



City of Florence Council Regular Session

In Person & Videoconference
250 Hwy 101
Florence, OR 97439
541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

April 7, 2025

AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor

Robert Carp, Council President	Jo Beaudreau, Council Vice-President
Sally Wantz, Councilor	Mike Webb, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired. Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at www.ci.florence.or.us/citymanager/public-meetings-live and will be available after the meeting on the City's Vimeo Site.

In addition to attending in person, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:

<https://attendee.gotowebinar.com/register/8818008934294745440>

Meetings are also shown live on Cable Channel 191 and online at

<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

PRESENTATIONS & ANNOUNCEMENTS

- 2025 If I Were Mayor Contest Winner Recognition Continued
- Proclamations for Military Child Month, National Public Safety Telecommunicators Week, and Arbor Day. Mayor Ward

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

PUBLIC HEARING ITEMS

Please see the end of this agenda for methods to provide comments on public hearing items.

2. OLD TOWN AREA A RESIDENTIAL CODE AMENDMENT

A. PUBLIC HEARING ON CODE AMENDMENT

Hear and consider written and oral testimony regarding the Old Town Area A Residential Code Amendment.

B. ORDINANCE NO. 4, SERIES 2025

Consider approval of **Ordinance No. 4, Series 2025**, an ordinance approving an amendment to FCC Title 10, Chapter 17 Old Town Area A to Permit Multi-Unit, Single Unit Attached and Detached, Duplex, Tri-Plex, and Four-Plex uses as conditionally permitted uses in existing buildings within the shoreland residential overlay district.

Wendy Farley-
Campbell
Community
Development
Director

3. ELM PARK APARTMENTS MUPTTE APPLICATION

A. PUBLIC HEARING

Hear and consider written or oral testimony on the proposed granting of a Multi-Unit Property Tax Exemption (MUPTTE) to Our Coastal Village for the Elm Park Apartments.

Chantelle Meyer
Ec. Dev

B. ELM PARK APARTMENTS MUPTTE

Consider approval of **Resolution No. 6, Series 2025**, a resolution granting a multi-unit property tax exemption (MUPTTE) to Our Coastal Village for the Elm Park Apartments.

ACTION ITEMS

Please see the end of this agenda for methods to provide comments on action items.

4. INITIATE AN ALLEY VACATION

Consider initiating the vacation of the alley between Greenwood and Fir Streets located between 10th and 11th Streets pursuant to the vacation process under FCC 8-3.

Mike Miller
Public Works
Director

5. 2025 COMMITTEE, COMMISSION, AND BOARD RECRUITMENT PROCESS

Review and consider the recruitment process for the 2025 City Committee vacancies.

Lindsey White
City Recorder

CONSENT AGENDA

6. HIMALAYAN GRILL HOUSE LIQUOR LICENSE

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a full on-premise commercial liquor license for Himalayan Grill House located at 1341 Bay Street.

Chantelle Meyer
Ec. Dev

REPORT & DISCUSSION ITEMS

7. DEPARTMENT DIRECTOR UPDATES

Management Team

8. CITY MANAGER REPORT & DISCUSSION ITEM

Erin Reynolds
City Manager

9. CITY COUNCIL REPORTS & DISCUSSION ITEMS

City Council

COUNCIL CALENDAR		
<i>All meetings are held in person with a virtual option unless otherwise indicated</i>		
Date	Time	Description
April 10, 2025	8:30 a.m.	City Council Work Session
April 21, 2025	5:30 p.m.	City Council Meeting
May 5, 2025	5:30 p.m.	City Council Meeting
May 8, 2025	8:30 a.m.	City Council Work Session
May 19, 2025	TBD	<i>Tentative</i> City Council Work Session
May 20, 2025	5:30 p.m.	City Council Special Meeting FEMA PICM Code Amendments Florence Events Center

PUBLIC MEETINGS PROCEDURES

The April 7, 2025 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

Expressing Views to the City Council: Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. Written Testimony: Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
 - a. Submit written comments via email to City Recorder at cityrecorder@ci.florence.or.us;
 - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
 - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.
- ** Note: Written comments received at least 2 hours prior to the meeting (April 7, 2025 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. Verbal Testimony: Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at www.ci.florence.or.us/council/request-address-city-council-speakers-card at least 1 hour prior to the meeting (April 7, 2025 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
 - a. Public Comments on items not on the agenda: General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
 - b. Public Hearing Testimony: Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
 - c. Public Comments on Action Items: Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.