



City of Florence Council Regular Session

In Person & Videoconference
250 Hwy 101
Florence, OR 97439
541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

July 15, 2024

AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor

Sally Wantz, Council President
Jo Beaudreau, Councilor

Bill Meyer, Council Vice-President
Robert Carp, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at www.ci.florence.or.us/citymanager/public-meetings-live and will be available after the meeting on the City's Vimeo Site.

In addition to attending in person, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:

<https://attendee.gotowebinar.com/register/1221776661755218266>

Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

PRESENTATIONS & ANNOUNCEMENTS

- Coast Guard City Day and 234th Birthday Proclamation
- New Employee Introduction
- Florence Area Chamber of Commerce Annual Report- *Bettina Hannigan, CEO*
- City Events Update:
 - Florence Block Party- Friday, July 26th
 - National Night Out- Tuesday, August 6th

Mayor Ward

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

PUBLIC HEARING ITEMS

Please see the end of this agenda for methods to provide comments on public hearing items.

2. MORRISSON AND GARDNER ANNEXATION AND ZONE ASSIGNMENT

A. PUBLIC HEARING ON ANNEXATION & ZONE CHANGE

Hear and consider written and oral testimony regarding the annexation and zone assignment as applied for by Jeff Morrison and Tina Gardner, for approximately .20 acres property within the UGB, identified as 4751 S. Harbor Vista Drive and assessor's map 18-12-10-33 tax lot 00800.

Clare Kurth
Associate
Planner

B. MORRISSON AND GARDNER ANNEXATION REQUEST

Consider approval of **Ordinance No. 6, Series 2024**, an ordinance approving annexation of approximately .20 acres of property within the UGB, identified as 4751 S. Harbor Vista Drive and assessor's map 18-12-10-33 tax lot 00800 into the City of Florence.

C. MORRISSON AND GARDNER ZONE ASSIGNMENT REQUEST

Consider approval of **Ordinance No. 7, Series 2024**, an ordinance establishing medium density residential as a part of .20 acres of property within the UGB, identified as 4751 S. Harbor Vista Drive and assessor’s map 18-12-10-33 tax lot 00800.

3. FLORENCE BLOCK PARTY STREET CLOSURE

A. PUBLIC HEARING

Hear and consider written or oral testimony regarding the proposed closure of Bay Street.

B. STREET CLOSURE REQUEST

Consider approval of the street closure application for the closure of Bay Street from just west of the Siuslaw River Bridge and Laurel Street in Old Town on Friday, July 26th from 2:00 p.m. to 10:30 p.m. for the Florence Block Party as applied for by the City of Florence.

Lezlea Purcell
Finance Manager

ACTIONS ITEMS

Please see the end of this agenda for methods to provide comments on action items.

4. SIUSLAW ESTUARY TRAIL CONTRACT AWARD

Consider accepting the low bid as submitted by Laskey-Clifton, Corporation for the Siuslaw Estuary Trail Project in the amount of \$462,309.85 and authorize the City Manager or designee to proceed with a construction contract.

Mike Miller
Public Works Director

5. TEMPORARY SHELTERING REGISTRATION PROGRAM

Consider approving **Resolution No. 16, Series 2024**, a resolution adopting guidance for the implementation of a Temporary Sheltering Registration Program and associated application fee.

Wendy Farley-Campbell
Com. Dev. Director

REPORT & DISCUSSION ITEMS

6. 2024 RHODY EXPRESS RIDERSHIP SURVEY

Associate Planner Clare Kurth will present the 2024 Rhody Express Ridership Survey results.

Clare Kurth
Associate Planner

7. GENERAL REPORTS– Council Question & Answer Only – No Presentations

- June Committee, Commission & Volunteer Reports

8. DEPARTMENT DIRECTOR UPDATES

Management Team

9. CITY MANAGER REPORT & DISCUSSION ITEM

Erin Reynolds
City Manager

10. CITY COUNCIL REPORTS & DISCUSSION ITEMS

- FURA Vacancy Discussion

City Council

COUNCIL CALENDAR

All meetings are held in person with a virtual option unless otherwise indicated

Date	Time	Description
July 25, 2024	8:30 a.m.	City Council Work Session

August 5, 2024	5:30 p.m.	City Council Meeting
August 8, 2024	8:30 a.m.	City Council Work Session

PUBLIC MEETINGS PROCEDURES

The July 15, 2024 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

Expressing Views to the City Council: Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. Written Testimony: Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
 - a. Submit written comments via email to City Recorder at cityrecorder@ci.florence.or.us;
 - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
 - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**** Note:** Written comments received at least 2 hours prior to the meeting (July 15, 2023 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. Verbal Testimony: Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker’s card online at www.ci.florence.or.us/council/request-address-city-council-speakers-card at least 1 hour prior to the meeting (July 15, 2023 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
 - a. Public Comments on items not on the agenda: General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
 - b. Public Hearing Testimony: Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
 - c. Public Comments on Action Items: Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

For more information on the City of Florence’s Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.

AGENDA ITEM SUMMARY**FLORENCE CITY COUNCIL**

Meeting Date: July 15, 2024

Department: Mayor & Council

ITEM TITLE: Presentations and Announcements

DISCUSSION:

- Coast Guard City Day and 234th Birthday Proclamation
 - New Employee Introduction
 - Florence Area Chamber of Commerce Annual Report- *Bettina Hannigan, CEO*
 - City Events Update:
 - Florence Block Party- Friday, July 26th
 - National Night Out- Tuesday, August 6th
-

PROCLAMATION

Office of the Mayor, City of Florence



FLORENCE COAST GUARD CITY DAY AUGUST 4th, 2024

WHEREAS, On August 4, 2024, the United States Coast Guard will celebrate its 234th birthday. The Coast Guard has been protecting our waterways since 1790. The Coast Guard is a force, usually naval, that plays a significant role in enforcing the country's marine laws and protecting or defending the international border.

WHEREAS, the people of Florence, Oregon, share a special and unique history with the United States Coast Guard and have provided a home for the Coast Guard since 1917, when the Siuslaw River Lifeboat Station was commissioned; and

WHEREAS, the City of Florence is proud to be home to several active-duty Coast Guard members and their families at the USCG Station Siuslaw River. The city is also the key site for the primary recreational boating safety efforts of the US Coast Guard Auxiliary and their boat crews that conduct safety patrols on the Siuslaw River; and

WHEREAS, in recognition of the important role the USCG Station Siuslaw River plays in the City of Florence, the City, in conjunction with the Siuslaw River Coast Guard Station, Western Lane Emergency Operations Group, and the Oregon Coast Military Museum reapplied to maintain our Coast Guard City status;

WHEREAS, in June 2022, the City of Florence was notified that the United States Coast Guard, in accordance with Public Law 105-383 enacted by the United States Congress, intends to proclaim Florence Oregon an official recertified 'Coast Guard City' for another five years; and

WHEREAS, today we honor the community partnership that led to the Florence Coast Guard City designation.

NOW, THEREFORE, I, Rob Ward, Mayor of the City of Florence, do hereby proclaim August 4, 2024, as the **Florence Coast Guard City Day** in our City of Florence, Oregon.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the seal of the City of Florence on this 15th day of July 2024.

Rob Ward, Mayor



AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 1
Meeting Date: July 15, 2024
Department: Mayor & Council

ITEM TITLE: Public Comments – *Items Not on the Agenda*

DISCUSSION/ISSUE:

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. *Please see end of the agenda for methods to provide comments on items not on the City Council agenda.*

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 2
Meeting Date: July 15, 2024
Department: Community Dev.

ITEM TITLE: *Ordinance Nos. 6 & 7, Series 2024*
4571 S Harbor Vista Dr. – Morrisson & Gardner Annexation and Zone Change Assignment

DISCUSSION / OVERVIEW:

Application: The petitioners request annexation of one lot totaling roughly .2 acres, identified as Assessor’s Map Reference (MR) 18-12-10-33, Tax Lot (TL) 00800. Under Florence City Code, the City Council may assign zoning of Medium Density Residential, in conformity with the Comprehensive Plan designation of the property. There are two ordinances, one for annexation and another for zoning.

Process and Review: Annexation petitions and associated zone assignments are processes that include two public hearings: one with the Planning Commission (PC), which makes a recommendation to the City Council, and another public hearing with City Council, which will make the final decision. There are requirements for providing noticing to property owners, utility providers, a newspaper, and to the Department of Land and Conservation and Development (DLCD) for the annexation and zoning assignment processes.

The applicable criteria are listed in the “Applicable Criteria” section of the findings. Only the code sections, comprehensive plan policies and appendices, state statutes, and administrative rules believed to apply may be considered in the decision-making process. Petition/application materials, public testimony, agency referrals, and research that speak to the criteria may also be considered. The findings, attached, include a review of the petition/application against the applicable criteria and incorporate public testimony and agency referral comments or concerns where applicable.

Testimony/Agency Referrals: No public testimony was received. Agency referrals are included in Exhibit D. Information, comments, and concerns, where covered by applicable criteria, are addressed in the Findings of Fact.

ISSUES/DECISION POINTS: None

ALTERNATIVES:

1. Approve Ord. Nos. 6 & 7, Series 2024 as presented or with modifications, or
 2. Deny the annexation and zone change based on the Council’s findings to support denials, or
 3. Continue the public hearing to a date certain, or
 4. Close the hearing and leave the written record open for 7 days
-

AIS PREPARED BY: Clare Kurth, Associate Planner

CITY MANAGER'S RECOMMENDATION: Approve Disapprove Other
Comments: ER Reynolds

ATTACHMENTS: **Attachment 1**- Ordinance No. 6, Series 2024

- Exhibit A: Annexation Area map and legal description
- Exhibit B: Findings of Fact

Attachment 2- Ordinance No. 7, Series 2024

- Exhibit A: Zone Assignment Area Map
- Exhibit B: Findings of Fact

Other Attachments (Exhibits C through E are part of the Planning Commission Resolutions):

- Exhibit C: Petition for Annexation and Application
- Exhibit D: Referral Comments
- Exhibit E: Planning Commission Resolutions

**CITY OF FLORENCE
ORDINANCE NO. 6, SERIES 2024**

**AN ORDINANCE APPROVING ANNEXATION OF APPROXIMATELY .20 ACRES OF
PROPERTY WITHIN THE UGB, IDENTIFIED AS 4751 S. HARBOR VISTA DR. AND
ASSESSOR'S MAP 18-12-10-33 TAX LOT 00800 INTO THE CITY OF FLORENCE.**

RECITALS:

1. The City of Florence was petitioned by the property owners, Jeffery Morrison and Tina Gardner, on April 30, 2024 as required by Oregon Revised Statutes (ORS) 222.111(2) and Florence City Code (FCC) 10-1-1-4.
2. The City received a signed petition to annex from more than half of the owners of land in the territory, who also own more than half of the land in the contiguous territory, therein representing more than half of the assessed value of property in the territory in accordance with ORS 222.170(1);
3. The territory proposed to be annexed is within the Florence Urban Growth Boundary of the Florence Realization 2020 Comprehensive Plan and is contiguous to the City limits as required by ORS 222.111 (1).
4. The Planning Commission determined, after review of the proposal, testimony, and evidence in the record, that the proposal was consistent with Realization 2020—the City's acknowledged Comprehensive Plan—and adopted findings of fact in support of the annexation and recommended City Council approval.
5. The City Council met in a public hearing on July 15, 2024, after giving the required notice per FCC 10-1-1-6 and ORS 222.120 to consider the proposal, evidence in the record, and testimony received.
6. The City Council on July 15, 2024, found that the request met the applicable criteria and that the property could adequately be served.
7. Per FCC 10-1-2-3, the City Council may establish zoning and land use regulations that become effective on the date of the annexation, and the City Council adopted Ordinance No. 7, Series 2024 zoning the annexed property as Medium Density Residential, as described in Exhibits A and B, consistent with the Florence Realization 2020 Comprehensive Plan text and map and the Florence Zoning Code.

