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**City of Florence
City Council Work Session, Executive Session &
Regular Session Meetings
Held at Florence Events Center
715 Quince Street, Florence, Oregon
Final Action Minutes
May 21, 2018**

CITY COUNCIL WORK SESSION & EXECUTIVE SESSION

The May 21, 2018 Florence City Council Work Session and Executive Session were canceled.

CITY COUNCIL REGULAR SESSION

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:31 p.m.

Councilors Present: Councilors Joshua Greene, Ron Preisler, Susy Lacer, Woody Woodbury and Mayor Joe Henry.

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, Public Works Director Mike Miller, Chief of Police Tom Turner, Planning Director Wendy FarleyCampbell, City Attorney Ross Williamson, and City Project Manager Megan Messmer.

ANNOUNCEMENTS & PRESENTATIONS

- Lifesaving Award – Duane Sansome Florence Police Auxiliary
- Building Safety Month – May 2018
- National Public Works Week – May 20-26, 2018

Start Time: 5:31 p.m.

Discussion: Mr. Sansome was presented the Lifesaving Award. Mayor Henry presented the Building Safety Month and National Public Works Week proclamations.

1. PUBLIC COMMENTS – *Items Not on the Agenda*

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Persons wishing to address the Council must complete a Speaker's Card available online at <http://www.ci.florence.or.us/council/request-address-city-council-speakers-card>, or at the meeting. Speakers Cards are due at least (5) minutes before the meeting. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 5:43 p.m.
Comments: None

CONSENT AGENDA

2. APPROVAL OF MINUTES

Consider approval of the February 7, 2018 City Council work session minutes.

Start Time: 5:43 p.m.
Action: Approve the consent agenda items as presented
Motion: Councilor Lacer
Second: Councilor Preisler
Vote: Unanimous

PUBLIC HEARING & ACTION ITEMS

The public will have an opportunity to offer comments on public hearing items after staff has given their report, and if there is an applicant, after they have had an opportunity to speak. Persons wishing to address the Council must complete a Speaker's Card available online at <http://www.ci.florence.or.us/council/request-address-city-council-speakers-card>, or at the meeting. Speaker's Cards are due at least five (5) minutes before the meeting. Comments will be limited to five (5) minutes per person. Speakers may not yield their time to others.

3. SENATE BILL 1051 CODE AMENDMENTS

A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the proposed code amendments to Florence City Code Title 10 concerning compliance with Senate Bill 1051.

Start Time: 5:44 p.m.
Hearing Reading: PM Messmer read the Land Use Hearing Script and officiated the public hearing procedures.
Declarations: The City Council did not make any declarations.
Public Hearing: Opened at 5:47 p.m.

Handout: PowerPoint Presentation
Discussion: The City Council discussed...

- Clarification on the need for hard surface parking for ADUs
- Clarification of ownership requirements for ADU placement on land for places of worship

Comments: Councilor Lacer

There were no public comments.

Discussion: The City Council discussed...

- Potential to utilize pavers for ADU parking requirements

Comments: Councilor Greene

Public Hearing: Closed at 6:07 p.m.

B. SB 1051 CODE AMENDMENTS

Consider approval of Ordinance No. 4, Series 2018, an Ordinance amending Chapters 2, 4, 10 of Florence City Code Title 10 concerning considerations for housing developments including approval timelines, density requirements, affordable housing within places of worship, requirements for accessory dwelling units and other housing related amendments.

Action: First reading of Ordinance No. 4, Series 2018
Vote: Unanimous

Action: Second reading of Ordinance No. 4, Series 2018
Motion: Mayor Henry
Second: Councilor Greene
Roll Call Vote: Councilor Woodbury – Aye
Councilor Preisler – Aye
Councilor Greene – Aye
Councilor Lacer – Aye
Mayor Henry – Aye
Ordinance passes 5-0

4. LOOKOUT STREET ANNEXATION & ZONE ASSIGNMENT

A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the proposed annexation of properties near Lookout Street.

Start Time: 6:10 p.m.
Hearing Reading: PM Messmer read the Land Use Hearing Script and officiated the public hearing procedures.
Declarations: The City Council did not make any declarations.
Public Hearing: Opened at 6:12 p.m.

Handout: PowerPoint Presentation
Discussion: None

There were no public comments.

Public Hearing: Closed at 6:16 p.m.

B. ARMSTRONG ANNEXATION

Consider approval of **Ordinance No. 5, Series 2018**, an ordinance approving the annexation of property located at assessor's map 18-12-04-42 tax lots 01302 & 01303 as well as a portion of Lookout Street right-of-way. The current vacant property is south of Driftwood Shores on the east side of 1st Avenue and the north side of Lookout Street.

