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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
December 9, 2024**

Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Community Development Director Wendy FarleyCampbell, Police Chief John Pitcher, Police Lieutenant Len Larson, Public Works Director Mike Miller, Planning Manager Jacob Foutz, Human Resources Director Alex Ferguson, and Economic Development and Communications Analyst Chantelle Meyer.

Guests Present: Flock Safety Community Engagement Manager Kristen
(via videoconference) Macleod.

Handout: 12.9.24 City Council Meeting Base Presentation

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

PRESENTATIONS & ANNOUNCEMENTS

- Flock Camera Presentation

Start Time: 5:32 p.m.

Discussion: Flock Safety Manager Macleod presented the staff presentation.

Discussion: The City Council discussed...

- Understanding how alerts are transmitted to officers.

- Understanding Flock’s access to information.
- Understanding if other police agencies can access images from Florence camera.
- Are the photos still photos or a three second photo?
- Understanding if all vehicles passing by camera are imaged.
- Suggesting Flock camera information be added to City website.

Comments: Councilors Carp, Beaudreau, Wantz, and Mayor Ward.

Discussion:

Staff discussed...

- Alerts can be sent to officer’s phone or email.
- Images are uploaded to cloud storage for thirty days. If an officer needs to access image, they are able to download to the Department’s Evidence Depository System.
- Images can be shared with other agencies with sharing permission.
- Florence currently shares with Douglas County.
- The photos are still photos.
- All vehicles are imaged and held for thirty days. If not utilized by an officer, it will be hard-deleted after thirty days.
- There is a link on the City website under the Police webpage with information on the Flock camera.
- Being a very useful tool, the officers are learning to expand their use of it, and has been used to assist another agency showing a vehicle passing through town and heading south.

Comments: Lieutenant Larson, Flock Manager Macleod, ACM Messmer, and Police Chief Pitcher.

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council’s attention any item not otherwise listed on the agenda.

Start Time: 5:59 p.m.

Commenter 1: Ms. Sarah Moehrke – Roseburg, OR

Handout: Speaker’s Card and Written Comments

Discussion: Ms. Moehrke discussed...

- Looking back at time she was employed by the City of Florence and the impact to her career.
- Being thankful for the staff at the City of Florence and the work they put in for the City of Florence.

Start Time: 6:01 p.m.
Commenter 2: Ms. Ivy Medow – Florence, OR
Handout: Speaker’s Card and Written Comments
Discussion: Ms. Medow discussed...

- Being concerned for the future.
- Trusting City Council to follow the Constitution, rules of law, and doing the right thing.

PUBLIC HEARING ITEMS

**2. SEA BREEZE ANNEXATION AND ZONE ASSIGNMENT
A. PUBLIC HEARING ON ANNEXATION AND ZONE CHANGE**

Hear and consider written and oral testimony regarding the annexation and zone assignment as applied for by Ellen and Christopher Huntingdon.

Start Time: 6:04 p.m.
Process Reading: CR White read the Public Hearing Script and officiated the procedures.
Handouts: Public Hearing Script

Declarations: The City Council declared...

- Councilor Carp:
 - No conflicts of interest were declared, no exparte contacts were declared, and no bias declared.
- Councilor Beaudreau:
 - No conflicts of interest were declared, no exparte contacts were declared, and no bias declared.
 - Knows applicant and is able to make impartial decision.
- Councilor Meyer:
 - No conflicts of interest were declared, no exparte contacts were declared, and no bias declared.
- Councilor Wantz:
 - No conflicts of interest were declared, no exparte contacts were declared, and no bias declared.
- Mayor Ward:
 - No conflicts of interest were declared, no exparte contacts were declared, and no bias declared.

Public Challenges: No public challenges were received.

Public Hearing: Opened at 6:10 p.m.

Start Time: 6:10 p.m.

Discussion: PM Foutz presented the staff presentation.
Handouts: Staff Presentation
Discussion: The City Council discussed...

- Understanding street maintenance for Sea Breeze Lane.
- Understanding referral comments.
- Understanding if neighboring properties with septic problems being required to connect to sewer.

Comments: Councilors Wantz and Carp.

Discussion: Staff discussed...

- The City not being responsible for Sea Breeze Lane road maintenance and Lane County remaining responsible.
- Lane County stating not having issues with the proposed annexation and EMS stating this would remain in their service territory.
- State of Oregon has an ORS that states any property within 300 feet of a sewer that has a site with a failing septic are required to connect to sewer. The City of Florence requires annexation for that situation.
- Most properties are already being within 300 feet of sewer and being able to connect to sewer.

