start Time: 5:54 p.m.
Process Reading: City Recorder Lindsey White read the Public Hearing Script and officiated the procedures.
Handouts: Public Hearing Script
Staff Presentation

Public Hearing: Opened at 5:55 p.m.

Public Challenge: No Challenges were presented.

Discussion: Finance Manager Lezlea Purcell presented the staff presentation.
Handout: Staff Presentation

Discussion: The City Council discussed...

- Does this have any impact on Public Works operations due to location of street closure?

Comments: Councilor Wantz

Discussion: Staff discussed...

- Traditionally yard debris day is rescheduled to second Saturday in May, so no impact to Public Works.

Comments: PWD Miller

Applicant: Mr. Gary Cargill
Handout: Speaker's Card
Discussion: Mr. Cargill discussed...

- History and purpose of non-profit Rods N Rhodies, Inc.
- Funds raised are used for repair and maintenance of vehicles for families in Florence.

Public Hearing: Closed at 6:03 p.m.

B. RHODODENDRON STREET CLOSURE REQUEST

Consider approval of the street closure application as applied for by Gary Cargill.

Action: Approve the street closure application as applied for by Gary Cargill.

Discussion: The City Council discussed...
• No discussion

Motion: Councilor Wantz
Second: Councilor Beaudreau
Roll Call Vote: Councilor Beaudreau, 'Aye'
Councilor Meyer, 'Aye'
Councilor Wantz, 'Aye'
Councilor Carp, 'Aye'
Mayor Ward, 'Aye'
Motion passes unanimously

4. MYERS AND 1ST AVENUE ANNEXATION AND ZONE ASSIGNMENT

A. PUBLIC HEARING ON ANNEXATION AND ZONE CHANGE

Hear and consider written and oral testimony regarding the annexation and zone assignment as applied for by Alison Myers, for approximately 0.15 acres of property located in Block 15, Lot 5 of the Heceta Beach subdivision at the northeast corner of the intersection of Foul Weather Street and 1st Avenue and the public rights-of-way of approximately .30 acres located at 1st Avenue from Kiwanda Street to the intersection of 1st Avenue and Foul Weather Street.

Start Time: 6:04 p.m.

Process Reading: ACM Messmer read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script
Staff Presentation

Declarations: The City Council declared...
• Councilor Carp
o No conflicts of interest were declared.
o No biases were declared
• Councilor Wantz
o No conflicts of interest were declared.
o No biases were declared.

- Councilor Meyer
 - No conflicts of interest were declared.
 - No biases were declared.
- Councilor Beaudreau
 - No conflicts of interest were declared.
 - No biases were declared.
- Mayor Ward
 - No conflicts of interest were declared.
 - No biases were declared.

Public Challenge: No Challenges were presented.

Public Hearing: Opened at 6:13 p.m.

B. MYERS ANNEXATION REQUEST

Consider approval of **Ordinance No. 2, Series 2023**, an ordinance approving the annexation of 0.15 acres, Assessor’s Map 18-12-04-42, Tax Lot 05900 as applied for by Alison Myers.

Start Time: 6:13 p.m.

Discussion: Senior Planner Roxanne Johnston presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Clarification on Ordinance numbers.
- Clarification on fees being paid by applicant.
- Dimensions for residence allowed on this property.

Comments: Councilors Wantz, Meyer, and Carp

Discussion: Staff discussed...

- Other property owners wanting to connect to sewer will pay their proportionate share of sewer connection.
- Variety of housing options are available for property.
- Requesting Lane County to adjust signage or add signage showing directions to Highway 101 to avoid directional confusion.

Comments: PWD Miller and PD Farley Campbell

Council took a break from 6:40 p.m. to 6:48 p.m.

Applicant: Ms. Alison Myer

Handout: Speaker’s Card

Discussion: Ms. Myer discussed...

- No discussion.

Public Hearing: Closed at 6:49 p.m.

Discussion: The City Council discussed...

- No discussion.