Action: First reading of Ordinance No. 5, Series 2018
Vote: Unanimous

Action: Second reading of Ordinance No. 5, Series 2018
Motion: Mayor Henry
Second: Councilor Woodbury
Roll Call Vote: Councilor Woodbury – Aye
Councilor Preisler – Aye
Councilor Greene – Aye
Councilor Lacer – Aye
Mayor Henry – Aye
Ordinance passes 5-0

C. ARMSTRONG ANNEXATION ZONING ASSIGNMENT

Consider approval of **Ordinance No. 6, Series 2018**, an ordinance establishing Single Family Residential Zoning District to the properties within the Armstrong Annexation.

Action: First reading of Ordinance No. 6, Series 2018
Vote: Unanimous

Action: Second reading of Ordinance No. 6, Series 2018
Motion: Councilor Greene
Second: Councilor Lyddon
Roll Call Vote: Councilor Woodbury – Aye
Councilor Preisler – Aye
Councilor Greene – Aye
Councilor Lacer – Aye
Mayor Henry – Aye
Ordinance passes 5-0

5. 4th AVENUE ANNEXATION AND ZONE ASSIGNMENT

A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the proposed annexation of properties near 4th Street.

Start Time: 6:20 p.m.
Hearing Reading: PM Messmer read the Land Use Hearing Script and officiated the public hearing procedures.
Declarations: The City Council did not make any declarations.
Public Hearing: Opened at 6:23 p.m.

Handout: PowerPoint Presentation
Discussion: None

There were no public comments.

Public Hearing: Closed at 6:39 p.m.

B. WATERBURY ANNEXATION

Consider approval of **Ordinance No. 7, Series 2018**, an ordinance approving the annexation of property located at assessor's map 18-12-04-14 Tax Lots 00105, 00117 & 02200 as well as a portion of 4th Avenue right-of-way. The current vacant properties are located east of 4th Avenue and North of Heceta Beach Road.

Action: First reading of Ordinance No. 7, Series 2018
Vote: Unanimous

Action: Second reading of Ordinance No. 7, Series 2018
Motion: Councilor Greene
Second: Councilor Lacer
Roll Call Vote: Councilor Woodbury – Aye
Councilor Preisler – Aye
Councilor Greene – Aye
Councilor Lacer – Aye
Mayor Henry – Aye
Ordinance passes 5-0

C. WATERBURY ANNEXATION ZONING ASSIGNMENT

Consider approval of **Ordinance No. 8, Series 2018**, an ordinance establishing Restricted Residential Zoning to properties within the Waterbury Annexation.

Action: First reading of Ordinance No. 8, Series 2018
Vote: Unanimous

Action: Second reading of Ordinance No. 8, Series 2018
Motion: Councilor Preisler
Second: Councilor Woodbury
Roll Call Vote: Councilor Woodbury – Aye
Councilor Preisler – Aye
Councilor Greene – Aye
Councilor Lacer – Aye
Mayor Henry – Aye
Ordinance passes 5-0

6. SOLID WASTE RATE REVIEW

A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the proposed date adjustment for the garbage haulers.

Start Time: 6:43 p.m.

Handout: PowerPoint Presentation

Discussion:

The City Council discussed...

- Concern for the basis of the numbers utilized for the proposed increase
- Potential to establish a divided service area to allow each hauler a particular district
- Clarification on Consumer Price Index (CPI) estimates
- Process for enforcement of the codes and potential code amendments
- Weekly vs. bi-weekly plastics recycling
- Rate increases over the past 18 years
- Potential to utilize different CPI for the rate changes
- Enforcement of truck maintenance

Comments: Councilor Preisler, Greene and Mayor Henry

Public Hearing: Opened at 7:20 p.m.

Commenter 1: David Twombly – Central Coast Disposal

- Rate Schedule included in Attachment 6
- Increases in water and wastewater vs. increases in solid waste disposal fees
- Clarification on reporting cycle timelines
- Clarification on types of plastics accepted at the Lane County transfer site
- History of recyclable disposal in Florence
- Request to keep weekly recycling in-tact

- Projected cost increases in recycling
 - Recycling education within the community
- Questions / Response: Councilor Preisler and Greene

Public Hearing: Closed at 7:31 p.m.

Discussion: The City Council discussed...

- Concern for changes in costs for plastics recycling

 Comments: Mayor Henry

Break: 7:35 p.m. – 7:45 p.m.

Handout: Schedule 1, 2018 to FCC 9-4 Solid Waste Management

Discussion: The City Council discussed...

- Potential to regulate vehicle maintenance and replacement
- Potential for a temporary recycling surcharge and its percentage implications for rate increases
- Decision points for the Council from the PowerPoint presentation

 Comments: Mayor Henry, Councilors Greene, Preisler

Commenter 1: David Twombly – Central Coast Disposal

- Clarification on the recommended rate increase purpose

 Questions / Response: Mayor Henry

B. SOLID WASTE FEES

Consider approval of **Resolution No. 8, Series 2018**, an resolution establishing fees for solid waste garbage haulers.