Based on these findings,

THE CITY COUNCIL OF THE CITY OF FLORENCE ORDAINS AS FOLLOWS:

1. The City of Florence approves the annexation of 4751 S Harbor Vista Dr., territory owned by the petitioner into the City of Florence containing approximately .20-acre as described in Exhibit A.
2. This annexation is based on the Findings of Fact in Exhibit B and evidence in the record.
3. The City Recorder is hereby directed to file certified copies of this Ordinance with the Oregon Secretary of State's Office consistent with the requirements of that office 90 days prior to the general election in order for the annexation to be effective upon filing pursuant to ORS 222.040(1) and 222.180(1).
4. The City Recorder is also hereby directed to file certified copies of this Ordinance with the Lane County Assessment and Taxation Office, Lane County Chief Deputy Clerk and Oregon Secretary of State and Oregon Department of Revenue pursuant to state law.

ADOPTION:

First Reading on the 15th day of July, 2024.

Second Reading on the 15th day of July, 2024.

This Ordinance is passed and adopted on the 15th day of July, 2024.

Councilors:

AYES

NAYS

ABSTAIN

ABSENT

Rob Ward, Mayor

Attest:

Lindsey White, City Recorder

Legal Description

PARCEL 1:

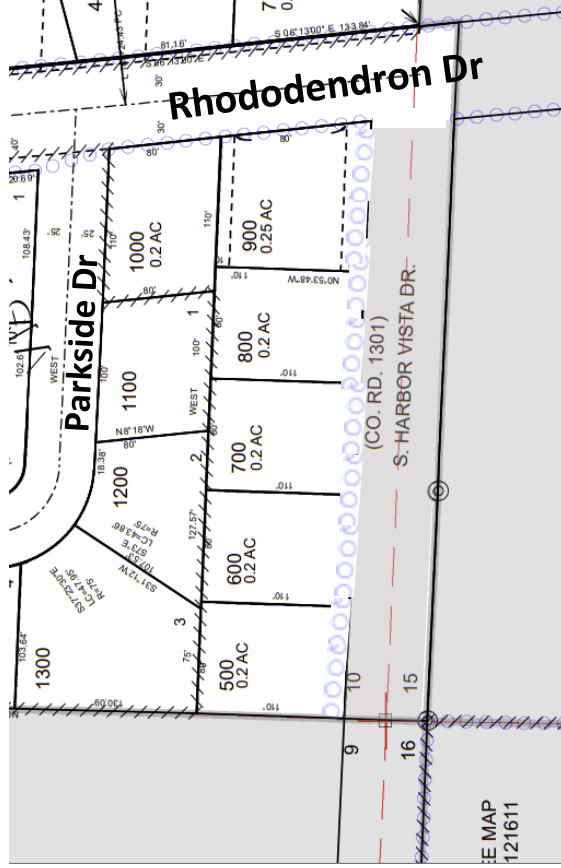
Beginning at a point on the North edge of the South Vista Park County Road, which bears North 0° 53' 48" West 30 feet and East 160.0 feet from the section corner to Sections 9, 10, 15 and 16, in Township 18 South, Range 12 West, Willamette Meridian; thence North 0° 53' 48" West 110 feet; thence East 80 feet; thence South 0° 53' 48" East 110 feet; thence West 80 feet to the point of beginning, all located in Lane County, Oregon.

PARCEL 2:

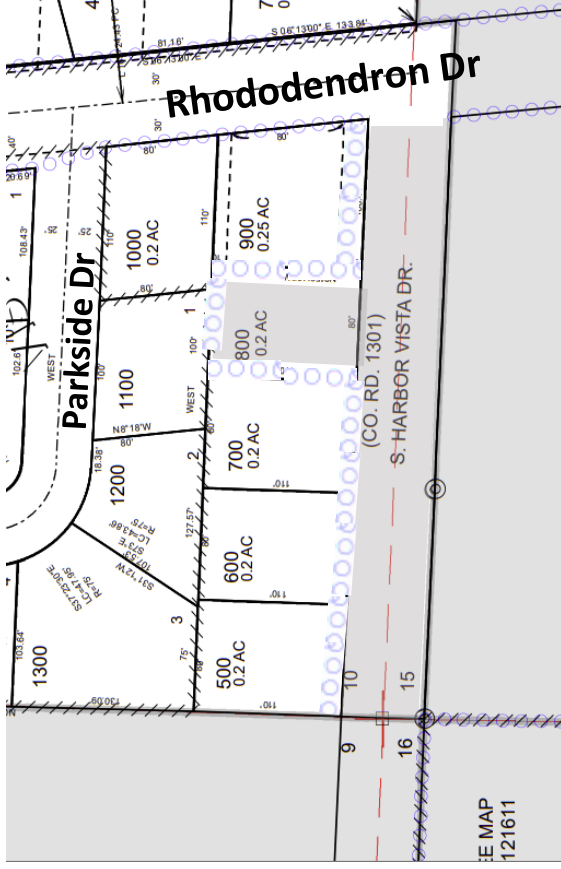
Beginning at a point on the North edge of the South Harbor Vista County Road, which bears East 240.0 feet and North 0° 53' 48" West 30.0 feet from the section corner to Section 9, 10, 15 and 16 in Township 18 South, Range 12 West of the Willamette Meridian; thence North 0° 53' 48" West 110.0 feet; thence East 80.0 feet; thence South 0° 53' 48" East 110.0 feet to a point on the North edge of above mentioned County Road; thence West 80.0 feet to the point of beginning in Lane County, Oregon.





Exhibit A
Ordinance No. 6, Series 2024
4571 S Harbor Vista Dr.- Morrison & Gardner

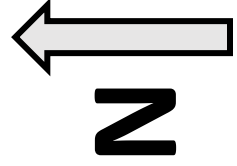
Before Proposed Annexation



After Proposed Annexation



	
City of Florence	Unincorporated
 City Limits	
 Tax Lot Boundaries	



**CITY OF FLORENCE (Proposed)
FINDINGS OF FACT
Ordinance No. 6, Series 2024, Exhibit B
Ordinance No. 7, Series 2024, Exhibit B**

City Council Public Hearing Date: July 15, 2024
Date of Report: July 8, 2024

I. PROPOSAL DESCRIPTION

Proposal: Annexation – Ordinance No. 6, Series 2024
A request from the property owners to annex the property from Lane County into the City of Florence.

Zone Assignment – Ordinance No. 7, 2024
Upon annexation, the property requires zoning assignment by the Florence City Council. The corresponding zoning district matching the property’s plan designation is Medium Density Residential District.

Petitioners/Applicants: Jeff Morrison and Tina Gardner

General Property Description (Annexation boundary described in respective Exhibit A; Zoning areas described in respective Exhibit A):

4751 S Harbor Vista Dr.
Assessor’s Map Reference (MR) 18-12-10-33, Tax Lot (TL) 00800

Comprehensive Plan Map Designation: Medium Density Residential

Surrounding Land Use | Current Zoning:

Site: Detached single-unit dwelling | Suburban Residential/Mobile Home District with Interim Urban Combining District Overlay (County)

North: Detached single-unit dwelling | Suburban Residential/Mobile Home District with Interim Urban Combining District Overlay (County)

South: Detached single-unit dwelling | Medium Density Residential (City)

East: Detached single-unit dwelling | Suburban Residential/Mobile Home District with Interim Urban Combining District Overlay (County)

West: Detached single-unit dwelling | Suburban Residential/Mobile Home District with Interim Urban Combining District Overlay (County)

Streets | Classification: North: none; South: S Harbor Vista - Local; East: Rhododendron Dr. – Minor Arterial; West: None

II. NARRATIVE

The applicant petitioned for annexation of Tax Lot 800 from Lane County jurisdiction to City of Florence jurisdiction. The property is owned by Jeff Morrison and Tina Gardner. If the property is annexed, the City of Florence City Council may use its authority to assign a City zoning designation. City staff initiated a zoning assignment application to process concurrently with the annexation request.

The property includes an existing single-unit dwelling and South Harbor Vista abuts to the south. South Harbor Vista was annexed into the City of Florence in 2017 and currently has City gravity sanitary sewer lines. The surrounding and abutting properties are within the City of Florence Urban Growth Boundary (UGB) but are outside the City Limits. The exceptions to this are 4744 and 4750 S Harbor Vista Dr which are located south of the property under consideration and have both been annexed into Florence City Limits.

The petition requesting annexation and zoning assignment was received on April 30, 2024, and deemed complete as of April 30, 2024. State law requires signatures from at least 50% of the property owners and electors of the Property to petition for annexation without an election. This type of annexation is known as a "Double Majority" annexation (ORS 222.125). The owners constitute 100% of owners and no electors reside on the property.

Procedurally, Florence City Code, Title 10, Chapter 1 calls for processing the annexation as a Type IV application and the zone assignment as at Type III. The zoning assignment procedure applies to the property as illustrated in Exhibit A of the zoning assignment Resolution. In accordance with FCC 10-1-5-B, the two actions will be processed through consolidated proceedings.

The property is designated in the Florence Realization 2020 Comprehensive Plan as Medium Density Residential, and it would be zoned Medium Density Residential upon annexation.