Action: First reading of Ordinance No. 2, Series 2023
Motion: Councilor Meyer
Second: Councilor Beaudreau
Vote: Unanimous

Action: Second reading of Ordinance No. 2, Series 2023
Motion: Councilor Carp
Second: Councilor Beaudreau
Roll Call Vote: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Beaudreau, 'Aye'
Mayor Ward, 'Aye'
Motion passes Unanimously

C. MYERS ZONE ASSIGNMENT REQUEST

Consider approval of **Ordinance No. 3, Series 2023**, an ordinance establishing a medium zoning district 0.15 acres, Assessor's Map Reference 18-12-04-42, Tax Lot 05900, as part of a proposed annexation of same.

Start Time: 6:54 p.m.

Action: First reading of Ordinance No. 3, Series 2023
Motion: Councilor Wantz
Second: Councilor Beaudreau
Vote: Unanimous

Action: Second reading of Ordinance No. 3, Series 2023
Motion: Councilor Meyer
Second: Councilor Wantz
Roll Call Vote: Councilor Beaudreau, 'Aye'
Councilor Meyer, 'Aye'
Councilor Wantz, 'Aye'
Councilor Carp, 'Aye'
Mayor Ward, 'Aye'
Motion passes Unanimously

ACTION ITEMS

5. LONG-TERM DEBT FINANCING AGREEMENT

Consider approval of **Ordinance No. 1, Series 2023**, an ordinance of the City of Florence, Oregon authorizing the execution and delivery of one or more taxable and tax-exempt full faith and credit financing agreements and notes for the purpose of financing real and personal property in the aggregate amount not to exceed \$13,650,000 designating an authorized representative and special counsel; and related matters.

Start Time: 6:57 p.m.

Discussion: ASD Baker presented the staff presentation.

Handouts: Presentation

Discussion: The City Council discussed...

- Clarification on October 19, 2022 date.

Comments: Councilor Meyer

Discussion: Staff discussed...

- Date formally requesting quotes.
- Received quotes from Banner Bank and Oregon Pacific Bank.

Comments: ASD Baker

Action: First Reading of Ordinance No. 1, Series 2023

Motion: Councilor Wantz

Second: Councilor Beaudreau

Vote: Unanimous

Action: Second reading of Ordinance No. 1, Series 2023

Motion: Councilor Meyer

Second: Councilor Carp

Roll Call Vote: Councilor Beaudreau, 'Aye'

Councilor Meyer, 'Aye'

Councilor Wantz, 'Aye'

Councilor Carp, 'Aye'

Mayor Ward, 'Aye'

Motion passes Unanimously

6. PLANNING COMMISSION RECRUITMENT

Provide notice to the public on the Planning Commission positions to be filled, qualifications, and the time and manner in which applications may be submitted.

Start Time: 7:08 p.m.

Discussion: CM Reynolds presented the staff presentation.

Handouts: Presentation
 Discussion: The City Council discussed...

- Forwarding applications to Planning Commission Chair and Vice-Chair.

 Comments: Councilor Beaudreau

Action: Begin recruitment process for Planning Commission vacancies.

Motion: Councilor Meyer
 Second: Councilor Beaudreau
 Roll Call Vote: Councilor Carp, 'Aye'
 Councilor Wantz, 'Aye'
 Councilor Meyer, 'Aye'
 Councilor Beaudreau, 'Aye'
 Mayor Ward, 'Aye'
 Motion passes Unanimously

CONSENT AGENDA

7. UV DISINFECTION SYSTEM IMPROVEMENT PROJECT ENGINEERING SERVICES

Consider accepting the contract amendment from Kennedy Jenks Consultants of \$196,280 for professional engineering services for the UV Disinfection System improvement project.

8. SIUSLAW RIVER SLOPE STABILIZATION PROJECT

Consider approval of **Resolution No. 9. Series 2023**, a resolution ratifying staffs decision to apply for a Congressional Direct Spending Fund Request in the amount of \$800,000 and authorizing City Manager or designee to sign the grant application.

9. FLORENCE AIRPORT PAVEMENT REHABILITATION PROJECT

Consider accepting the contract amendment from Century West Engineering of \$71,483 to perform construction management services for the Florence Airport Pavement Rehabilitation Project.

10. APPROVAL OF MINUTES

Consider approval of the February 13, 2023 City Council Work Session, February 21, 2023, City Council Special Session, February 23, 2023 City Council Work Session, February 27, 2023 City Council Regular Session, and March 6, 2023 City Council Regular Session meeting minutes.

