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**City of Florence  
City Council Regular Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
July 15, 2024**

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Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Community Development Director Wendy FarleyCampbell, Police Chief John Pitcher, Public Works Director Mike Miller, Associate Planner Clare Kurth, Human Resources Director Alex Ferguson, Police Department Management Analyst Jamie Gorder, and Economic Development and Communications Analyst Chantelle Meyer.

Guests Present: Coast Guard Senior Chief Christopher Ouellette, Florence Area Chamber of Commerce CEO Bettina Hannigan, and Power of Florence Representative Vanessa Flosi.

Handout: 7.15.24 City Council Meeting Base Presentation

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

Mayor Ward recognized former Councilor Ron Preisler who was in the audience.

**PRESENTATIONS & ANNOUNCEMENTS**

- Coast Guard City Day and 234<sup>th</sup> Birthday Proclamation
- Power of Florence Proclamation
- New Employee Introduction
- Florence Area Chamber of Commerce Annual Report
- City Events Update

- Florence Block Party – Friday, July 26<sup>th</sup>
- National Night Out – Tuesday, August 6<sup>th</sup>

Start Time: 5:31 p.m.  
 Discussion: Mayor Ward presented the Coast Guard City Day and 234th Birthday Proclamation.

Start Time: 5:36 p.m.  
 Discussion: Mayor Ward presented the Power of Florence Proclamation.

Start Time: 5:38 p.m.  
 Discussion: Human Resources Director Ferguson introduced new employees Administration Assistant II Tamara Geil and Police Officer Kevin Strenke.

Start Time: 5:40 p.m.  
 Discussion: Florence Area Chamber of Commerce CEO Hannigan presented the Florence Area Chamber of Commerce Annual Report.

Start Time: 6:04 p.m.  
 Discussion: The City Council discussed...
 

- Understanding the success of selling art pieces at the Florence Area Chamber of Commerce.

 Comments: Councilor Wantz.

Start Time: 6:07 p.m.  
 Discussion: ACM Messmer provided an update on the Florence Block Party.

Start Time: 6:13 p.m.  
 Discussion: Police Chief Pitcher and Police MA Gorder provided an update on National Night Out.

**1. PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council’s attention any item not otherwise listed on the agenda.

Start Time: 6:17 p.m.  
 Commenter 1: Mr. Michael Allen – Florence, OR  
 Handout: Speaker’s Card and Written Comments  
 Discussion: Mr. Allen discussed...
 

- The milestone of over two thousand signatures on the climate petition with a split between local residents

and visitors from Lane County, Oregon, the United States, and the world.

- Requesting City Council partner with members of our community to develop a comprehensive climate action plan unique to Florence.

## **PUBLIC HEARING ITEMS**

### **2. MORRISON AND GARDNER ANNEXATION AND ZONE ASSIGNMENT**

#### **A. PUBLIC HEARING ON ANNEXATION AND ZONE CHANGE**

Hear and consider written and oral testimony regarding the annexation and zone assignment as applied for by Jeff Morrison and Tina Gardner for approximately .20 acres of property within the UGB, identified as 4751 S. Harbor Vista Drive and assessor's map 18-12-10-33 Tax Lot 00800.

Start Time: 6:22 p.m.

Process Reading: CR White read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script

Declarations: The City Council declared...

- Councilor Carp:
  - No conflicts of interest were declared and no bias declared.
- Councilor Beaudreau:
  - No conflicts of interest were declared and no bias declared.
- Councilor Meyer:
  - No conflicts of interest were declared and no bias declared.
- Councilor Wantz:
  - No conflicts of interest were declared and no bias declared.
- Mayor Ward:
  - No conflicts of interest were declared and no bias declared.

Public Challenges: No public challenges were received.

Public Hearing: Opened at 6:28 p.m.

Start Time: 6:28 p.m.

Discussion: AP Kurth presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Other residents in the area that may have septic problems understanding that annexation is an option?
- The residents in the area know about the option. There are concerns that the City will do a forced annexation and the City does not do that.
- Understanding timeline from approval to sewer connection.

Comments: Councilors Beaudreau and Carp and Mayor Ward.

Public Testimony: No public testimony was received.

Public Hearing: Closed 6:41 p.m.

Applicant waives the submission for written of final argument.

**B. MORRISON AND GARDNER ANNEXATION REQUEST**

Consider approval of **Ordinance No. 6 Series 2024**, an ordinance approving the annexation of approximately .20 acres of property within the UGB, identified as 4751 S. Harbor Vista Drive and assessor’s map 18-12-10-33 Tax Lot 00800 into the City of Florence.

