



City of Florence Council Regular Session

In Person & Videoconference
250 Hwy 101
Florence, OR 97439
541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

December 9, 2024

AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor

Sally Wantz, Council President
Jo Beaudreau, Councilor

Bill Meyer, Council Vice-President
Robert Carp, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at www.ci.florence.or.us/citymanager/public-meetings-live and will be available after the meeting on the City's Vimeo Site.

In addition to attending in person, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:

<https://attendee.gotowebinar.com/register/5404830169955247708>

Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

PRESENTATIONS & ANNOUNCEMENTS

- Flock Camera Presentation

Mayor Ward

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

PUBLIC HEARING ITEMS

Please see the end of this agenda for methods to provide comments on public hearing items.

2. SEA BREEZE ANNEXATION AND ZONE ASSIGNMENT

A. PUBLIC HEARING ON ANNEXATION & ZONE CHANGE

Hear and consider written and oral testimony regarding the annexation and zone assignment as applied for by Ellen and Christopher Huntington.

B. ANNEXATION REQUEST

Consider approval of **Ordinance No. 12, Series 2024**, an ordinance approving annexation of property within the UGB, identified as 4726 Sea Breeze Lane, Lot 8, Rhododendron Terrace West II, as platted and recorded in file 72, slide 141, Lane County Oregon Plat Records, in Lane County, Oregon, and Sea Breeze Lane right of way.

Jacob Foutz
Planning
Manager

C. ZONE ASSIGNMENT REQUEST

Consider approval of **Ordinance No. 13, Series 2024**, an ordinance establishing low-density district zoning as part of a proposed annexation to property identified as 4726 Sea Breeze Lane, Lot 8, Rhododendron Terrace West II, as platted and recorded in file 72, slide 141, Lane County Oregon Plat Records, in Lane County, Oregon, and Sea Breeze Lane right of way.

ACTION ITEMS

Please see the end of this agenda for methods to provide comments on action items.

3. AMERICAN RESCUE PLAN ACT (ARPA) STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF) OBLIGATION

Consider approval of **Resolution No. 25, Series 2024**, a resolution authorizing the obligation of American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds for the Siuslaw River Slope Stabilization and Stormwater Project.

Erin Reynolds
City Manager

CONSENT AGENDA

4. CERTIFICATION OF ELECTION

Consider approval of **Resolution No. 26, Series 2024**, a resolution certifying the results of the 2024 General Election.

Lindsey White
City Recorder

5. FLORENCE GOLF LINKS LIQUOR LICENSE

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a new full on-premise commercial liquor license for K&K Florence Golf LLC, doing business at Florence Golf Links and Sandpines Grill & Lounge.

Chantelle Meyer
Ec. Dev

6. OREGON RESILIENCE HUBS AND NETWORKS GRANT ACCEPTANCE

Consider accepting the award from the Oregon Resilience Hubs and Networks Grant in the amount of \$71,000 for the purchase of one emergency generator to support the wastewater pump station system.

Megan Messmer
Assistant City Manager

7. MUPTE PROGRAM FEE UPDATE

Consider approval of **Resolution No. 27, Series 2024**, a resolution adopting the City of Florence’s Multi-Unit Property Tax Exemption (MUPTE) Program application fee.

Chantelle Meyer
Ec. Dev.

8. CITY COUNCIL MEETING MINUTES

Consider approval of the meeting minutes for the November 18, 2024 City Council Regular Session.

Lindsey White
City Recorder

REPORT & DISCUSSION ITEMS

9. DEPARTMENT DIRECTOR UPDATES

Management Team

10. CITY MANAGER REPORT & DISCUSSION ITEM

Erin Reynolds
City Manager

11. CITY COUNCIL REPORTS & DISCUSSION ITEMS

City Council

COUNCIL CALENDAR		
<i>All meetings are held in person with a virtual option unless otherwise indicated</i>		
Date	Time	Description
December 12, 2024	8:30 a.m.	Canceled City Council Work Session
January 6, 2025	5:30 p.m.	City Council Meeting
January 10, 2024	8:45 a.m.	City Council Work Session

PUBLIC MEETINGS PROCEDURES

The December 9, 2024 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

Expressing Views to the City Council: Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
 - a. Submit written comments via email to City Recorder at cityrecorder@ci.florence.or.us;
 - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
 - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**** Note:** Written comments received at least 2 hours prior to the meeting (December 9, 2024 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at www.ci.florence.or.us/council/request-address-city-council-speakers-card at least 1 hour prior to the meeting (December 9, 2024 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
 - a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
 - b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
 - c. **Public Comments on Action Items:** Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.