



## City of Florence Council Regular Session

Florence City Hall  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

January 6, 2025

## OUTGOING COUNCIL AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor

Sally Wantz, Council President     Bill Meyer, Council Vice-President  
Jo Beaudreau, Councilor             Robert Carp, Councilor

With 48 hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

In addition, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:

<https://attendee.gotowebinar.com/register/2634079560257577559>

Meetings are also shown live on Cable Channel 191 and online at

<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

5:30 p.m.

#### ACTION ITEMS

#### 1. APPROVAL OF MINUTES

Consider approval of the December 2, 2024 Ethics Training and the December 9, 2024 City Council Regular Session meeting minutes.

Lindsey White  
City Recorder

#### 2. ADJOURN

January 6, 2025

## INCOMING COUNCIL AGENDA

Approx.  
5:45 p.m.

Councilors:

Rob Ward, Mayor

Sally Wantz, Councilor             Bill Meyer, Councilor  
Jo Beaudreau, Councilor         Robert Carp, Councilor

#### 1. OATH OF OFFICES

- Mayor Rob Ward
- Councilor Sally Wantz
- Councilor Bill Meyer

Lindsey White  
City Recorder

#### CALL TO ORDER – ROLL CALL

#### 2. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

**ACTION ITEMS**

*Please see the end of this agenda for methods to provide comments on action items.*

- 3. ELECTION OF COUNCIL POSITIONS**  
Election of a President and Vice-President to the Florence City Council.

City Council
- 4. BUDGET COMMITTEE RECRUITMENT ANNOUCEMENT**  
Provide notice to the public on the Budget Committee positions to be filled, qualifications, and the time and manner in which applications may be submitted and consider the process by which the Mayor confers with the Councilors.

Lindsey White  
*City Recorder*
- 5. AIRPORT MEMORIAL GATEWAY GRANT**  
Consider approval of **Resolution No. 1, Series 2025**, a resolution authorizing staff to submit a Veterans’ and War Memorials Grant in the amount of \$80,000 for the development of an Airport Memorial Gateway.

Mike Miller  
Public Works  
Director
- 6. WELL 14 PHASE 1 CONTRACT AWARD**  
Consider accepting the proposal from Holt Services, Inc in the amount of \$642,584 for the development of Well 14; remove the groundwater monitoring well; and authorize the City Manager or designee to proceed with a construction contract.

Mike Miller  
Public Works  
Director
- 7. FLORENCE WARMING CENTER REQUEST**  
Consider delegating authority to the City Manager and Police Chief to approve alternate warming center location within city limits at a similar faith-based facility, subject to a minimum 24-hour written notice. This delegation is in accordance with Florence City Code 1-9-1:B and streamlines decision-making during emergency cold weather events while maintaining necessary oversight.

Erin Reynolds  
*City Manager*

**CONSENT AGENDA**

- 8. PROVISION OF JUDICIAL SERVICE IGA WITH LANE COUNTY**  
Consider Authorizing the City Manager to Approve an Intergovernmental Agreement (IGA) with Lane County to Formalize the Provision of Judicial Services and Define the Working Relationship Between the Two Entities.

Erin Reynolds  
*City Manager*

**REPORT & DISCUSSION ITEMS**

- 9. DEPARTMENT DIRECTOR UPDATES**

  - New Public Records Request System- *Next Request*

Management  
Team
- 10. CITY MANAGER REPORTS & DISCUSSION ITEMS**

Erin Reynolds  
*City Manager*
- 11. CITY COUNCIL REPORTS & DISCUSSION ITEMS**

City Council

**COUNCIL CALENDAR**

*All meetings are held in person with a virtual option unless otherwise indicated*

Date	Time	Description
January 10, 2025	8:00 a.m.	<i>(Florence Events Center)</i> City Council Work Plan Workshop
January 23, 2025	8:30 a.m.	City Council Work Session
February 3, 2025	5:30 p.m.	City Council Meeting

## PUBLIC MEETINGS PROCEDURES

The January 6, 2025 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

**Expressing Views to the City Council:** Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. Written Testimony: Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to City Recorder at [cityrecorder@ci.florence.or.us](mailto:cityrecorder@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.
- \*\* Note: Written comments received at least 2 hours prior to the meeting (January 6, 2025 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. Verbal Testimony: Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (January 6, 2025 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
  - a. Public Comments on items not on the agenda: General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. Public Hearing Testimony: Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
  - c. Public Comments on Action Items: Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

**For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>**