



# City of Florence Council Regular Session

In Person & Videoconference  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

September 16, 2024

## AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor

Sally Wantz, Council President  
Jo Beaudreau, Councilor

Bill Meyer, Council Vice-President  
Robert Carp, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at [www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live) and will be available after the meeting on the City's Vimeo Site.

In addition to attending in person, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:

<https://attendee.gotowebinar.com/register/6600556759864701787>

Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

#### PRESENTATIONS & ANNOUNCEMENTS

- POW MIA Recognition Day Proclamation
- Constitution Week Proclamation
- Coast Busters Walk for Breast Cancer Proclamation

Mayor Ward

#### 1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

#### PUBLIC HEARING ITEMS

*Please see the end of this agenda for methods to provide comments on public hearing items.*

#### 2. PRATER ANNEXATION AND ZONE ASSIGNMENT

##### A. PUBLIC HEARING ON ANNEXATION & ZONE CHANGE

Hear and consider written and oral testimony regarding the annexation and zone assignment as applied for by Jason Erickson and Annette Prater, for approximately 1.49 acres of property within the UGB, identified as 87657 Highway 101 and assessor's map 18-12-11-33 tax lot 01200.

Jacob Foutz  
Planning  
Manager

##### B. ANNEXATION REQUEST

Consider approval of **Ordinance No. 8, Series 2024**, an ordinance approving annexation of approximately 1.49 acres of property within the UGB, identified as 87657 Highway 101 and assessor's map 18-12-11-33 tax lot 01200 into the City of Florence.

**2C. C. ZONE ASSIGNMENT REQUEST**

Consider approval of **Ordinance No. 9, Series 2024**, an ordinance establishing service industrial zoning as a part of 1.49 acres of property within the UGB, identified as 87657 Highway 101 and assessor’s map 18-12-11-33 tax lot 01200.

**ACTION ITEMS**

*Please see the end of this agenda for methods to provide comments on action items.*

**3. ROLLING DUNES PARK RESTROOM FACILITY PURCHASE**

Consider approving the purchase and installation of a DK-4 turnkey precast concrete restroom facility for Rolling Dunes Park in the amount of \$200,633 and authorize the City Manager or designee, to sign the purchase agreement with CXT, Inc.

Mike Miller  
Public Works  
Director

**4. EMAC RECRUITMENT**

The City Council will consider opening recruitment for the Environmental Management Advisory Committee (EMAC) and/or continue the discussion from the [September 12, 2024 City Council Work Session](#) regarding the committee’s needs and direction.

Wendy Farley-Campbell  
Community Dev.  
Director

**REPORT & DISCUSSION ITEMS**

**5. QUARTERLY FINANCIAL STATEMENTS**

Report on the City of Florence financials for the period ending June 30, 2024.

Anne Baker  
Administrative  
Serv. Director

**6. GENERAL REPORTS– Council Question & Answer Only – No Presentations**

- August Committee, Commission & Volunteer Reports

**7. DEPARTMENT DIRECTOR UPDATES**

Management  
Team

**8. CITY MANAGER REPORT & DISCUSSION ITEM**

Erin Reynolds  
City Manager

**9. CITY COUNCIL REPORTS & DISCUSSION ITEMS**

City Council

<b>COUNCIL CALENDAR</b>		
<i>All meetings are held in person with a virtual option unless otherwise indicated</i>		
<b>Date</b>	<b>Time</b>	<b>Description</b>
October 7, 2024	5:30 p.m.	City Council Meeting
October 10, 2024	8:30 a.m.	City Council Work Session
November 4, 2024	5:30 p.m.	City Council Meeting
November 7, 2024	8:30 a.m.	City Council Work Session
November 18, 2024	5:30 p.m.	City Council Meeting
November 21, 2024	8:30 a.m.	City Council Work Session

## PUBLIC MEETINGS PROCEDURES

The September 16, 2024 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

**Expressing Views to the City Council:** Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. Written Testimony: Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to City Recorder at [cityrecorder@ci.florence.or.us](mailto:cityrecorder@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**\*\* Note:** Written comments received at least 2 hours prior to the meeting (September 16, 2024 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. Verbal Testimony: Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (September 16, 2024 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
  - a. Public Comments on items not on the agenda: General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. Public Hearing Testimony: Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
  - c. Public Comments on Action Items: Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

**For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.**