The property would continue to be served by Heceta Water PUD, which maintains water infrastructure directly adjacent to the property. After annexation, the Property will be provided City services such as sewer and police protection. The property is within the Siuslaw Rural Fire Protection and Western Lane Ambulance Districts. The property will continue to be served by all districts presently providing public services.

III. PUBLIC NOTICE

Notice of the proposed zone change was sent to the Department of Land, Conservation and Development (DLCD) on May 21, 2024, not less than 35 days prior to the proposed first evidentiary hearing of June 25, 2024, as required by State law and the Florence City Code.

Notice of the City Council's public hearing was mailed on June 26th, 2024, to owners of property within 300' of the Property. Notice was published in the Siuslaw News on June 26 and July 3 2024.

Public Comments:

At the time of this report, the City Has not received public comments.

IV. REFERRALS

On June 13, 2024, referrals were sent to the Florence Public Works, Building, Utility Billing, Police Departments, Lane County Management Divisions, Heceta Water PUD, Western Lane Ambulance, and Siuslaw Valley Fire and Rescue.

Referral Comments:

At the time of this report, the City had received comments from Florence Public Works and Siuslaw Valley Fire and Rescue.

Florence Public Works Department

As of the writing of these Findings, no comments were received from Public Works. No referral comments were deemed necessary due to previous communication with Public Works regarding location and types of sanitary.

An email dated November 30, 2023 states that the sanitary sewer line located in the S Harbor Vista Dr. ROW is a gravity sewer line and that the connection point is at the property line.

The septic tank will need to be properly abandoned.

Siuslaw Valley Fire and Rescue

Siuslaw Valley Fire and Rescue responded that they had no concerns with this property being annexed into the City and will continue to provide services to the address.

V. APPLICABLE REVIEW CRITERIA

Annexation:

Oregon Revised Statutes (ORS)

222.111; 222.120; 222.125; 222.170

Oregon Administrative Rule (ORS)

660-015-000, Goal 10 Housing

660-012-0060, Transportation

Florence Realization 2020 Comprehensive Plan, Chapters

1: Citizen Involvement, Policy 4

2: Land Use, Policy 6; Residential Policy 10; and Residential Plan Designations

12: Transportation: 8

14: Urbanization; Annexation section, Policies 1 through 7

Florence City Code (FCC), Chapters

1: Zoning Regulations; Sections 10-1-1-6-3 & 4, 10-1-2-3, and 10-1-3

Proposed Zone Assignment—Medium Density Residential District:

Florence Realization 2020 Comprehensive Plan

1: Citizen Involvement, Policy 4

2: Land Use, Policy 6; Residential Policies 2, 7, 8 & 10; and Section on Residential Plan Designations

Florence City Code (FCC), Chapters

1: Zoning Regulations: Sections 10-1-1-4, 10-1-1-5, 10-1-1-6-3 & 4, 10-1-2-3, & 10-1-3

10: Residential Districts; Section 1

Oregon Land Use Planning Goals

- Goal 10 Housing (OAR 660-015-0000)

VI. FINDINGS OF FACT

The following findings support the resolutions and address approval criteria within the Florence Realization 2020 Comprehensive Plan, Florence City Code, State Statutes, and State Administrative Rules.

Applicable criteria are shown in **bold text**, followed by findings of consistency in plain text.

FLORENCE REALIZATION COMPREHENSIVE PLAN

Chapter 1: Citizen Involvement

Policies

- 4. Official City meetings shall be well publicized and held at regular times. Agendas will provide the opportunity for citizen comment.**

Consistency with this policy is met regarding City meetings being well publicized and at regular times. Noticing was previously discussed in these Findings and meets Code criteria in accordance with FCC 10-1-1-6-4-D. These public hearing proceedings are being held at a regular time, place, and day for City Council meetings. Citizens were provided the opportunity to submit both verbal and written comments as described on the meeting agenda, notice of hearing, and the media notice published in the Siuslaw Newspaper. The option to provide public comment included both in-person and virtual options. Beyond meeting this Comp. Plan policy, Oregon State meeting laws under Executive Order No. 20-16 have also been met. These policies are met.

Chapter 2: Land Use

Policies

- 6. “The City shall conduct an internal review at least once every three years to assess the capacity of sewer, water and stormwater systems including three-year projections of additional consumption using a three percent growth rate.”**

Consistent with this policy, the provision of City utility services to the proposed annexation area is based on the most up-to-date assessment of the projected capacity of these systems, assuming a 3 percent growth rate. This policy directs that the City conduct these internal reviews on a regular basis to ensure that the City continuously has the capacity to serve existing and new development, including annexed properties. The City has actively studied the capacity of these systems and hired consultants to supplement these studies. Most recently the City updated its Stormwater Management Plan and Public Facilities Master Plan. Public Works testimony using analysis from the documentation within these recent study results confirm that the City has the capacity to serve the annexation area without affecting service to existing City residents, consistent with the direction in this policy.

Residential

Goal

To create residential living environments that satisfy a wide variety of local and regional population needs and desires and add long-term community value.

Policy 2. The City shall initiate an evaluation of its residential ordinances following adoption and acknowledgment of this Plan with respect to increasing residential densities through the use of smaller lot sizes, encouraging cluster developments, and providing developers with density bonus options based on public benefit criteria.

In December 2019, the City adopted new housing codes that increased the density of residential districts through the use of small lots. The revised Medium Density Residential District (formerly Single-family Residential) implements this policy and provides the framework for the future development of this property. The City adopted housing codes July 2023 and January 2024 that went into effect August 2023 and February 2024 respectively. The January 2024 housing codes included a reduction in minimum lot size from 5,000 sq. ft. to 4,000 sq. ft. and decreased minimum lot width from 50 to 35 for new subdivision plats of five or more units. The subject lot meets minimum lot dimensions of 50 ft. wide and 5,000 sq. ft.

Policy 7. Residential development shall be discouraged in areas where such development would constitute a threat to the public health and welfare, or create excessive public expense. The City continues to support mixed use development when care is taken such that residential living areas are located, to the greatest extent possible, away from areas subject to high concentrations of vehicular traffic, noise, odors, glare, or natural hazards.

The subject property is zoned Suburban Residential/Mobile Home with an Interim Urban Combining District Overlay within Lane County and is developed. The implementing City zone for this area is Medium Density Residential. The City has established policy in the Comprehensive Plan and City Code regulating development in these land use classifications. Residential development on the property would not constitute a threat to the public health or welfare or create excessive public expense any more than the development that is typical to the area, and development regulations are in place to abate any potential issues.

According to RLID, 100 percent of the property includes soils (Netarts fine sand, 3 to 12 percent slopes) that are identified as *“old stabilized dunes... Where slopes are less than 12% there are few development restrictions.”* At this time, the property contains a detached single unit residence, and no new development is being proposed aside from attaching to the City sanitary sewer system after annexation.

The adjacent improved street infrastructure is designated local, serving local residences. S. Harbor Vista Dr. connects with the campground to the west, but has a gated access. The surrounding area includes residential properties. Existing and proposed development on this property will be subject to City code related to public infrastructure and resulting improvements and be subject to nuisance code and land use codes. Any future proposed development on the property shall be subject to both City zoning regulations and State building codes as applicable.

Policy 8. Existing residential uses in residential zoning districts and proposed residential areas shall be protected from encroachment of land uses with characteristics that are distinctly incompatible with a residential environment. Existing residential uses in commercial and industrial zones shall be given the maximum practicable protection within the overall purposes and standards of those districts.

This proposed annexation site represents a residential use. All abutting properties to the subject site are residentially developed. Harbor Vista Campground is located approximately 240 feet to the west and is zoned Open Space. Harbor Vista Campground was annexed into the City of Florence in 2020. The campground is classified as a recreational use and not as a commercial or industrial use or zoning. This criterion is met.

Policy 10. Single family residential uses (including manufactured homes) shall be located in low and medium density residential areas, and shall be discouraged from high density residential areas to protect that land for the intended uses.

The property includes an existing detached single-unit residence. Any additional development on the property would be in accordance with the implementing zoning district, Medium Density Residential. The properties surrounding this property to the north, west, and east have County zoning consistent with the City's Medium Density Residential (MDR) District. The properties to the south, located on the south side of S Harbor Vista Dr. have been annexed into the City and have been zone designated MDR.

Medium Density Residential

The Medium Density Residential designation is intended for areas where existing lot sizes are in the neighborhood of 5,000 – 6,500 square feet, and for the majority of developable land remaining in the City, as well as urbanizable lands east of Highway 101. The corresponding zoning district is Single Family Residential. Single family homes and manufactured homes meeting certain minimum standards are allowed. Duplexes are a conditional use.

Upon annexation, the City Council may assign City of Florence zoning to the property. Zone assignment of Medium Density Residential would match the property's underlying Comprehensive Plan Designation. Residential development on the Property would meet the requirements of this zone, as detailed in FCC Title 10 Chapter 10.

Chapter 14: Urbanization

Goal

To provide for an orderly and efficient transition from County/rural land uses to City/urban land uses.

This proposal is consistent with this Urbanization goal as the proposed annexation provides for an orderly and efficient transition from County/rural land uses to City/urban land uses, as follows:

- The annexation area is within the Florence urban growth boundary (UGB) and is contiguous to existing City limits, and the proposal meets the applicable City code and Comprehensive Plan policies; it is, therefore, an orderly transition from rural to urban land uses.
- The existing public infrastructure is an orderly and efficient mechanism for providing urban services to this geographic area. The annexation will allow the provision of City sewer to the property. All connections to the sewer line will be funded through system development charges, connection fees, and property owner investment. This financing method allows for cost-effective service delivery to all users of the system.

Annexation Policies

- 1. The procedures of ORS 222.840 et. Seq. (Health Hazard Abatement) shall be initiated if needed to remove dangers to public health. In the absence of a need for health hazard abatement annexation procedures, any annexation of county territory to the City of Florence shall utilize an annexation method allowable by state law that requires a majority of consents, and shall not utilize the “island annexation” procedures set forth by ORS 222.750.**

The proposed annexation has been initiated by the property owners in order to receive City services and has not been initiated in order to abate a health hazard. ORS 222.840 is not applicable to this specific proposal.

For this proposed annexation, the City of Florence has utilized a method allowable by state law that requires a majority of consents and did not utilize an “island annexation.” The proposed annexation is not an island annexation because the territory to be annexed is contiguous with the Florence City limits. The City has received a signed petition from the property owner. This criterion is met.