Start Time: 6:43 p.m.  
 Action: Approve first reading of Ordinance No. 6, Series 2024.  
 Motion: Mayor Ward  
 Second: Councilor Wantz  
 Roll Call Vote: Councilor Carp, ‘Aye’  
 Councilor Wantz, ‘Aye’  
 Councilor Meyer, ‘Aye’  
 Councilor Beaudreau, ‘Aye’  
 Mayor Ward, ‘Aye’  
 Motion passes ‘Unanimously’

Action: Adopt Ordinance No. 6, Series 2024.  
 Motion: Mayor Ward  
 Second: Councilor Wantz  
 Roll Call Vote: Councilor Beaudreau, ‘Aye’  
 Councilor Meyer, ‘Aye’  
 Councilor Wantz, ‘Aye’  
 Councilor Carp, ‘Aye’  
 Mayor Ward, ‘Aye’  
 Motion passes ‘Unanimously’

**C. MORRISON AND GARDNER ZONE ASSIGNMENT**

Consider approval of **Ordinance No. 7, Series 2024**, an ordinance establishing medium density residential as part of .20 acres of property within the UGB, identified as 4751 S. Harbor Vista Drive and assessor’s map 18-12-10-33 Tax Lot 00800.

Start Time: 6:46 p.m.  
Action: Approve first reading of Ordinance No. 7 Series 2024.  
Motion: Mayor Ward  
Second: Councilor Beaudreau  
Roll Call Vote: Councilor Carp, ‘Aye’  
Councilor Wantz, ‘Aye’  
Councilor Meyer, ‘Aye’  
Councilor Beaudreau, ‘Aye’  
Mayor Ward, ‘Aye’  
Motion passes ‘Unanimously’

Action: Adopt Ordinance No. 7, Series 2024.  
Motion: Mayor Ward  
Second: Councilor Wantz  
Roll Call Vote: Councilor Beaudreau, ‘Aye’  
Councilor Meyer, ‘Aye’  
Councilor Wantz, ‘Aye’  
Councilor Carp, ‘Aye’  
Mayor Ward, ‘Aye’  
Motion passes ‘Unanimously’

Council took a break from 6:50 p.m. to 6:55 p.m.

**3. FLORENCE BLOCK PARTY STREET CLOSURE**  
**A. PUBLIC HEARING**

Hear and consider written and oral testimony regarding the proposed closure of Bay Street.

Start Time: 6:55 p.m.  
Process Reading: CR White read the Public Hearing Script and officiated the procedures.  
Handouts: Public Hearing Script  
Public Testimony: No public testimony was received.  
Public Hearing: Opened at 6:56 p.m.

Start Time: 6:56 p.m.  
Discussion: FM Purcell presented the staff presentation.  
Handouts: Staff Presentation  
Discussion: The City Council discussed...

- No discussion.

Public Hearing: Closed 7:01 p.m.

**B. STREET CLOSURE REQUEST**

Consider approval of the street closure application for the closure of Bay Street from just west of the Siuslaw River Bridge and Laurel Street in Old Town on Friday, July 26<sup>th</sup> from 2:00 p.m. to 10:30 p.m., for the Florence Block Party as applied for by the City of Florence.

Start Time: 7:01 p.m.

Action: Approve street closure request for the closure of Bay Street from just west of the Siuslaw River Bridge and Laurel Street in Old Town on Friday, July 26<sup>th</sup> from 2:00 p.m. to 10:30 p.m., for the Florence Block Party as applied for by the City of Florence.

Motion: Mayor Ward

Second: Councilor Wantz

Roll Call: Councilor Carp, ‘Aye’  
 Councilor Wantz, ‘Aye’  
 Councilor Meyer, ‘Aye’  
 Councilor Beaudreau, ‘Aye’  
 Mayor Ward, ‘Aye’  
 Motion passes ‘unanimously’

**ACTION ITEMS**

**4. SIUSLAW ESTUARY TRAIL CONTRACT AWARD**

Consider accepting the low bid as submitted by Laskey-Clifton Corporation for the Estuary Trail Project in the amount of \$462,309.85 and authorize the City Manager of designee to proceed with a construction contract.

Start Time: 7:02 p.m.

Discussion: PWD Miller presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...
 

- Understanding construction work on Redwood Street.
- Reasoning for dump truck replacement.
- Port participating in project?
- Clarifying that future foot bridge is not included and parking lot is.

Comments: Mayor Ward and Councilors Wantz, Beaudreau, and Carp.

Discussion: Staff discussed...

- This was a scheduled replacement of dump truck.
- Clarifying that construction consists of not only the trail but also a trailhead and parking lot on Highway 126.
- Correct, future foot bridge is not included and parking lot is included.

Comments: PWD Miller and CM Reynolds.

Action: Accept the bid as submitted by Laskey-Clifton Corporation for the Estuary Trail Project in the amount of \$462,309.85 and authorize the City Manager of designee to proceed with a construction contract.

Motion: Mayor Ward  
Second: Councilor Beaudreau  
Roll Call Vote: Councilor Beaudreau, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Carp, 'Aye'  
Mayor Ward, 'Aye'  
Motion passes 'unanimously'

## 5. **TEMPORARY SHELTERING REGISTRATION PROGRAM**

Consider approving **Resolution No. 16, Series 2024**, a resolution adopting guidance for the implementation of a Temporary Sheltering Registration Program and associated application fee.

Start Time: 7:19 p.m.  
Discussion: CDD FarleyCampbell presented the staff presentation.  
Handouts: Staff Presentation  
Discussion: The City Council discussed...