Start Time: 7:15 p.m.

Action: Approve Consent Agenda removing items numbers 7 and 8 for additional discussion.

Motion: Councilor Wantz
 Second: Councilor Beaudreau
 Roll Call Vote: Councilor Beaudreau, 'Aye'
 Councilor Meyer, 'Aye'
 Councilor Carp, 'Aye'
 Councilor Wantz, 'Aye'
 Mayor Ward, 'Aye'
 Motion passes Unanimously

Start Time: 7:18 p.m.
 Discussion: The City Council discussed...

- What happens if grant is not approved for Siuslaw River slope stabilization project?
- Impact on Coast Guard entering and leaving.
- Requesting tour of impacted area.

 Comments: Councilors Wantz and Carp

Discussion: Staff discussed...

- Current no imminent threat.
- Has potential to create road closure.
- If not approved, have ability to shuffle other projects.

 Comments: PWD Miller

Start Time: 7:21 p.m.

Discussion: The City Council discussed...

- UV Disinfection Project for water from wells?

 Comments: Councilor Meyer

Discussion: Staff discussed...

- UV Disinfection Project is specifically for waste water, eliminating the need for chlorination and de-chlorination.

 Comments: PWD Miller

Start Time: 7:22 p.m.
 Action: Accept the contract amendment from Kennedy Jenks Consultants of \$196,280 for professional engineering services for UV Disinfection System improvement project.

Motion: Councilor Meyer
 Second: Councilor Wantz
 Roll Call Vote: Councilor Carp, 'Aye'
 Councilor Wantz, 'Aye'
 Councilor Carp, 'Aye'
 Councilor Beaudreau, 'Aye'

Mayor Ward, 'Aye'
Motion passes Unanimously

Start Time: 7:23 p.m.
Action: Approve Resolution No. 9, Series 2022.
Motion: Councilor Meyer
Second: Councilor Beaudreau
Roll Call Vote: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Carp, 'Aye'
Councilor Beaudreau, 'Aye'
Mayor Ward, 'Aye'
Motion passes Unanimously

REPORT & DISCUSSION ITEMS

11. DEPARTMENT DIRECTOR UPDATES

Start Time: 7:24 p.m.
Discussion: The Department Directors discussed...

- Posting Planning Commission recruitment vacancy on website.
- Accepting applications for 2nd Youth Academy with Police Department.
- Recruiting for dispatcher position.
- Upcoming Budget Committee training.
- Upcoming audit preparations.
- Pre-bid meetings for UV Disinfection Project and Airport Pavement Rehabilitation Project.
- Update on Miller Park Playground Rehabilitation Project.

Comments: CR White, Police Chief Pitcher, ASD Baker, and PWD Miller.

12. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 7:32 p.m.
Discussion: The City Council discussed...

- Upcoming City Meetings and Events.
- Upcoming Planning and Land Use training.
- Staff preparations for budget planning.
- Upcoming Florence Transportation System Plan open house on April 20th.
- League of Oregon Cities sponsoring spring conference.

13. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 7:40 p.m.

Discussion: The City Council discussed...

- Proclamation reaffirms commitment to advancing women and opportunities for women.
- Upcoming First Impressions art show at Florence Events Center.
- Gratitude to PWD Mike Miller for making appearance at EMAC meeting for information on Flo-Gro.
- St. Vincent DePaul Rehabilitation program.
- Encouraging employers to get involved to make quality child care available.
- Attending Transportation Committee meeting starting the process for rate adjustment for taxi services. Rates have not been adjusted for twenty years.
- Lane Transportation Department (LTD) seeking grant to renew bus stops in Florence.
- Gratitude to Florence Senior and Activity Center for St. Patrick's Day lunch and the activities they offer.
- Attending meeting for the Florence Homelessness Resource Team.

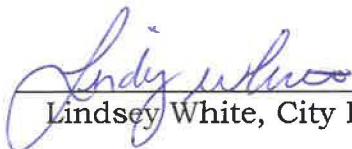
Comments: All Councilors present

Meeting adjourned at 7:54 p.m.

ATTEST:



Rob Ward, Mayor


Lindsey White, City Recorder