- 2. For properties within the North Florence Dunal Aquifer that are also within the Urban Growth Boundary, no land divisions shall be allowed prior to annexation to the City. The North Florence Dunal Aquifer boundary is delineated by the EPA Resource Document “For Consideration of the North Florence Dunal Aquifer as a Sole Source Aquifer,” EPA 910/9-87-167, September 29, 1987, Comprehensive Plan Appendix 5.**

The property is located within the UGB and the North Florence Dunal Aquifer and thus not eligible for land division until annexed. However, no land division is proposed with this application for annexation.

- 3. Conversion of lands within the UGB outside City limits shall be based on consideration of:**

- a) Orderly, economic provision for public facilities and services:**

The proposed annexation is consistent with Policy 3a. because the annexation area will be served through an orderly, economic provision of public facilities and services, including sewer, water, streets, fire and police protection, power, and communications. The utility services have the capacity to serve the properties within the proposed annexation, and the services and facilities can be provided in an orderly and economic manner, as described in detail below. The annexation request is not intended to address details about placement of individual utility lines or other development-level utility details.

Sewer: An email dated November 30, 2023 states that the sanitary sewer line located in the S Harbor Vista Dr. ROW is a gravity sewer line and that the connection point is at the property line. A 'lift' pump may be required onsite that would be the property owners' responsibility.

The septic tank will need to be properly abandoned.

Water:

The property is currently within Heceta Water People's Utility District (HWPUD) service territory and will remain an HWPUD customer. Public Works recommends that the petitioner contact HWPUD for specific fire flow and domestic capacities for this area.

Stormwater: There will be no change in the requirements of handling stormwater upon annexation. Future development on the property will be expected to meet City Code, maintaining post-development stormwater flows from the property at pre-development levels. The associated policies reduce the risk of public impacts, including impacts on local natural resources.

Streets:

Currently, this portion of S. Harbor Vista Dr. has already been annexed to the City and is under City maintenance responsibility.

FCC 10-1-4-E-2 requires performance of a Traffic Impact Study upon, "A change in zoning or plan amendment designation where there is an increase in traffic or a change in peak-hour traffic impact." The County zoning district currently permits lot sizes similar to the minimum required by the Medium Density District. A TIS is not warranted for this application. It is for these same reasons that the Transportation Planning Rule does not apply—density is not changing, zoning is not impacted, development may impact the street network and may be evaluated via a TIA/TIS when an impact is proposed. Adjacent transportation facilities have not been identified in the 2012 TSP as deficient facilities. An existing public street network is available to serve this property.

Fire and Life Safety: Siuslaw Valley Fire and Rescue District currently provides protection services to the annexation area and will continue to do so following the annexation.

Police: Once annexed, the City will provide public safety services. The Florence Police Department will expand their current emergency response service to patrol and respond to calls for the subject property.

Power: Central Lincoln People's Utility District currently provides electricity to the property and will continue to do so following the annexation.

Communications: Lumen (formerly CenturyLink) currently provides phone service to the area and will continue to do so following the annexation. Other utility companies such as Charter provide other communications services and will continue to do so following the annexation. In addition, there are a number of cellular phone companies that provide service in the area.

b) conformance with the acknowledged City of Florence Comprehensive Plan;

This proposal is consistent with this policy as the Florence Realization 2020 Comprehensive Plan was acknowledged by the Department of Land Conservation and Development (DLCD) and is

the acknowledged Plan for the City of Florence. As demonstrated in these findings of fact, the annexation proposal is in conformance with this acknowledged Plan.

c) consistency with state law.

The annexation proposal is consistent with this policy as the proposal is consistent with state law, as presented below in the review of Oregon Revised Statutes.

- 4. The City will send a referral requesting comments on annexations to Lane County. The Comments submitted will be considered in any action taken on the annexation request and will become part of the public record of the proceeding.**

Referrals requests were sent to Lane County. No comments were received as of the writing of these findings. However, the abutting street is currently under City of Florence jurisdiction and maintenance responsibility.

- 5. The City will send a referral requesting comments on annexations to the Heceta Water District, for annexations within the District's service boundary. The comments submitted will be considered in any action taken on the annexation request and will become part of the public record of the proceeding.**

The Water District was provided notice. As of the writing of this report no testimony has been received. Any comments received will become part of the public record for later public hearings.

- 6. Annexed properties shall pay systems development charges as required by City Code.**

Connecting the existing residence to City infrastructure will necessitate payment of applicable systems development charges, and future development may necessitate additional charges commensurate with impacts on the relevant infrastructure systems.

- 7. As a matter of public policy, Lane County and the City of Florence share a substantial interest in development within the Urban Growth Boundary. In order to receive a full range of urban services provided by the City of Florence, development within the Urban Growth Boundary shall require annexation. However, it is also recognized that until annexation Lane County will retain primary permitting responsibility for those lands.**

Lane County provides services and administers jurisdiction to all properties outside of the City of Florence and within the Urban Growth Boundary. After the completion of annexation, the City of Florence will be the responsible jurisdiction for development of the property. S Harbor Vista Dr. has previously been annexed into the City and is under City maintenance responsibility.

OREGON REVISED STATUTES

ORS 222.111 Authority and procedure for annexation.

(1) When a proposal containing the terms of annexation is approved in the manner provided by the charter of the annexing city or by ORS 222.111 to 222.180 or 222.840 to 222.915, the boundaries of any city may be extended by the annexation of territory that is

not within a city and that is contiguous to the city or separated from it only by a public right of way or a stream, bay, lake or other body of water. Such territory may lie either wholly or partially within or without the same county in which the city lies.

The property proposed for the annexation area is located within the urban growth boundary of the City of Florence. The property is directly contiguous to the City boundaries.

(2) A proposal for annexation of territory to a city may be initiated by the legislative body of the city, on its own motion, or by a petition to the legislative body of the city by owners of real property in the territory to be annexed.

The annexation petition of the property was initiated by the property owners of the real property in the territory to be annexed. The property ownership is under Jeffery Morrison and Tina Gardner.

(3) The proposal for annexation may provide that, during each of not more than 10 full fiscal years beginning with the first fiscal year after the annexation takes effect, the rate of taxation for city purposes on property in the annexed territory shall be at a specified ratio of the highest rate of taxation applicable that year for city purposes to other property in the city. The proposal may provide for the ratio to increase from fiscal year to fiscal year according to a schedule of increase specified in the proposal; but in no case shall the proposal provide for a rate of taxation for city purposes in the annexed territory which will exceed the highest rate of taxation applicable that year for city purposes to other property in the city. If the annexation takes place on the basis of a proposal providing for taxation at a ratio, the city may not tax property in the annexed territory at a rate other than the ratio which the proposal authorizes for that fiscal year.

Upon annexation, owners of the annexed property will pay property taxes at the same rate as other properties within the City consistent with Oregon laws governing taxation. The proposal for annexation did not include a tax differential schedule as allowed in this statutory section.

(4) When the territory to be annexed includes a part less than the entire area of a district named in ORS 222.510, the proposal for annexation may provide that if annexation of the territory occurs the part of the district annexed into the city is withdrawn from the district as of the effective date of the annexation. However, if the affected district is a district named in ORS 222.465, the effective date of the withdrawal of territory shall be determined as provided in ORS 222.465.

The annexation area is within the Siuslaw Valley Fire and Rescue District, which is a rural fire protection district named in ORS 222.510, but not named in ORS 222.465. The annexation area will not be withdrawn from the Fire District and thus will remain within the Siuslaw Valley Fire and Rescue District.

(5) The legislative body of the city shall submit, except when not required under ORS 222.120, 222.170 and 222.840 to 222.915 to do so, the proposal for annexation to the electors of the territory proposed for annexation and, except when permitted under ORS 222.120 or 222.840 to 222.915 to dispense with submitting the proposal for annexation to the electors of the city, the legislative body of the city shall submit such proposal to the electors of the city. The proposal for annexation may be voted upon at a general election or at a special election to be held for that purpose.

Resolution No. 28, Series 2010, adopted by the City Council, the legislative body of the City, on July 6, 2010, expressed the City's intent to dispense with elections in the City and annexation area as permitted by ORS Chapter 222, when sufficient written consents are received.

The City received written petition from the property owner's within the annexation area, as allowed in ORS 222.170; therefore, an election is not required.

ORS 222.120 Procedure for annexation without election; hearing; ordinance subject to referendum.

(1) Except when expressly required to do so by the city charter, the legislative body of a city is not required to submit a proposal for annexation of territory to the electors of the city for their approval or rejection.

Chapter II Section 4 Item (2) (h) of the Charter for the City of Florence lists annexation as one of the City's powers, "to annex areas to the City in accordance with State law." The Charter does not expressly require the City to submit a proposal for annexation of territory to the electors of the City for their approval or rejection. Therefore, the City will not be holding an election on this annexation request. Resolution No. 28, Series 2010 expressed the City's intent to dispense with elections in the City and annexation area as permitted by ORS Chapter 222, when sufficient written consents are received.

(2) When the legislative body of the city elects to dispense with submitting the question of the proposed annexation to the electors of the city, the legislative body of the city shall fix a day for a public hearing before the legislative body at which time the electors of the city may appear and be heard on the question of annexation.

Resolution No. 28, Series 2010, Section 2 specifically expressed the City Council's intent to dispense with any and all annexation elections both in the City and in the annexed territory whenever permitted by ORS Chapter 222 and instead hold a public hearing. A public hearing on this annexation and zoning assignment proposal will be held before both the Planning Commission and City Council (the legislative body) allowing City electors to be heard on the proposed annexation.

(3) The city legislative body shall cause notice of the hearing to be published once each week for two successive weeks prior to the day of hearing, in a newspaper of general circulation in the city, and shall cause notices of the hearing to be posted in four public places in the city for a like period.

The Planning Commission public hearing was noticed as a Type III quasi-judicial land use proceeding, with notice of the public hearing published in the Siuslaw News on June 19, 2023. The Florence City Council, as the legislative body making the final decision on the request for annexation, held a public hearing fully noticed as listed in this criterion. Notice of the public hearing was published in the SNEWS on June 26 and July 3, 2024. A notice of hearing was mailed to property owners within 300 feet of the subject property on June 25, 2024. The requirement for public noticing has been met. This annexation is a Type IV review process, but is noticed as a Type III process as regulated by FCC 10-1-1-6-3-B.

