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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
August 19, 2024**

Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.
(in person)

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, Assistant City Manager Megan Messmer, City Recorder Lindsey White, Community Development Director Wendy FarleyCampbell, Police Chief John Pitcher, Public Works Director Mike Miller, and Associate Planner Clare Kurth.
(in person and via Videoconference)

Guests Present: None.

Handout: 8.19.24 City Council Meeting Base Presentation

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

PRESENTATIONS & ANNOUNCEMENTS

- FURA Appointment Announcement
- Patriotism Week Proclamation

Start Time: 5:31 p.m.

Discussion: Mayor Ward appointed Heather Posegate to the Florence Urban Renewal Agency (FURA).

Start Time: 5:31 p.m.

Discussion: Mayor Ward presented the Patriotism Week Proclamation.

Star Time: 5:35 p.m.
Topic: City Council Norms
Discussion: The City Council read the City Council Norms with no additional discussion.

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:42 p.m.
Commenter 1: Ms. Lisa Walter Sedlacek – Florence, OR
Handout: Speaker's Card and Written Comments
Discussion: Ms. Walter Sedlacek discussed...

- Inviting the public and City Council to the grand opening of the Florence Branch of Democratic Party of Lane County on Saturday August 24th and will be assisting people to register to vote.

Start Time: 5:44 p.m.
Commenter 2: Mr. Michael Allen – Florence, OR
Handout: Speaker's Card and Written Comments
Discussion: Mr. Allen discussed...

- Florence Senior Center included in Lane County grant application for EV charging stations.
- Senator Ron Wyden recommending a climate resource for the City of Florence.

Mr. Michael Jacobson – Florence, OR and Mr. Patrick Lassak – Florence, OR submitted Speaker's Cards and did not attend the meeting.

ACTION ITEMS

2. ACCEPTANCE OF OREGON BUSINESS DEVELOPMENT DEPARTMENT GRANT

Consider approval of **Resolution No. 19, Series 2024**, a resolution authorizing the City of Florence, Oregon to accept a grant from the Oregon Business Development Department (SB1530) in the amount of \$1,900,000 for construction of water, wastewater, and sewer infrastructure, authorizing the City Manager to execute the contract, and making supplemental budget appropriations.

Start Time: 5:47 p.m.
Discussion: PWD Miller presented the staff presentation.
Handouts: Staff Presentation
Discussion: The City Council discussed...

- Understanding the City is contributing \$299,943 for sidewalks and ADA ramps.

Comments: Councilor Carp.

Start Time: 6:00 p.m.

Commenter 1: Mr. Layne Morill

Handout: Speaker's Card and Written Comments

Discussion: Mr. Morrill discussed...

- Congratulating the Council and City staff on obtaining the appropriation for this project.
- Pointing out this infrastructure will allow two important private development projects to proceed on property in the neighborhood.

Start Time: 6:01 p.m.

Action: Approve Resolution No. 19, Series 2024.

Motion: Councilor Beaudreau

Second: Councilor Meyer

Roll Call Vote: Councilor Carp, 'Aye'

Councilor Wantz, 'Aye'

Councilor Meyer, 'Aye'

Councilor Beaudreau, 'Aye'

Mayor Ward, 'Aye'

Motion passes 'unanimously'

3. PROFESSIONAL ENGINEERING SERVICES FOR NW 9TH STREET NEIGHBORHOOD PHASE 1 PROJECT

Consider accepting the fee proposal from RH2 Engineering, Inc. in the amount of \$262,500 for professional engineering services for the NW 9th Street Neighborhood, Phase 1 Project.

Start Time: 6:02 p.m.

Discussion: PWD Miller presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- No discussion.

Start Time: 6:07 p.m.

Action: Accept proposal the fee proposal from RH2 Engineering, Inc. in the amount of \$262,500 for professional engineering services for the NW 9th Street Neighborhood, Phase 1 Project and authorize the City Manager to proceed with a professional services contract.

Motion: Councilor Meyer

Second: Councilor Beaudreau

Roll Call: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Beaudreau, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'unanimously'

4. PUBLIC TRANSIT MOBILITY HUB PLANNING GRANT

Consider approval of **Resolution No. 20, Series 2024**, a resolution establishing approval to participate in the Lane Transit District's application for Statewide Transportation Improvement Fund discretionary grant program for mobility hub planning and research.