Action: Approve Resolution No. 8, Series 2018, with the following amendments...

- Increase of 3%
- Add back #1 and #2 plastics back into recyclables list within 1-3 months with education campaign
- Utilization of CPI-W
- Allow for a temporary 1-year recycling surcharge
- Continue weekly recycling service

Motion: Councilor Greene
 Second: Councilor Woodbury
 Vote: Unanimous

Discussion: The City Council discussed...
• Business potential of utilization of recycling byproducts
Comments: Mayor Henry

7. LOT #38 BUSINESS PARK SALE

A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the proposed sale of Lot #38 within the Pacific View Business Park.

Start Time: 8:21 p.m.

Discussion: None

Public Hearing: Opened at 8:24 p.m.

Applicant: Justin Linton – Proposed Buyer

- Overview of proposed expansion and property purchase
- Estimated number of employees for the new facility
- Clarification on the specialist opportunities for the new clinic
- Potential easements and opportunities with proximities to the schools

Questions / Comments: Councilor Greene, Woodbury and Mayor Henry

Public Hearing: Closed at 8:31 p.m.

B. SALE OF LOT #38 WITHIN THE PACIFIC VIEW BUSINESS PARK

Consider Authorizing the sale of Lot #38 within the Pacific View Business Park to Justin and Erin Linton in the amount of \$99,164 and authorize the City Manager to sign and execute the transaction on behalf of the City.

Action: Authorize the sale of Lot #38 within the Pacific View Business Park to Justin and Erin Linton, or their assigns, in the amount of \$99,164 and authorize the City Manager to sign and execute the transaction on behalf of the City.

Motion: Councilor Woodbury
Second: Councilor Preisler
Vote: Unanimous

ACTION ITEMS

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8. SYSTEM DEVELOPMENT CHARGE WAIVER AND DEFERRAL PROCESS

Consider approval of **Ordinance No. 9, Series 2018**, an ordinance amending City of Florence City Code Title 9, Chapter 1 related to System Development Charges to create a process for waiving and/or deferring the collection of certain system development charges to encourage development of affordable housing.

Start Time: 8:32 p.m.

Handout: PowerPoint Presentation

Discussion: The City Council discussed...

- Amount of fees saved and how it could potentially incentivize additional development
- Potential to push costs to a future Council in the future
- Potential to set a precedence for the Council to negotiate fees

Comments: Councilors Greene and Lacer

Action: First reading of Ordinance No. 9, Series 2018

Vote: Unanimous

Action: Second reading of Ordinance No. 9, Series 2018

Motion: Mayor Henry

Second: Councilor Lacer

Roll Call Vote: Councilor Woodbury – Aye

Councilor Preisler – Aye

Councilor Greene – Aye

Councilor Lacer – Aye

Mayor Henry – Aye

Ordinances passes 5-0

9. REVISION FLORENCE GATEWAY DESIGNATIONS

Consider approval of **Resolution No. 9, Series 2018**, a resolution designating the gateway plaza areas of the ReVision Florence Streetscape project as special use pedestrian plazas.

Start Time: 8:52 p.m.

Discussion: None

Action: Approve Resolution No. 9, Series 2018
Motion: Councilor Greene
Second: Councilor Woodbury
Vote: Unanimous

10. BUILDING CODES DIVISION ADMINISTRATIVE RULE AMENDMENTS

Consider action concerning the recent Building Codes Division Oregon Administrative Rule (OAR) amendments.

Start Time: 8:55 p.m.
Handout: Oregon State Building Codes Division Letter – 5.18.18
Discussion: The City Council discussed...

- Overview of proposed changes and current status
- Cause of postponement of the proposed changes

Comments: Councilor Greene and Mayor Henry

REPORT & DISCUSSION ITEMS

11. APRIL BOARD AND COMMITTEE REPORTS

Report for the Board & Committee's for the month of April 2018.

Start Time: 9:02 p.m.
Discussion: None

12. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 9:03 p.m.
Discussion: The City Council discussed...

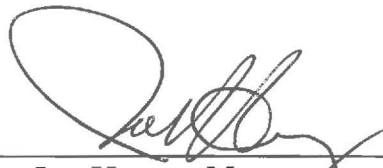
- City Council and other city upcoming meetings
- Upcoming Western Lane Emergency Operations Group (WLEOG) emergency exercise on Oak Street

13. CITY COUNCIL REPORTS & DISCUSSION ITEMS


Start Time: 9:04 p.m.
Discussion: None

Meeting adjourned at 9:04 p.m.

ATTEST:



Joe Henry, Mayor



Kelli Weese, City Recorder