(4) After the hearing, the city legislative body may, by an ordinance containing a legal description of the territory in question:

(a) Declare that the territory is annexed to the city upon the condition that the majority of the votes cast in the territory is in favor of annexation;

(b) Declare that the territory is annexed to the city where electors or landowners in the contiguous territory consented in writing to such annexation, as provided in ORS 222.125 or 222.170, prior to the public hearing held under subsection (2) of this section; or

(c) Declare that the territory is annexed to the city where the Department of Human Services, prior to the public hearing held under subsection (1) of this section, has issued a finding that a danger to public health exists because of conditions within the territory as provided by ORS 222.840 to 222.915.

The proposed annexation is contiguous to the City limits on both its southern property lines. Subsection “b” above is met. The Florence Planning Commission is not the City legislative body and will not be making these declarations.

(5) If the territory described in the ordinance issued under subsection (4) of this section is a part less than the entire area of a district named in ORS 222.510, the ordinance may also declare that the territory is withdrawn from the district on the effective date of the annexation or on any subsequent date specified in the ordinance. However, if the affected district is a district named in ORS 222.465, the effective date of the withdrawal of territory shall be determined as provided in ORS 222.465.

No properties will be withdrawn from the Siuslaw Valley Fire and Rescue as discussed above.

(6) The ordinance referred to in subsection (4) of this section is subject to referendum.

The Ordinance passed by City Council is subject to referendum per ORS 222.170 (1) and 222.170 (2).

(7) For the purpose of this section, ORS 222.125 and 222.170, “owner” or “landowner” means the legal owner of record or, where there is a recorded land contract which is in force, the purchaser thereunder. If there is a multiple ownership in a parcel of land each consenting owner shall be counted as a fraction to the same extent as the interest of the owner in the land bears in relation to the interest of the other owners and the same fraction shall be applied to the parcel’s land mass and assessed value for purposes of the consent petition. If a corporation owns land in territory proposed to be annexed, the corporation shall be considered the individual owner of that land.”

The written consent from the property owner was received by the City on a petition requesting annexation to the City.

ORS 222.125 Annexation by consent of all owners of land and majority of electors; proclamation of annexation. The legislative body of a city need not call or hold an election in the city or in any contiguous territory proposed to be annexed or hold the hearing otherwise required under ORS 222.120 when all of the owners of land in that territory and not less than 50 percent of the electors, if any, residing in the territory consent in writing to the annexation of the land in the territory and file a statement of their consent with the legislative body. Upon receiving written consent to annexation by owners and electors under this section, the legislative body of the city, by resolution or ordinance, may set the

final boundaries of the area to be annexed by a legal description and proclaim the annexation. [1985 c.702 §3; 1987 c.738 §1]

Note: 222.125 was added to and made a part of ORS chapter 222 by legislative action but was not added to any smaller series therein. See Preface to Oregon Revised Statutes for further explanation.

The City historically has used ORS 222.120 and never included this section of the statute in the criteria or ever used the reduced process it outlines even though past applications have met the criteria. This application meets the criteria of this statute.

ORS 222.170 Effect of consent to annexation by territory; proclamation with and without city election.

(1) The legislative body of the city need not call or hold an election in any contiguous territory proposed to be annexed if more than half of the owners of land in the territory, who also own more than half of the land in the contiguous territory and of real property therein representing more than half of the assessed value of all real property in the contiguous territory consent in writing to the annexation of their land in the territory and file a statement of their consent with the legislative body on or before the day:

(a) The public hearing is held under ORS 222.120, if the city legislative body dispenses with submitting the question to the electors of the city; or

(b) The city legislative body orders the annexation election in the city under ORS 222.111, if the city legislative body submits the question to the electors of the city.

The area under consideration consists of the applicants' property. Written consent from the property owners was signed and provided with the petition for annexation received by the City on April 30, 2024. The applicants own property representing 100% of the assessed value of real property under consideration. This criterion is met.

(2) The legislative body of the city need not call or hold an election in any contiguous territory proposed to be annexed if a majority of the electors registered in the territory proposed to be annexed consent in writing to annexation and the owners of more than half of the land in that territory consent in writing to the annexation of their land and those owners and electors file a statement of their consent with the legislative body on or before the day:

(a) The public hearing is held under ORS 222.120, if the city legislative body dispenses with submitting the question to the electors of the city; or

(b) The city legislative body orders the annexation election in the city under ORS 222.111, if the city legislative body submits the question to the electors of the city.”

There are no electors residing within the property to be annexed and the dwelling is currently vacant. The property owners have provided consent for the proceedings, the public hearing may be held by Council under ORS 222.120. The criterion is met.

(3) “Annexed properties shall pay system development charges as required by City Code.”

The proposed annexation is consistent with Policy 3. Florence City Code Title 9 Chapter 1 Section 4-A requires properties annexed to pay systems development charges. Systems development charges will be paid upon connection to City utilities and upon further development on the property.

ORS 373.270 Transferring jurisdiction over county roads within cities

(1) Jurisdiction over a county road within a city may be transferred under this section whenever:

(a) The county governing body deems it necessary, expedient or for the best interest of the county to surrender jurisdiction over any county road or portion thereof within the corporate limits of any city; and

(b) The governing body of the city deems it necessary or expedient and for the best interests of the city to acquire jurisdiction over the county road or part thereof to the same extent as it has over other public streets and alleys of the city.

Jurisdictional transfer of public rights-of-way is not being pursued as part of this annexation request. This criterion and the other criteria of ORS 373.270 would be followed in the event of jurisdictional transfer. The S Harbor Vista Dr. ROW has previously been annexed into City limits and is under City maintenance responsibility.

FLORENCE CITY CODE

TITLE 10: CHAPTER 1: ZONING ADMINISTRATION

10-1-1-6: TYPES OF REVIEW PROCEDURES:

10-1-1-6-3: TYPE III REVIEWS – QUASI-JUDICIAL LAND USE HEARINGS:

B. Notification of Hearing:

1. At least twenty (20) days prior to a Type III (quasi-judicial) hearing, notice of hearing shall be posted on the subject property and shall be provided to the applicant and to all owners of record of property within 100 feet of the subject property, except in the case of hearings for Conditional Use Permits, Variance, Planned Unit Development and Zone Change, which notice shall be sent to all owners of record of property within 300 feet of the subject property.

- a. Notice shall also be provided to the airport as required by ORS 227.175 and FCC 10-21-2-4 and any governmental agency that is entitled to notice under an intergovernmental agreement with the City or that is potentially affected by the proposal. For proposals located adjacent to a state roadway or where proposals are expected to have an impact on a state transportation facility, notice of the hearing shall be sent to the Oregon Department of Transportation.**
- b. For a zone change application with two or more evidentiary hearings, notice of hearing shall be mailed no less than ten (10) days prior to the date of the Planning Commission hearing and no less than ten (10) days prior to the date of the City Council hearing.**

- c. For an ordinance that proposes to rezone property, a notice shall be prepared in conformance with ORS 227.186 and ORS 227.175(8).
 - d. Notice shall be mailed to any person who submits a written request to receive notice.
 - e. For appeals, the appellant and all persons who provided testimony in the original decision.
2. Prior to a Type III (quasi-judicial) hearing, notice shall be published one (1) time in a newspaper of general circulation. The newspaper's affidavit of publication of the notice shall be made part of the administrative record.

Subsections 1c and 1e are not applicable. Notice was provided as required in subsections 1a, 1b, 1d, and 2. These criteria are met.

10-1-1-6-4: TYPE IV PROCEDURE (LEGISLATIVE)

D. Notice of Hearing:

- 1. **Required hearings.** A minimum of two hearings, one before the Planning Commission and one before the City Council, are required for all Type IV applications (e.g., re-zonings and comprehensive plan amendments).

The applicant has proposed annexation of the property located at 4571 S Harbor Vista Dr. in Florence, OR. There will be at least two public hearings as part of this process.

10-1-2-3: ZONING OF ANNEXED AREAS: The City Council may establish zoning and land use regulations that become effective on the date of annexation. This zoning district shall be consistent with the objectives of the Florence Comprehensive Plan and Zoning Code. When zoning is not established at the time of annexation, an interim zoning classification most nearly matching the existing County zoning classification shall be automatically applied until the City Council establishes zoning and land use regulations in accordance with the conditions and procedures of Chapter 1 of this Title. (Amd. by Ord. 30, Series 1990).

The zoning district corresponding to the subject property's Comprehensive Plan designation is Medium Density Residential (MDR) as regulated by FCC Title 10, Chapter 10. This zoning district will be assigned upon approval of the request from the City Council and finalization of the annexation process with the county and state. Review of the applicable code and Comprehensive Plan objectives and policies are contained within these findings.

10-1-3: AMENDMENTS AND CHANGES

B. Quasi-Judicial Changes:

- 4. **Planning Commission Review:** The Planning Commission shall review the application for quasi-judicial changes and shall receive pertinent evidence and testimony as to why or how the proposed change is consistent or

inconsistent with and promotes the objectives of the Florence Comprehensive Plan and Zoning Ordinance and is or is not contrary to the public interest. The applicant shall demonstrate that the requested change is consistent with the Comprehensive Plan and Zoning Ordinance and is not contrary to the public interest.

On June 25, 2024 the Planning Commission held a public hearing on this annexation request and quasi-judicial zone assignment. The findings of fact were available in advance of the hearing and were reviewed against the applicable city and state policies. Annexation of properties within the UGB is permitted if the request meets the applicable ORS and the City's urbanization policies. These have been reviewed earlier with supporting findings.

TITLE 10: CHAPTER 10: RESIDENTIAL DISTRICTS

10-10-1: RESIDENTIAL ZONES AND PURPOSE:

A. Medium Density Residential (MDR): The Medium Density Residential District is intended to provide a quality environment for medium density, urban residential uses and other compatible land uses determined to be necessary and/or desirable.

The property has previously been developed with a detached single unit dwelling and associated developments (i.e., parking facilities and utilities), is proposed to be zoned Medium Density Residential District. This zone is appropriate, as it corresponds to Comp. Plan designation (Medium Density). The approximately .20-acre Property consists of one tax lot, which meets the minimum lot size of the district (5,000 sq. ft.). No specific policies are applicable under this annexation or zoning proposal since no development is proposed or approved under this application.

Oregon Administrative Rules – 660-015-0000

OAR 660-015-0000 (Goal 10):

To provide for the housing needs of citizens of the state.

Buildable lands for residential use shall be inventoried and plans shall encourage the availability of adequate numbers of needed housing units at price ranges and rent levels which are commensurate with the financial capabilities of Oregon households and allow for flexibility of housing location, type and density.

[...]

