
**City of Florence
City Council Work Session
Florence Senior Center
1570 Kingwood Street, Florence, Oregon
Final Action Minutes
February 7, 2018**

CALL TO ORDER - ROLL CALL

City Council Meeting called to order at 10:03 a.m.

Councilors Present: Councilors Joshua Greene, Susy Lacer, George Lyddon and Mayor Joe Henry

Councilors Absent: Councilor Ron Preisler

Florence Staff Present: City Manager Erin Reynolds, Planning Director Wendy FarleyCampbell, Associate Planner Glen Southerland and City Recorder / Economic Development Kelli Weese.

1. WORK SESSION DISCUSSION TOPICS

- Housing and Economic Opportunities Project: Discuss the results of the Housing and Economic Opportunities Project Ad-Hoc Committee and next steps for the project.
- City Council Rules & Procedures: Review and discuss options for Council Rules & Procedures amendments (*Discussion continued from 12.4.17 Council Meeting*)
 - Potential Discussion Topics Include:
 - Date / times of Council Work Sessions
 - Agenda & Meeting Material processes
 - Council meeting order of business
 - Public Comments at Council Meetings
- City Council Grant Program: Consider the City Council grant program and potential changes and/or timeline for the 2018 year.
- Review of Upcoming Agenda Items

Start Time: 10:04 a.m.

Topic: Housing & Economic Opportunities Project

Handout: PowerPoint Presentation

Discussion: The City Council discussed...

- Potential to include various different types of entities to discuss housing needs
- Upcoming contractors huddle invitations and next steps
- How to coordinate with local realtors

Commenter 1: Unknown Audience Member

- How to coordinate with local realtors

Discussion: The City Council discussed...

- How comprehensive plan policies are updated
- Overview of different titles within the City Code and the process to update them
- Determination from the fire code concerning accessory dwelling units
- Potential changes to building code to allow for tiny homes
- Potential to create pre-fabricated plans for approved accessory dwelling units that would meet City, building and fire codes
- Size of small home needed to meet needs of community
- Design options for small homes that would be allowed within the building codes

Commenter 1: Unknown Audience Member

- Appreciation for potential to create pre-fabricated plans

Discussion: The City Council discussed...

- Differences between manufactured and mobile homes
- Clarification on different types of residential zoning districts
- Potential to offer density bonuses to those providing affordable housing
- Potential to amend lot coverage percentages
- Potential amendments to garage requirements
- Steps for the City Council moving forward
- Clarification on types of structures that would count as an accessory dwelling unit
- How the City Council and Planning Commission will work through the code amendment processes
- Landscaping and stormwater regulations and how they play into changes
- Parking requirements for the Old Town District

- Overview of standard lot sizes and how those lots could be developed
- How utility size deters multi-family housing

Start Time: 11:25 a.m.

Topic: City Council Grant Program

Discussion: The City Council discussed...

- The history and process for the grant program over the past two years
- Positive and negative aspects of the program
- Potential to not allow for grant recipients to reapply for at least three years
- Potential to amend the qualifications of the grant applications to ensure they met the desires of the Council

Result: The Council tentatively decided to place the City Council grant program on hold.

Start Time: 11:32 a.m.

Topic: City Council Rules and Procedures

Discussion: The City Council discussed...

- When the Council receives the packets
- Council agenda approval item
- Process for the City Council to place an item on the agenda
- Types of reports received by the City Council and potential time limits
- Process for allowing for public comments on agendas
- Next steps for the Council rules update

Result: The Council tentatively decided on the following items for their Council Rules & Procedures:

- Maintaining current policy of obtaining Council packets four days in advance (Thursday Prior);
- Removal of the Council Agenda Approval for each City Council meeting
- Length of time for reports and presentations to the Council set to 15 minutes
- Move to 'speaker's cards' for public comment period

Florence City Council meeting adjourned at 12:06 p.m.



Joe Henry, Mayor

ATTEST:



Kelli Weese
City Recorder