



## City of Florence Council Regular Session

In Person & Videoconference  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

August 19, 2024

## AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor

Sally Wantz, Council President  
Jo Beaudreau, Councilor

Bill Meyer, Council Vice-President  
Robert Carp, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at [www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live) and will be available after the meeting on the City's Vimeo Site.

In addition to attending in person, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:

<https://attendee.gotowebinar.com/register/5851935575776219995>

Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

#### PRESENTATIONS & ANNOUNCEMENTS

- FURA Appointment Announcement
- Patriotism Week Proclamation

Mayor Ward

#### 1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

#### ACTION ITEMS

*Please see the end of this agenda for methods to provide comments on action items.*

#### 2. ACCEPTANCE OF OREGON BUSINESS DEVELOPMENT DEPARTMENT GRANT

Consider approval of **Resolution No. 19, Series 2024**, a resolution authorizing the City of Florence, Oregon to accept a grant from the Oregon Business Development Department (SB1530) in the amount of \$1,900,000 for construction of water, wastewater, and sewer infrastructure, authorizing the City Manager to execute the contract, and making supplemental budget appropriations.

Mike Miller  
Public Works  
Director

#### 3. PROFESSIONAL ENGINEERING SERVICES FOR NW 9<sup>TH</sup> STREET NEIGHBORHOOD PHASE 1 PROJECT

Consider accepting the fee proposal from RH2 Engineering, Inc. in the amount of \$262,500 for professional engineering services for the NW 9<sup>th</sup> Street Neighborhood, Phase 1 Project.

Mike Miller  
Public Works  
Director

**4. PUBLIC TRANSIT MOBILITY HUB PLANNING GRANT**

Consider approval of **Resolution No. 20, Series 2024**, a resolution establishing approval to participate in the Lane Transit District’s application for Statewide Transportation improvement fund discretionary grant program for mobility hub planning and research.

Clare Kurth  
Assistant  
Planner

**CONSENT AGENDA**

**5. BUS SHELTER INTERGOVERNMENTAL AGREEMENT WITH LANE TRANSIT DISTRICT**

Consider approval of **Resolution No. 21, Series 2024**, a resolution authorizing the City Manager to enter into an Intergovernmental Agreement with Lane Transit District for the replacement of four Rhody Express bus shelters.

Mike Miller  
Public Works  
Director

**6. CITY COUNCIL MEETING MINUTES**

Consider approval of the meeting minutes for the July 1, 2024 Regular Session, July 8, 2024 Work Session, July 15, 2024 Regular Session, and July 25, 2024 Work Session.

Lindsey  
White  
City Recorder

**REPORT & DISCUSSION ITEMS**

**7. GENERAL REPORTS– Council Question & Answer Only – No Presentations**

- July Committee, Commission & Volunteer Reports

**8. DEPARTMENT DIRECTOR UPDATES**

Management  
Team

**9. CITY MANAGER REPORT & DISCUSSION ITEM**

Erin  
Reynolds  
City Manager

**10. CITY COUNCIL REPORTS & DISCUSSION ITEMS**

City Council

<b>COUNCIL CALENDAR</b>		
<i>All meetings are held in person with a virtual option unless otherwise indicated</i>		
<b>Date</b>	<b>Time</b>	<b>Description</b>
August 22, 2024	8:30 a.m.	City Council Work Session
September 12, 2024	8:30 a.m.	City Council Work Session
September 16, 2024	5:30 p.m.	City Council Meeting
October 7, 2024	5:30 p.m.	City Council Meeting
October 10, 2024	8:30 a.m.	City Council Work Session

**PUBLIC MEETINGS PROCEDURES**

The August 19, 2024 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

**Expressing Views to the City Council:** Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to City Recorder at [cityrecorder@ci.florence.or.us](mailto:cityrecorder@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**\*\* Note:** Written comments received at least 2 hours prior to the meeting (August 19, 2024 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (August 19, 2024 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
  - a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
  - c. **Public Comments on Action Items:** Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

**For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.**