Needed Housing Units -- means housing types determined to meet the need shown for housing within an urban growth boundary at particular price ranges and rent levels. On and after the beginning of the first periodic review of a local government's acknowledged comprehensive plan, "needed housing units" also includes government-assisted housing. For cities having populations larger than 2,500 people and counties having populations larger than 15,000 people, "needed housing units" also includes (but is not limited to) attached and detached single-family housing, multiple-family housing, and manufactured homes, whether occupied by owners or renters.

[...]

Finding: The population of the City of Florence exceeds 2,500 people, so the requirement for various housing types applies.

The City's Residential Buildable Lands Inventory was adopted in 2018. In compliance with Goal

10 and applicable administrative rules implementing Goal 10, the inventory looks at acreage available for development within the City's residential areas. While residential uses are permitted or conditionally permitted in areas with non-residential designations, the BLI only inventories acreage within residential zoning districts (see Housing Needs Analysis Appendix I).

The zoning assignment for this annexation request does relate to the opportunity to provide additional residential uses. The addition of land to the city limits impacts the City's residential inventory in the City's BLI in a positive way by adding more buildable land to the inventory to support additional housing.

The Housing Needs Analysis 2017, Exhibit IV.6, identifies a forecasted need under Scenario A of 858 single family dwelling units, with an estimated land need of 164 acres. The proposed zoning assignment to Medium Density Residential for the .20 acres creates a positive impact on the supply of residential land base.

B. IMPLEMENTATION

5. Additional methods and devices for achieving this goal should, after consideration of the impact on lower income households, include, but not be limited to: (1) tax incentives and disincentives; (2) building and construction code revision; (3) zoning and land use controls; (4) subsidies and loans; (5) fee and less-than-fee acquisition techniques; (6) enforcement of local health and safety codes; and (7) coordination of the development of urban facilities and services to disperse low income housing throughout the planning area.

Finding: The proposal is consistent with this rule because it includes proposed zoning that supports implementation of the adopted HNA, including opportunity for needed housing units and types such as additional detached or new attached housing and accessory dwelling units.

VII. CONCLUSION

The evidence in the record demonstrates, and based on findings herein, that the proposed annexation and zone assignment is consistent with the policies set forth in state statues and rules, Florence City Code, and the Florence Realization 2020 Comprehensive Plan.

VIII. EXHIBITS

Exhibits A: Ord. No. 6: Map of Annexation Area / Ord. No. 7: Map of Zoning Area
Exhibit B: Findings of Fact
Exhibit C: Petition for Annexation and Application
Exhibit D: Referral Comments

**CITY OF FLORENCE
ORDINANCE NO. 7, SERIES 2024**

**AN ORDINANCE ESTABLISHING MEDIUM DENSITY RESIDENTIAL AS A PART OF
ANNEXATION OF .20 ACRES OF PROPERTY WITHIN THE UGB, IDENTIFIED AS 4751
S. HARBOR VISTA DR. AND ASSESSOR'S MAP 18-12-10-33 TAX LOT 00800.**

RECITALS:

1. Florence City Code (FCC) Title 10, Chapter 1, Section 2-3 provides that Council may establish zoning and land use regulations that become effective on the date of annexation.
1. The City of Florence was petitioned by the property owners, Jeffery Morrison and Tina Gardner, on April 30, 2024, as required by Oregon Revised Statutes (ORS) 222.111(2) and Florence City Code (FCC) 10-1-1-4.
2. The Planning Commission met on June 25, 2024, at a properly noticed public hearing to consider the proposal, evidence in the record, and testimony received.
3. The Planning Commission determined on June 25, 2024, after review of the proposal, testimony, and evidence in the record, that the proposal was consistent with the City's acknowledged Realization 2020 Comprehensive Plan and adopted findings of fact in support of the annexation and zoning assignment and recommended City Council approval.
4. The City Council met in a public hearing on July 15, 2024, after giving the required notice per FCC 10-1-1-6, to consider the proposal, evidence in the record, and testimony received.
5. The City Council deliberated on July 15, 2024, and found that the subject property is plan designated Medium Density Residential in the Realization 2020 Plan, and the City Council supported the establishment of zoning as Medium Density consistent with Florence Comprehensive Plan and Zoning Code objectives.
6. The City Council adopted Ordinance No. 6, Series 2024, annexing the property as described in the Ordinance title above.

Based on these findings,

THE CITY COUNCIL OF THE CITY OF FLORENCE ORDAINS AS FOLLOWS:

1. The City of Florence approves the zoning of the property as Medium Density Residential as shown on the attached map Exhibit A to 4751 S Harbor Vista Dr., containing approximately .20 acres.
2. This zoning is based on the Findings of Fact in Exhibit B and evidence in the record.

3. The City shall produce an updated Zoning Map that is filed with the City Recorder and bears the signature of the Planning Commission chairperson as required by FCC 10-1-2-2.
4. The City Recorder is hereby directed to file certified copies of this Ordinance with the Lane County Assessment and Taxation Office and the Lane Council of Governments.
5. Pursuant to FCC 10-1-2-3, the zoning established by this Ordinance will take effect on the effective date of the annexation approved in Ordinance No. 6, Series 2024.

ADOPTION:

First Reading on the 15th day of July, 2024

Second Reading on the 15th day of July, 2024

This Ordinance is passed and adopted on the 15th day of July, 2024.

Councilors:

AYES

NAYS

ABSTAIN

ABSENT

Rob Ward, Mayor

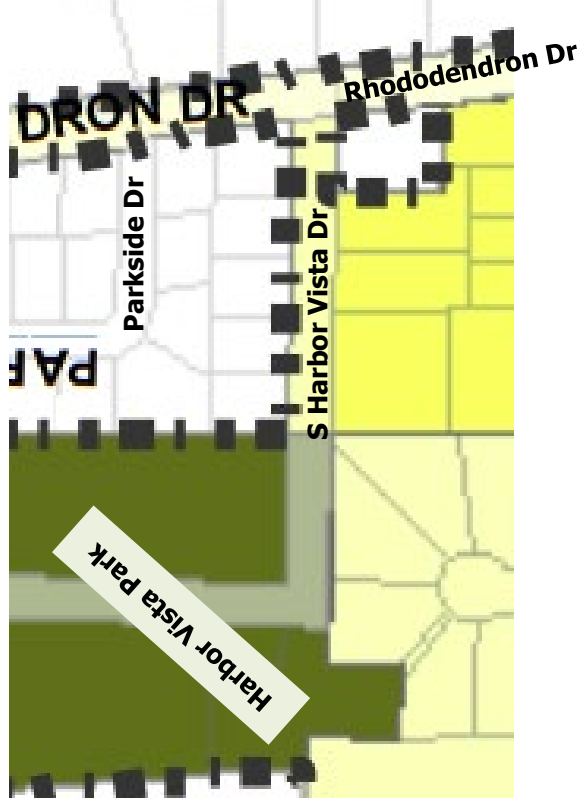
Attest:

Lindsey White, City Recorder

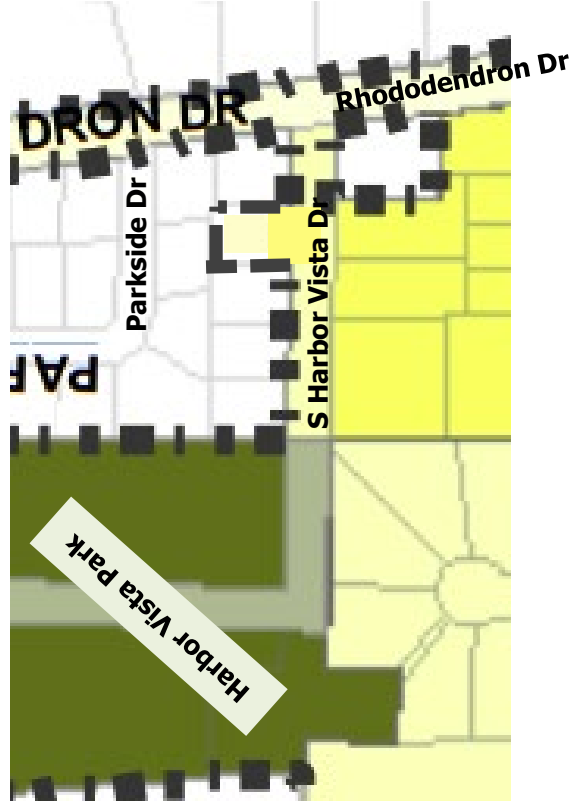
Ordinance No. 7, Series 2024

Morrison & Gardner 4571 S Harbor Vista Dr
Zone Assignment
Exhibit A

Before Proposed Rezoning



After Proposed Rezoning



18-12-10-33-00800
4571 S Harbor Vista Dr - Proposed Zone Assignment to Medium
Density Residential

Exhibit A







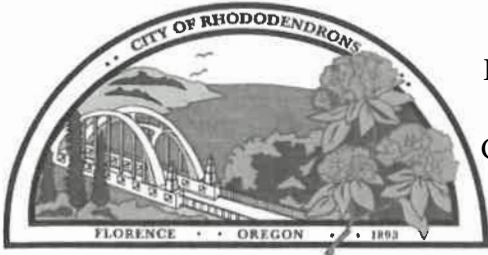
 Medium Density Residential	 City Limits
 Commercial	 Tax Lot Boundaries
 Open Space	 Unincorporated

Exhibit C



PC 24 17 ANN 02 & PC 24 18 ZC 02
CC 24 03 ANN 02 & CC 24 04 ZC 02

City of Florence
Community Development Department
250 Highway 101
Florence, OR 97439
Phone: (541) 997 - 8237
Fax: (541) 997 - 4109
www.ci.florence.or.us

Type of Request

Annexation and Zoning Assignment

Applicant Information

Name: Jeff Morrison/Tina Gardner Phone 1: 541-517-9637
E-mail Address: redbote55@gmail.com Phone 2: 541-517-2099
Address: 4751 S. Harbor Vista Dr. Florence Oregon
Signature: [Signature] Date: 4/30/24
Applicant's Representative (if any): [Signature]

Property Owner Information

Name: Jeff Morrison/Tina Gardner Phone 1: 541-517-9637
E-mail Address: redbote55@gmail.com Phone 2: 541-517-2099
Address: 4833 S. Harbor Vista Dr. Florence Oregon
Signature: [Signature] Date: 4/30/24
Applicant's Representative (if any): _____

NOTE: If applicant and property owner are not the same individual, a signed letter of authorization from the property owner which allows the applicant to act as the agent for the property owner must be submitted to the City along with this application. The property owner agrees to allow the Planning Staff and the Planning Commission onto the property. Please inform Planning Staff if prior notification or special arrangements are necessary.

