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**City of Florence
City Council Regular Session
Held at the Florence Events Center
715 Quince Street, Florence, Oregon
Final Action Minutes
November 5, 2018**

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

Councilors Present: Mayor Joe Henry, Councilors Joshua Greene, Ron Preisler, Susy Lacer, and Woody Woodbury.

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, Public Works Director Mike Miller, Chief of Police Tom Turner, Planning Director Wendy FarleyCampbell, City Recorder / Economic Development Coordinator Kelli Weese, Project Manager Megan Messmer, Human Resources Analyst Alex Ferguson and Florence Events Center Director Kevin Rhodes.

PRESENTATIONS & ANNOUNCEMENTS

- Officer Brandon Bailey – Lifesaving Recognition

Start Time: 5:30 p.m.

Action: Officer Bailey was recognized for his efforts.

1. PUBLIC COMMENTS – *Items Not on the Agenda*

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Persons wishing to address the Council must complete a Speaker's Card available online at <http://www.ci.florence.or.us/council/request-address-city-council-speakers-card>, or at the meeting. Speakers Cards are due at least (5) minutes before the meeting. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 5:35 p.m.

Commenter 1: Nyah & Scott Vollmar

Handout: Speaker's Card

Discussion Points: Ms. and Mr. Vollmar discussed...

- Upcoming music video in Old Town

Commenter 2: Sally Wantz
Handout: Speaker's Card
Discussion Points: Ms. Wantz discussed...

- Appreciation for the work of the City Council

CONSENT AGENDA

2. APPROVAL OF MINUTES

Consider approval of the October 8, 2018 City Council meeting minutes and the October 10, 2018 City Council work session minutes.

3. FINANCIAL STATEMENT AUDIT ENGAGEMENT LETTER & CONTRACT

Consider authorizing the City Manager to sign an engagement letter representing a contract for services for the audit and preparation of the City of Florence's financial statement for the year ended June 30, 2018 for the amount of \$30,000.

Start Time: 5:42 p.m.
Action: Approval of the Consent Agenda items as presented.
Vote: Unanimous

PUBLIC HEARING & ACTION ITEMS

The public will have an opportunity to offer comments on public hearing items after staff has given their report. Persons wishing to address the Council must complete a Speaker's Card available online at <http://www.ci.florence.or.us/council/request-address-city-council-speakers-card>, or at the meeting. Speaker's cards are due at least five (5) minutes before the meeting. Comments will be limited to five (5) minutes per person. Speakers may not yield their time to others.

4. BUILDABLE LANDS INVENTORY

A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the adoption of the 2018 Buildable Lands Inventory.

Start Time: 5:43 p.m.
Hearing Reading: CR Weese read the Land Use Hearing Script and officiated the public hearing procedures.
Public Hearing: Opened at 5:44 p.m.

Handout: PowerPoint Presentation
Discussion: None

Commenter 1: Brenda Gilmer
Handout: Speaker's Card
Discussion Points: Ms. Gilmer discussed...

- Concerns for need for homelessness policies

Response: PD FarleyCampbell

Discussion: The City Council discussed...
• Purpose of the study and results
Comments: Councilor Greene

Public Hearing: Closed at 6:17 p.m.

B. BUILDABLE LANDS INVENTORY AMENDMENTS

Consider approval of Ordinance No. 16, Series 2018, an ordinance amending the Florence Comprehensive Plan to adopt the Buildable Lands Inventory and Housing Needs and Economic Opportunities Analysis, and associated policies to address housing within Florence, address current trends in housing, and the need to diversify the local housing market.

Action: First Reading of Ordinance No. 16, Series 2018
Vote: Unanimous

Action: Second reading of Ordinance No. 16, Series 2018
Motion: Mayor Henry
Second: Councilor Greene
Roll Call Vote: Councilor Woodbury – Aye
Councilor Preisler – Aye
Councilor Greene – Aye
Councilor Lacer – Aye
Mayor Henry – Aye
Ordinances passes 5-0

5. HIGHWAY 101 EAST REIMBURSEMENT DISTRICT

A. PUBLIC HEARING ON REIMBURSEMENT DISTRICT

Hear and consider written and oral testimony regarding the establishment of a reimbursement district to be located on the east side of Highway 101 located north of 52nd Street.

Start Time: 6:20 p.m.

Handout: PowerPoint Presentation

Discussion: The City Council discussed...
• Removal of the word public from the ordinance and timeline for inclusion of public property
Comments: Mayor Henry

Public Hearing: Opened at 6:27 p.m.

Commenter 1: Patricia McKoy – 87545 Hwy 101
Discussion Points: Ms. McKoy discussed...

