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**City of Florence  
City Council Work Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
November 1, 2017**

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**CALL TO ORDER - ROLL CALL**

City Council Meeting called to order at 10:05 a.m.

Councilors Present: Councilors Ron Preisler, Susy Lacer and Mayor Joe Henry

Councilors Absent: Councilors Joshua Greene and George Lyddon.

Florence Staff Present: City Manager Erin Reynolds, City Project Manager Megan Messmer, Finance Director Andy Parks, Public Works Director Mike Miller, Planning Director Wendy FarleyCampbell, IT Manager Les Cardwell and City Recorder / Economic Development Kelli Weese.

Guest Present: Joe Slack – HGE, Inc.

**1. WORK SESSION DISCUSSION TOPICS**

- City Hall Remodel / Expansion Project: Update on the City Hall remodel and expansion project, including:
  - Planning Commission conditional use permit approval and conditions
  - Design and engineering progress
  - Project bidding timeline
  - City services and staff relocation planning
- Review of Upcoming Agenda Items

Start Time: 10:05 a.m.

Topic: Review of Upcoming Agenda Items

Discussion: Florence City Council discussed upcoming Council calendar events and potential agenda items.

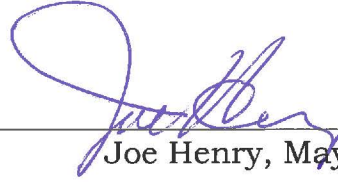
Start Time: 10:10 a.m.  
Topic: City Hall Remodel / Expansion Project  
Discussion: The City Council discussed...

- Soundproof qualities of conference room
- Potential employees to be housed downstairs
- Overview of building finishes including flooring, paint, etc.
- Compatibility of Central Lincoln People's Utility District (CLPUD) project
- Potential designs for CLPUD building
- Timeline for City Hall construction in conjunction with ReVision Florence project
- Alternative bid for re-roofing overview and retaining wall
- Long term maintenance of the building over its lifespan
- CLPUD guy wire removal
- Overview of development costs
- Undergrounding utilities on highway 101
- Percentage above budget for remodel work
- Cost estimates to remove tall roof from main project and bid separately
- Potential for various alternate bids to be included within project scope
- Debt service proposals for project and how additional monies over original estimate would be included
- Explaining to public why project is over-budget
- Current revenues from new Marijuana tax
- Potential timeline for contractors to complete work

Start Time: 11:41 a.m.  
Topic: Review of Upcoming Agenda Items  
Discussion: The City Council discussed...

- Conversations with Frannie Brindle of the Oregon Department of Transportation
- Next steps with Lane Area on Transportation including Mayor Henry's eventual Chairmanship
- Mayor's roundtable meeting and conversation topics

Florence City Council meeting adjourned at 11:49 p.m.



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Joe Henry, Mayor

**ATTEST:**



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Kelli Weese  
City Recorder