Comments: PM Foutz and CM Reynolds.

Public Testimony: No public testimony was received.

Public Hearing: Closed 6:21 p.m.

Applicant waives the submission of final written argument.

B. ANNEXATION REQUEST

Consider approval of **Ordinance No. 12 Series 2024**, an ordinance approving the annexation of property within the UGB, identified as 4726 Sea Breeze Lane, Lot 8, Rhododendron Terrace West II, as platted and recorded in file 72, slide 141, Lane County Oregon Plat Records, in Lane County, Oregon, and Sea Breeze Lane right of way.

Start Time: 6:22 p.m.
Action: Approve first reading of Ordinance No. 12, Series 2024.
Motion: Mayor Ward
Second: Councilor Beaudreau
Roll Call Vote: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'

Councilor Beaudreau, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'Unanimously'

Action: Adopt Ordinance No. 12, Series 2024.
Motion: Mayor Ward
Second: Councilor Wantz
Roll Call Vote: Councilor Beaudreau, 'Aye'
Councilor Meyer, 'Aye'
Councilor Wantz, 'Aye'
Councilor Carp, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'Unanimously'

C. ZONE ASSIGNMENT REQUEST

Consider approval of **Ordinance No. 13, Series 2024**, an ordinance establishing low-density district zoning as part of a proposed annexation to property identified as 4726 Sea Breeze Lane, Lot 8, Rhododendron Terrace West II, as platted and recorded in file 72, slide 141, Lane County Oregon Plat Records, in Lane County, Oregon, and Sea Breeze Lane right of way.

Start Time: 6:25 p.m.
Action: Approve first reading of Ordinance No. 13 Series 2024.
Motion: Mayor Ward
Second: Councilor Wantz
Roll Call Vote: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Beaudreau, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'Unanimously'

Action: Adopt Ordinance No. 13, Series 2024.
Motion: Mayor Ward
Second: Councilor Beaudreau
Roll Call Vote: Councilor Beaudreau, 'Aye'
Councilor Meyer, 'Aye'
Councilor Wantz, 'Aye'
Councilor Carp, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'Unanimously'

ACTION ITEMS

3. AMERICAN RESCUE PLAN ACT (ARPA) STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF) OBLIGATION

Consider approval of **Resolution No. 25, Series. 2024**, a resolution authorizing the obligation of American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds for the Siuslaw River Slope Stabilization and Stormwater Project.

Start Time: 6:29 p.m.

Discussion: CM Reynolds presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Confirming total cost of project is \$1.5 million and the City is working on remaining funding.

Comments: Councilor Carp

Discussion: Staff discussed...

- As fast as securing the funding and being able to do the project, staff is working on securing additional dollars as currently being 40% covered.

Comments: CM Reynolds.

Start Time: 6:46 p.m.

Action: Approve Resolution No. 25, Series 2024.

Motion: Councilor Meyer

Second: Councilor Carp

Roll Call Vote: Councilor Beaudreau, 'Aye'

Councilor Meyer, 'Aye'

Councilor Wantz, 'Aye'

Councilor Carp, 'Aye'

Mayor Ward, 'Aye'

Motion passes 'Unanimously'

Council took a break from 6:47 p.m. to 6:53 p.m.

CONSENT AGENDA

4. CERTIFICATION OF ELECTION

Consider approval of **Resolution No. 26, Series 2024**, a resolution certifying the results of the 2024 General Election.

5. FLORENCE GOLF LINKS LIQUOR LICENSE

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a new on-premise commercial liquor license for K&K

Florence Golf LLC, doing business at Florence Golf Links and Sandpines Grill & Lounge.

6. OREGON RESILIENCE HUBS AND NETWORKS GRANT ACCEPTANCE

Consider accepting the award from the Oregon Resilience Hubs and Networks Grant in the amount of \$71,000 for the purchase of one emergency generator to support the wastewater pump station system.

7. MUPTE PROGRAM FEE UPDATE

Consider approval of **Resolution No. 27, Series 2024**, a resolution adopting the City of Florence’s Multi-Unit Property Tax Exemption (MUPTE) Program application fee. *(removed from consent agenda)*

8. CITY COUNCIL MEETING MINUTES

Consider approval of the meeting minutes for the November 18, 2024 Regular Session.

Start Time: 6:53 p.m.

The City Council agreed to remove Consent Agenda Item #7 for further discussion.

Action: Approve the consent agenda as amended.