(Attach Additional Sheets as Necessary)

For Office Use Only:

Received

Approved

Exhibit



Property Description

Is the property located within the Florence Urban Growth Boundary? Yes No

Property Address: 4751 S. Harbor Vista Dr. Florence Oregon

General Location (example: City Hall is at the SE corner of 2nd and Highway 101):
Rhododendron + S. Harbor Vista Dr.
2nd Lot West

Assessor's Map and Tax Lot: 18-12-10 33-00800

Lot Size: 80' x 110' (County) Zoning District: LANE

List other owners or occupants (electors):

Residential Units to be Annexed: 1 Type: _____

Is/Are the property/ies currently developed? Yes (Skip to Additional Information Req.) No

Proposed Development Plan:

Does the land use plan designation allow this proposed use? Yes No

Additional Information Required

The below is check list of the required information to determine an application complete. Florence City Code (FCC) references are provided for your convenience. FCC is available at City Hall or on-line at www.ci.florence.or.us under "City Government", click on "City Code".

FCC Title 10, Chapter 1 states that staff has 30 days to review the application for completion. A written notice explaining application deficiencies or acknowledging a complete application will be provided to the applicant and/or representative. Please be aware that the applicant has the burden of proof to show how the project meets the applicable criteria as (refer to FCC 2-10-6). If you have questions, contact the Planning Department at 541-997-8237.

Existing Utilities:

- Is the area of annexation located within the Heceta Water District? Yes No
- Is the area of annexation located within the Siuslaw Rural Fire District? Yes No
- Is the area of annexation currently served by individual or collective septic systems?

Needed Public Facilities:
sewer hook up

Typically, these questions are answered by the Public Works Director prior to application. Please contact Public Works at (541) 997-4106. A pre-application meeting can be scheduled by calling the Planning Department at (541) 997-8237.

Water – Is a water main available? Yes No
Size of Main: _____ Adequate capacity for additional service? Yes No

Sewer – Is a water main available? Yes No
Size of Main: _____ Adequate capacity for additional service? Yes No

Streets – Are adequate streets available? Yes No
Street: Harbor Vista Dr. Adequate capacity for additional service? Yes No

Known pre-existing non-conforming conditions on-site:

Proposed Method of Annexation

- Petition signed by owners of at least one-half of the land area in the affected territory.
- Petition signed by the majority of electors registered in the territory proposed to be annexed and written consents of the annexation of their land from the owners of more than half of the land in the territory to be annexed.

Review Criteria

Please provide detailed responses to each of the criteria below (please attach sheets as necessary):

A) Describe how the proposed annexation will allow or promote orderly, economic provision of public facilities and services.

B) How does the proposed annexation contribute to the availability of sufficient land for various land uses, i.e., residential, commercial, etc. to ensure choice in the market place?

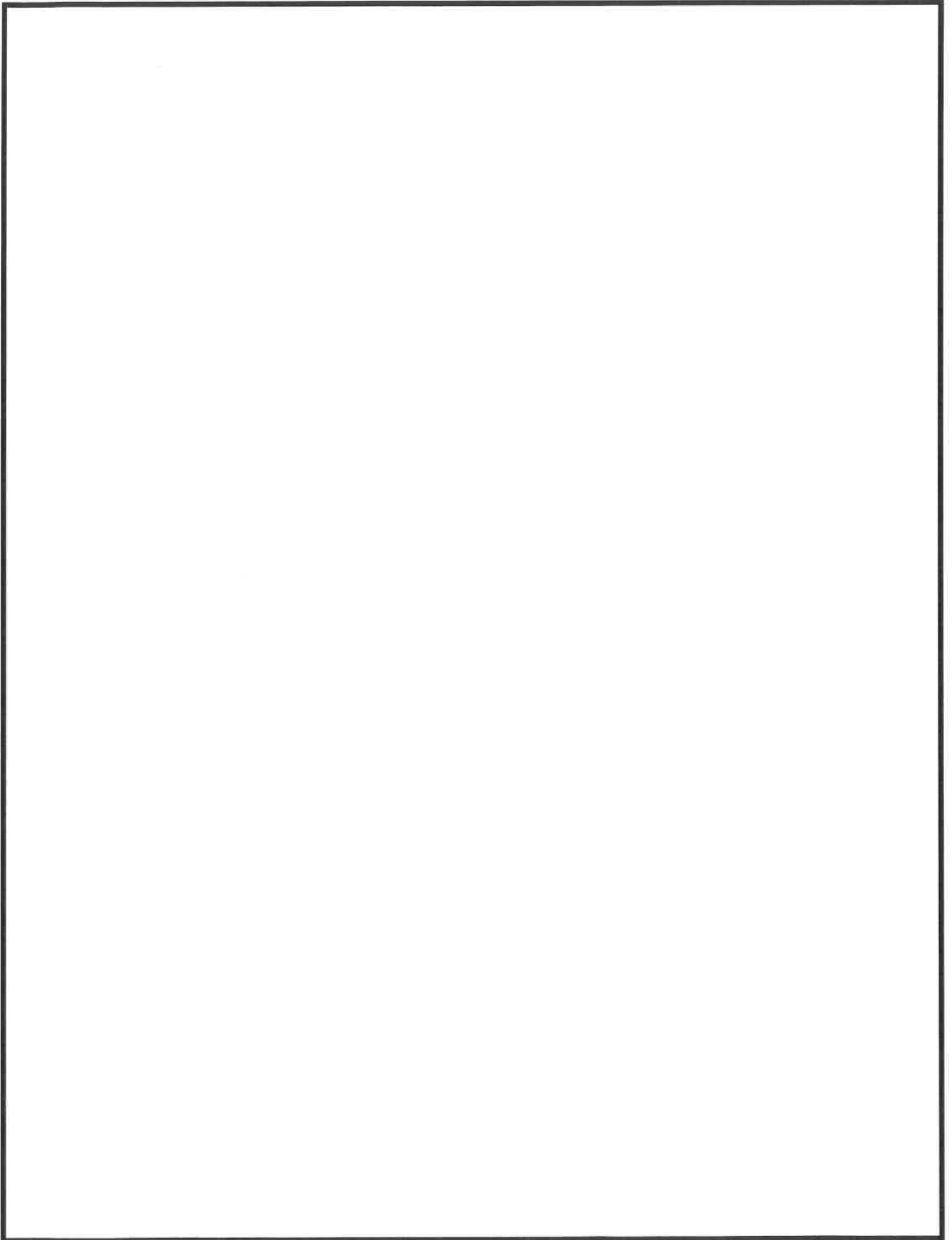
residential

C) Please provide a detailed description of conformity of the proposed annexation with the approved City of Florence 2020 Comprehensive Plan.

D) Are lands available within the existing city limits which are available for the uses proposed in the annexation? If not, please provide the justification for that conclusion.

Date Submitted: _____ Fee: _____
Received by: _____

Paid



ANNEXATION ZONING REQUEST

to the

City of Florence, Oregon

The undersigned hereby requests for the area described below to be annexed to the City of Florence with a zoning assignment of Medium Density Residential. With these signatures, we are verifying that we have the authority to consent to annexation as the property owner(s) and/or elector(s) on behalf of our corporation, business, or agency.

Please Complete:

Assessor's Map Reference and Tax Lot: 18-12-10 33-00800

Property Address (if appropriate): 4751 S. Harbor Vista Dr.

Property Owner/Electors Name(s):

Jeff Morrison

Tina Gardner

Signature(s) [Handwritten Signature] Date: 4/30/24

Signature(s) [Handwritten Signature] Date: 4/30/24

Signature(s) _____ Date: _____

Signature(s) _____ Date: _____

Please return to:

The City of Florence
250 Hwy 101
Florence, OR 97439
Email: Planning Department@ci.florence.or.us

Any questions call: 541-997-8237



Exhibit D

From: Mike Miller

Sent: Thursday, November 30, 2023 11:49 AM

To: Karen Souza

Cc: Planning Department; Jeremy Austin; August Murphy; Anne Baker; Lezlea Purcell; Vicki Soran

Subject: RE: Need to Connect to City of Florence Sewer System ASAP

Hi Karen,

[...]

Since the City connection is a gravity line, there is no need for a grinder pump, as long as you have the grade and proper slopes to enter the existing sewer lateral to the property. If you do need a pump to 'lift' the sewage, we can recommend a small package pump station, but the City is not responsible for the installation or purchase.

Your connection point is at the property line. There is an existing sewer cleanout that you will be able to connect to. You will need to obtain a plumbing permit in order to make the connection, plus pay for your connection fees and System Development Charges. Again, it is already existing, so it would be your contractor or plumber making the connection. The City would need to inspect the point of connection when that is made.

The septic tank does need to be removed or properly abandoned. In order to abandon the septic tank in place, it will need to be pumped out, I believe a hole punched in the bottom of the tank and then filled with sand. Lane County will have more information regarding the abandonment requirements of septic tanks since the City does not allow septic systems in the City.

[...]

Mike

Mike Miller
Public Works Director
mike.miller@ci.florence.or.us
(541) 997-4106

[...]

Follow Us! [City Website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [Vimeo](#)

The City of Florence is an equal opportunity employer and service provider.

PUBLIC RECORDS LAW DISCLOSURE:

This email is a public record of the City of Florence and is subject to public inspection unless exempt from disclosure under Oregon Public Records Law. This email is also subject to the City's Public Records Retention Schedule.

**CITY OF FLORENCE
PLANNING COMMISSION**

RESOLUTION PC 24 17 ANN 02

A RESOLUTION RECOMMENDING APPROVAL OF ANNEXATION OF PROPERTY WITHIN THE UGB, IDENTIFIED AS 4751 S. HARBOR VISTA DR. AND ASSESSOR'S MAP 18-12-10-33 TAX LOT 00800, TO THE FLORENCE CITY COUNCIL

WHEREAS, the owner initiated the annexation with a petition to the City as required by Oregon Revised Statutes (ORS) 222.111(2) and Florence City Code (FCC) 10-1-1-4; and

WHEREAS, consent was achieved in accordance with ORS 222.170(1) with all owners of land owning a majority of the contiguous land and a majority of the assessed value of all real property; and

WHEREAS, the proposed annexation is within the Florence Urban Growth Boundary and contiguous to the City boundaries as required by ORS 222.111(1); and

WHEREAS, the Planning Commission met in a public hearing on June 25, 2024, after giving the required notice per FCC 10-1-1-6 to consider the proposal, evidence in the record, and testimony received; and

WHEREAS, the Planning Commission determined, after review of the proposal, testimony, and evidence in the record, that the proposal was consistent with Realization 2020, the City's acknowledged Comprehensive Plan, and adopted findings of fact in support of the annexation; and

NOW THEREFORE BE IT RESOLVED that the Florence Planning Commission:

- Section 1. Recommends approval of the annexation as depicted and described in Exhibit A; and
- Section 2. Bases its recommendation for approval on the findings of fact showing consistency with the Realization 2020 Comprehensive Plan, Florence City Code, and Oregon Revised Statutes and Oregon Administrative Rules (Exhibit B).