- Concerns about the term "generators." Recommending changing term to "quiet generator."
- Understanding registration card to be placed on the property.
- Registration card also helps neighbors or law enforcement by providing a number to call.
- Providing a renewal or extension option.
- Offering one approval with one renewal.

- Proposing thirty-day approval and thirty-day extension and no more than ninety days in a rolling calendar year.
- In agreement with placing a time limit.

Comments: Councilors Meyer, Beaudreau, Carp, and Wantz and Mayor Ward.

- Discussion: Staff discussed...
- Defining Standards and Guidelines definition that generators are not allowed.
  - Standards and Guidelines contemplate all these items.
  - Intent of registration card is proof on site that property has approval.
  - Defining possible renewal options.
- Comments: CDD FarleyCampbell and CM Reynolds.

Majority of Councilors in agreement with the ninety-day time limit.

- Discussion: The City Council continued discussing...
- Clarifying that vehicle is road worthy.
  - Understanding animal registration.
- Comments: Councilor Beaudreau.

- Discussion: Staff discussion...
- This program is strictly no financial compensation.
  - Requiring current vehicle registration.
  - Vehicles have to be currently registered to be on the street.
  - Revocation process happens after someone has approval. Understanding Standards and Guidelines violations.
- Comments: CM Reynolds, Police Chief Pitcher, and CDD FarleyCampbell.

- Discussion: CDD FarleyCampbell recapped City Council amendments...
- Understanding that registration is valid for thirty days per slot and renewable for one thirty-day period.
  - The site (property) can have a total of ninety days per slot.
  - Commercial property will be allowed three slots with a total of ninety days per slot.
  - The fee for an appeal to a decision made by the City manager is \$167.00.
  - Not allowing power fueled generators.



- Clarification of renewal fee.

Start Time: 8:17 p.m.  
 Action: Approve Resolution No. 16, Series 2024 with amendments.  
 Motion: Councilor Meyer  
 Second: Councilor Wantz  
 Roll Call Vote: Councilor Carp, 'Aye'  
 Councilor Wantz, 'Aye'  
 Councilor Meyer, 'Aye'  
 Councilor Beaudreau, 'Aye'  
 Mayor Ward, 'Aye'  
 Motion passes 'Unanimously'

**REPORT & DISCUSSION ITEMS**

**6. 2024 RHODY EXPRESS RIDERSHIP SURVEY**

Associate Planner Clare Kurth will present the 2024 Rhody Express Ridership Survey results.

Start Time: 8:18 p.m.  
 Discussion: The City Council discussed...
 

- What is the fare cost?
- Appreciation for River Cities Taxi owner Josh Haring, CDD FarleyCampbell, and AP Kurth.

 Comments: Mayor Ward and Councilor Carp.

Discussion: Fare is \$1.00 one way and \$2.00 all day.  
 Comments: AP Kurth.

**7. GENERAL REPORTS – Council Question and Answer Only – No Presentations**

- June Committee, Commission, and Volunteer Reports

Start Time: 8:31 p.m.  
 Discussion: The City Council discussed...
 

- No discussion.

 Comments: All Councilors present.

**8. DEPARTMENT DIRECTOR UPDATES**

Start Time: 8:32 p.m.  
 Discussion: The Department Directors discussed...
 

- Rolling Dunes court expansion project update.
  - Mayor Ward -Shutting down the park during construction? *PWD Miller - There will be intermediate shutdowns throughout construction.*

- Councilor Carp – PWD Miller has done a great job with project and giving reassurances to Pickleball Club about project.
  - Update on Rhododendron Drive Project. Reminding public to avoid the construction zone.
  - ODOT installation of a traffic signal detection loop.
  - Cannery Station is bonding their improvements.
  - Upcoming events at the Florence Events Center.
  - Recruiting for Corrections Officer.
- Comments: PWD Miller, CDD FarleyCampbell, ACM Messmer, and HRD Ferguson.

**9. CITY MANAGER REPORT & DISCUSSION ITEMS**

Start Time: 8:49 p.m.  
 Discussion: The City Council discussed...
 

- Letter of Support for LTD Financial Support for Rhody Express ODOT STIF (Statewide Improvement Fund).
- Upcoming City Meetings and Events.

 Comments: All Councilors present.

**10. CITY COUNCIL REPORT & DISCUSSION ITEMS**

- FURA vacancy discussion

Start Time: 8:53 p.m.  
 Discussion: The City Council discussed...
 

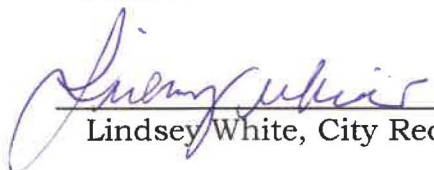
- Advertising for FURA vacancy and process for selection.
- Appreciation for CM Reynold’s interview on KXCR radio and her articulation on City matters.

 Comments: All Councilors present.

Meeting adjourned at 8:57 p.m.

**ATTEST:**

  
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 Rob Ward, Mayor

  
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 Lindsey White, City Recorder