Motion: Councilor Wantz

Second: Councilor Meyer

Roll Call: Councilor Carp, ‘Aye’

Councilor Wantz, ‘Aye’

Councilor Meyer, ‘Aye’

Councilor Beaudreau, ‘Aye’

Mayor Ward, ‘Aye’

Motion passes ‘unanimously’

ACTION ITEM

7. MUPTE PROGRAM FEE UPDATE

Consider approval of **Resolution No. 27, Series 2024**, a resolution adopting the City of Florence’s Multi-Unit Property Tax Exemption (MUPTE) Program application fee. *(removed from consent agenda)*

Start Time: 6:55 p.m.

Discussion: EDCA Meyer presented the staff presentation and CM Reynolds provided background information on the program.

Handouts: Staff presentation

Discussion: The City Council discussed...

- How long has this program been available and how long is it available?
- Consider making adjustment to the MUPTE program from ten years to five years. City is giving up a lot of revenue.
- Understanding being able to discuss the timeline per application when brought to Council.
- Property being considered on 9th Street is currently city owned property and there is no property tax on it.

Comments: Mayor Ward and Councilors Carp and Beaudreau.

Discussion:

Staff discussed...

- The program does not have a sunset provision. Being allowed to continue by state law two sessions ago and being in place by City Code.
- MUPTE program was established by ordinance. Being in City Code, it went through a process and the code says very specific words up to ten years.
- If not wanting to allow that to be a consideration, Council would need to initiate a code change.
- Understanding the tax exemption is for the structure for ten years; property owner is still paying the value of the land.
- Once the property sells, it would go on the tax rolls. It would be evaluated for assessed value. The improvements for the apartments are what qualifies for a MUPTE, that would be the property tax exemption. The childcare center would not be exempt.

Comments: CM Reynolds and EDCA Meyer.

Start Time:

7:06 p.m.

Action:

Approve Resolution No. 27, Series 2024.

Motion:

Councilor Wantz

Second:

Councilor Meyer

Roll Call Vote:

Councilor Carp, 'Aye'

Councilor Wantz, 'Aye'

Councilor Meyer, 'Aye'

Councilor Beaudreau, 'Aye'

Mayor Ward, 'Aye'

Motion passes 'Unanimously'

REPORT & DISCUSSION ITEMS

9. DEPARTMENT DIRECTOR UPDATES

Start Time: 7:07 p.m.

Discussion: The Department Directors discussed...

- Filing the pre-compliance measure with FEMA Region 10.
- Upcoming agenda items for Planning Commission.
- Upcoming EMAC Work Session to bring new members up to speed on activities relating to Tree City and understanding what the Recycling Modernization Act is being implemented effective July, 2025.
- Infrastructure construction to begin for Cannery Station and developer will be installing fence along Florentine Estates.
- Filing materials for a proposed rezone for the Lotus property with DLCD.
- November precipitation was 13.29 inches; average is 10.3 inches. Year to date precipitation is 81.83 inches.
- New streetsweeper has arrived and staff will receive factory training.
- Updates on Siuslaw Estuary Trail. Public Works is working with CTCLUSI on developing interpretative signage.
- Thanking all Public Works for installation of holiday light displays.
- Delivering 450 pounds of medication to Covanta to be destroyed.
- Officer Kevin Strenke graduated from the academy.
- Tsunami event debriefing.
- Understanding Florence Police dispatchers dispatch for police and fire and additional areas.
- Understanding off-duty staff will self-report during a disaster without being called.

Comments: CDD FarleyCampbell, PWD Miller, Police Chief Pitcher, ACM Messmer, and CM Reynolds.

10. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 7:52 p.m.

Discussion: The City Council discussed...

- City offices closed on Christmas Day and New Years Day.
- Upcoming City Council meeting on January 6th for the incoming council and outgoing council.

- Upcoming City meetings and events.
- Comments: All Councilors present.

11. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 7:55 p.m.

Discussion: The City Council discussed...

- Upcoming Public Arts Committee meeting.
- Conversation with Francis Vidal who is the ODOT representative for this region that ODOT is working on an alternative for the Cushman area when the road is blocked due to flooding.
- Meeting with Lindsey Phillips from Siuslaw Vision regarding childcare. Reaching out to businesses to step forward and declare support of getting quality childcare in Florence.
- Attending the celebration lunch for the culinary program. Each chef who graduated received a beautiful set of knives.

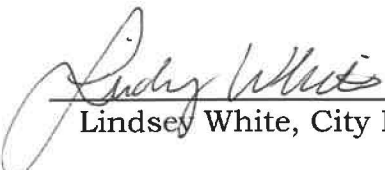
Comments: All Councilors present.

Meeting adjourned at 8:00 p.m.

ATTEST:



Rob Ward, Mayor



Lindsey White, City Recorder