- Zoning requirements for her property

Response: PD FarleyCampbell and PWD Miller

Public Hearing: Closed at 6:38 p.m.

B. APPROVAL OF HIGHWAY 101 EAST REIMBURSEMENT DISTRICT

Consider approval of **Resolution No. 20, Series 2018**, a resolution establishing a reimbursement district and the reimbursement district methodology.

Action: Approval of Resolution No. 20, Series 2018
Motion: Councilor Lacer
Second: Councilor Woodbury
Vote: Unanimous

6. LOT #22 PACIFIC VIEW BUSINESS PARK SALE

A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the proposed sale of Lot #22 within the Pacific View Business Park.

Start Time: 6:39 p.m.

Discussion: The City Council discussed...

- Potential for updated property value comparison
- Reasons for splitting the closing costs

Comments: Councilors Preisler and Greene

Public Hearing: Opened at 6:45 p.m.
Comments: None
Public Hearing: Closed at 6:46 p.m.

B. SALE OF LOT # 22 WITHIN THE PACIFIC VIEW BUSINESS PARK

Consider authorizing the sale of Lot #22 within the Pacific View Business Park to Stonefield Investments, LLC owner/operator Robbie Wright in the amount of \$130,515 and authorize the City Manager to sign and execute the transaction on behalf of the City.

Action: Authorize the sale of Lot #22
Motion: Councilor Preisler
Second: Councilor Lacer
Vote: Unanimous

ACTION ITEMS

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7. COMMITTEE AND COMMISSION CODE / POLICIES

Start Time: 6:23 p.m.

Handout: PowerPoint Presentation

Discussion: The City Council discussed...

- Process for allowing committees to establish subcommittees
- Audit Committee Ad-Hoc Committee amendments

Comments: Councilors Preisler and Lacer

A. COMMITTEE AND COMMISSION CODE AMENDMENTS

Consider approval of **Ordinance No. 17, Series 2018**, an ordinance amending Florence City Code Title 2 to adopt overall code and policy amendments related to the City's Committees and Commissions.

Action: First Reading of Ordinance No. 17, Series 2018

Vote: Unanimous

Action: Second reading of Ordinance No. 17, Series 2018

Motion: Councilor Greene

Second: Councilor Preisler

Roll Call Vote: Councilor Woodbury – Aye

Councilor Preisler – Aye

Councilor Greene – Aye

Councilor Lacer – Aye

Mayor Henry – Aye

Ordinances passes 5-0

B. COMMITTEE & COMMISSION POLICY MANUAL

Consider approval of **Resolution No. 21, Series 2018**, a resolution establishing a Committee and Commission Policy Manual.

Action: Approval of Resolution No. 21, Series 2018

Motion: Councilor Lacer

Second: Councilor Woodbury

Vote: Unanimous

C. CITY OF FLORENCE AUDIT COMMITTEE

Consider approval of **Resolution No. 22, Series 2018**, a resolution amending the structure of the Audit Committee to an ad-hoc committee.

Action: Approval of Resolution No. 22, Series 2018
Motion: Councilor Woodbury
Second: Councilor Preisler
Vote: Unanimous

8. CITY HALL FURNISHINGS

Consider authorizing the City Manager to sign a quote from Office World and purchase the City Hall furnishings in the amount of \$110,250.

Start Time: 7:02 p.m.

Handouts: PowerPoint Presentation
Discussion: The City Council discussed...

- Creative practice of budgeting

Comments: Councilor Preisler

Action: Authorize City Manager to sign quote from Officer World and purchase the City Hall furnishings in the amount of \$110,250.
Motion: Councilor Lacer
Second: Mayor Henry
Vote: Unanimous

9. CITY COMMISSION & COMMITTEE VACANCIES

Review and consider recruitment process for 2019 City Committee vacancies.

Start Time: 7:17 p.m.
Discussion: None

Action: Authorize the recruitment period and process for the 2019 City Committee vacancies
Motion: Councilor Greene
Second: Councilor Woodbury
Vote: Unanimous

REPORT & DISCUSSION ITEMS

10. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 7:19 p.m.
Discussion: The City Council discussed...

- City Council and other city upcoming meetings
- Upcoming city events

11. CITY COUNCIL REPORTS & DISCUSSION ITEMS

Start Time: 7:20 p.m.
Discussion: The City Council discussed...

- Council activities in the community and community announcements
- Encouragement for public to serve the City on the City Committees
- Increased ridership on the Rhody Express and other transit updates
- Chamber of Commerce work toward downtown revitalization

Meeting adjourned at 7:23 p.m.

ATTEST:



Kelli Weese, City Recorder



Joe Henry, Mayor