Start Time: 6:09 p.m.
Discussion: AP Kurth presented the staff presentation.
Handouts: Staff Presentation
Discussion: The City Council discussed...

- Understanding the City's involvement with this process.

Comments: Mayor Ward.

Discussion: Staff discussed...

- LTD has professional grant writers.
- City participation has not been outlined yet.

Comments: CM Reynolds.

Start Time: 6:24 p.m.
Action: Approve Resolution No. 20, Series 2024.
Motion: Councilor Wantz
Second: Councilor Meyer
Roll Call Vote: Councilor Beaudreau, 'Aye'
Councilor Meyer, 'Aye'
Councilor Wantz, 'Aye'
Councilor Carp, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'Unanimously'

CONSENT AGENDA

5. BUS SHELTER INTERGOVERNMENTAL AGREEMENT WITH LANE TRANSIT DISTRICT

Consider approval of **Resolution No. 21, Series 2024**, a resolution authorizing the City Manager to enter into an Intergovernmental Agreement with Lane Transit District for the replacement of four Rhody Express bus shelters.

6. CITY COUNCIL MEETING MINUTES

Consider approval of the meeting minutes for the July 1, 2024 Regular Session, July 8, 2024 Work Session, July 15, 2024 Regular Session, and July 25, 2024 Work Session.

Start Time: 6:25 p.m.
Discussion: City Council discussed...

- No discussion.

Action: Approve the consent agenda as presented.
Motion: Councilor Wantz
Second: Councilor Beaudreau
Roll Call: Councilor Beaudreau, 'Aye'
Councilor Meyer, 'Aye'
Councilor Wantz, 'Aye'
Councilor Carp, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'unanimously'

REPORT & DISCUSSION ITEMS

7. GENERAL REPORTS – Council Question and Answer Only – No Presentations

- July Committee, Commission, and Volunteer Reports

Start Time: 6:26 p.m.
Discussion: The City Council discussed...

- Thanking City staff for the Community Block Party and National Night Out.

Comments: All Councilors present.

8. DEPARTMENT DIRECTOR UPDATES

Start Time: 6:29 p.m.
Discussion: The Department Directors discussed...

- Officers recovering stolen vehicle with information from Flock camera.
- Thanking City Council for their participation with National Night Out.
- Inviting community to attend Movie in the Park at Miller Park on August 21st.
- FloGro is now available.
- Update on the Rhododendron Drive Project. Rhododendron Drive between Wildwinds and New Hope Lane is closed.
- Update on the Siuslaw Estuary Trail.

- Upcoming city sponsored Black and White Event on September 21st.
- Upcoming Lane County hazardous waste collection on October 4th-October 5th.
- Attending Leadership Body Gathering at the Siuslaw Watershed Council with discussion on noxious weed abatement, furthering water testing, and how to provide additional communication with residents/owners on projects within their areas.
- Seeking City Councilor or Planning Commissioner to fulfill Siuslaw Watershed Council Board Representative vacancy due to Councilor Carp's resignation.
- Upcoming Back to School barbeque on September 10th.
- Upcoming emergency management training for the role of elected officials at the City Council Work Session on August 22nd.

Comments: Police Chief Pitcher, PWD Miller, CDD FarleyCampbell, and ACM Messmer.

9. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 6:46 p.m.

Discussion: The City Council discussed...

- Upcoming City Meetings and Events.
- Encouraging attendance to the Florence Farmer's Market.
- Thanking City Council for their participation on National Night Out.

Comments: All Councilors present.

10. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 6:50 p.m.


Discussion: The City Council discussed...

- Thanking all participants in the Beat the Heat event held at the Florence Events Center.
- Decision to abstain from the Spano Group Team Building workshops.
- Participating with the Master Recyclers for recycling take-back event for plastic numbers 2, 4, and 5.
- Distributing the Walking Trails and Paths map.
- Bringing affordable housing to Florence.


- Congratulating the owners of Dairy Queen and previewing their new building in the Old Town District.
 - Inviting the community to Movie in the Park at Miller Park.
 - Being proud of the City Council Norms and building relations with fellow Councilors.
 - Meeting with the Central Oregon Coast Board of Realtors to discuss the City's fee increases.
 - Attending the graduation of the Florence Air Academy.
- Comments: All Councilors present.

Meeting adjourned at 7:02 p.m.

ATTEST:



Lindsey White, City Recorder



Rob Ward, Mayor