APPROVED BY THE FLORENCE PLANNING COMMISSION this 25th day of June, 2024.

Sandra Young, Chairperson
Florence Planning Commission

Date

**CITY OF FLORENCE
PLANNING COMMISSION**

RESOLUTION PC 24 18 ZC 02

**A RESOLUTION RECOMMENDING APPROVAL TO THE FLORENCE CITY
COUNCIL OF THE ASSIGNMENT OF MEDIUM DENSITY RESIDENTIAL ZONING
AS PART OF A PROPOSED ANNEXATION TO PROPERTY IDENTIFIED AS 4751 S
HARBOR VISTA DR, ASSESSOR'S MAP 18-12-10-33 TAX LOT 00800**

WHEREAS, the property owner(s) submitted petition for annexation of their property as required by FCC 10-1-1-4, 10-1-1-6 and 10-1-2-3; and

WHEREAS, under FCC 10-1-2-3, the City Council may establish zoning and land use regulations that become effective on the date of annexation; and

WHEREAS, the Planning Commission met in a public hearing on June 25, 2024, after giving the required notice per FCC 10-1-1-6 to consider the proposal, evidence in the record, and testimony received; and

WHEREAS, the Planning Commission determined, after review of the proposal, testimony, and evidence in the record, that the proposal was consistent with Realization 2020, the city's acknowledged Comprehensive Plan and adopted Findings of Fact in support of the zoning assignment;

NOW THEREFORE BE IT RESOLVED that the Planning Commission recommends assigning zoning of Medium Density Residential to Assessor's Map 18-12-10-33 Tax Lot 00800 as presented in Exhibit A and based on the Findings of Fact in Exhibit B.

APPROVED BY THE FLORENCE PLANNING COMMISSION this 25th day of June 2024.

Sandra Young, Chairperson
Florence Planning Commission

Date

AGENDA ITEM SUMMARY**ITEM NO: 3****FLORENCE CITY COUNCIL**

Meeting Date: July 15, 2023

Department: Finance

ITEM TITLE: Request for Temporary Street Closure –
Community Block Party

DISCUSSION/ISSUE:

The City of Florence received a request from Megan Messmer, Assistant City Manager, for a temporary street closure permit for the Community Block Party scheduled for Friday, July 26, 2023.

The event will include a free concert from 6:00 p.m. to 10:00 p.m. by the band 5 Guys Named Moe (<http://themoes.com>). The City will again be creating an electronic scavenger hunt through www.goosechase.com with interactive photo and video challenges in order to encourage attendees to get out and about throughout our community. We will be inviting our partner agencies and organizations to setup throughout the Block Party area. This event will boost community engagement, and bring revenue to the City and to businesses on Bay Street. The applicant is requesting permission to allow for the block party to be held on Bay St. between the Siuslaw River Bridge and Laurel Street.

Schedule of Events	
The street closure will be on Bay St. between the Siuslaw River Bridge and Laurel Street.	
Street Closure Times:	
Friday, July 26	12:00 p.m. to 11:00 p.m.

The attached application, map, request recommendations, and other materials are included that stipulate the specifics of the temporary street closure. The mailing of the applicable notice as required by code was performed by the City's Finance Office for the public hearing / comment on this agenda item. Notices were mailed to business owners / managers, property owners

and site addresses within 100 feet of the proposed street closure on July 1st and a public hearing notice was published in the Siuslaw News on July 3rd.

Street Closure / Special Event Regulation

The City of Florence regulates special events that will affect the ordinary use of city property, public streets, rights-of-way or sidewalks, and those that may require an increased presence of City personnel. This regulation gives the City an opportunity to assess traffic impacts, safety

concerns, possible noise violations, fire / ambulance access, and to avoid undue hardship to adjacent businesses.

In order to apply for a street closure, the applicant must submit responses to the criteria listed within the Florence City Code. Enclosed with the materials for this agenda item is a representation of the code provisions for street closures and how those provisions are addressed via findings. These responses are contained in Attachment 2. In order to approve the application, Staff recommends the following conditions of approval:

Staff Recommendations for Permit Conditions for Approval:	
1.	Applicant is required to post 'no parking' signage in the affected street closure areas for the time periods when the road is to be closed.
2.	Florence Police will not begin enforcement of the prohibited parking posting for all non-participants until Friday, July 26, 2024.
3.	Applicant shall permit delivery vehicles and emergency vehicle access as required.
4.	Applicant shall ensure that no permanent business shall be blocked by the activities and shall make efforts to ensure that foot traffic continues to permanent businesses.
5.	The applicant shall have 2 traffic control points: <ol style="list-style-type: none"> 1. Intersection of Bay Street and Siuslaw River Bridge. 2. Intersection of Bay Street and Laurel Street.
6.	All traffic control points shall be staffed at all times by at least one person with communication capability with the applicant or their designee.
7.	There shall be one person "rover", either the applicant or their designee, to supervise the event at all times. This person shall have communication capability with all traffic control points.

FISCAL IMPACT:

Street closure applications affect the City fiscally by the staff time inherent in processing the applications including:

- Meeting(s) with the applicant,
- Mailing notices to surrounding interested parties,
- Reviewing the application and preparing it for Council decision, and
- Increased police presence during the event.

The \$284 street closure fee has been waived because this is a City sponsored event.

RELEVANCE TO ADOPTED CITY WORK PLAN:

Goal 1: Deliver efficient and cost-effective city services.

ALTERNATIVES:

1. Approve the request to temporarily close a city street as identified in the application with the conditions specified.
 2. Do not approve the request to temporarily close a city street as identified in the application.
 3. Approve the request to temporarily close a city street as identified in the application, but modify, change, add, or delete any conditions of the permit or require fees.
-

RECOMMENDATION:

Approve the request to temporarily close a city street as identified in the application with the conditions specified.

AIS PREPARED BY: Lezlea Purcell, Finance Manager

**CITY MANAGER'S
RECOMMENDATION:**

Approve Disapprove Other

Comments:

ERReynolds

ITEM'S ATTACHED:

- Attachment 1** – Street application including map
 - Attachment 2** – Applicant response to code criteria and staff findings of code compliance
-

Attachment 1

2024 Florence Community Block Party Street Closure Application Information

Event Organizers Contact Information

- Chantelle Meyer (Economic Development/Event Planner): 541-590-4019
- Megan Messmer (Assistant City Manager): 541-902-2182

Ingress & Egress Plan for Street Closure

There will be two primary vehicle entrances barricaded within the street with sidewalk accessibility on both sides of the barricades, leaving four sidewalk entrances for guests. There will be people from local organizations that will need to come in to set up tables, as well as vehicles that will need to be parked in the closed off space before 5 p.m. A delivery truck for the band equipment will need to be let in around 2 p.m., as well as a truck with sound equipment for our hired band. These vehicle entrances will be manned by Public Works employees until 5 p.m., which will then be taken over by local volunteers. We will coordinate with Western Lane Fire & EMS Authority to have medical personal on site.

Estimate of Attendees at Event

- 1,500 people: This is our estimate number of attendees because it is a community and family event and we are giving away free items.

Alcohol

There will be no alcohol sold during this event. Attendees are encouraged to visit our local restaurants during the party which could result in alcohol consumption.

Liability Insurance

This is a City sponsored event, which does not require additional event coverage. Current City coverage will cover the event appropriately. This was confirmed in the past by Coast Insurance (now Zolezzi Insurance Agency).

Security Plan

The Florence Police Department will be at the event showcasing one of their police vehicles, also serving as a security source. Volunteers will be manning the two barricades and making sure the traffic and crowd control is taken care of. Also, at the event will be a few local Coast Guard personal, and a few personal from the Western Lane Fire & EMS Authority with a fire truck and an ambulance. If any medical emergencies should arise, Western Lane Fire & EMS Authority will be able to respond appropriately.

Sanitation Plan

Mike Miller, the Director of Public Works, has been briefed about the event and will be bringing in two additional port-a-potties which will be placed under the bridge on the north side of Bay Street. Public Works is also going to provide a few more garbage cans than the permanent public ones in this location.



City of Florence

Street Closure Application

City Hall ~ 250 Hwy 101, Florence, OR 97439
(541) 997-3437 – www.ci.florence.or.us

*Application must be submitted at least 45 days prior to the event.
Please see reverse for information about the street closure approval process.*

Name of Event:			
Detailed description of Event: (Including purpose and statement of how the event will benefit the citizens of Florence)			
General Location of Street Closure:			
Date(s) of Street Closure:	From:	To:	
Hour(s) of Street Closure:	From:	To:	
Please describe admission fees (if any):			

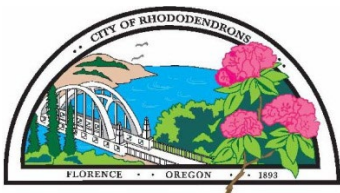
Additional Information Required

Below is a check list of the required information for the City of Florence to complete the review of your application:

<input type="checkbox"/> The full name and contact information for all event organizers including those that will be at the event during all hours of the event.	<input type="checkbox"/> Map and description of all streets and rights of way affected by the closure.
<input type="checkbox"/> A detailed plan for ingress and egress from the closed area including the number of access points, who will be allowed ingress and egress at those points, and how these points will be staffed and controlled. Plan must include consideration for: <ul style="list-style-type: none"> • Delivery trucks • Participants / Attendees • General Public • Residents • Emergency Vehicles 	<input type="checkbox"/> A detailed security plan including: <ul style="list-style-type: none"> • The number and deployment of security personnel (including qualifications of the personnel for events over 500 people) • Temporary fencing plan • Crowd control plan • Traffic Control Plan • Plan for how first aid will be provided at the event
<input type="checkbox"/> An estimate as to how many participants and attendees are expected at the event and an explanation of how the estimate was derived.	<input type="checkbox"/> A sanitation plan providing details on public restrooms and sanitation facilities provided including at least: <ul style="list-style-type: none"> • 1 Standard Unit Restroom & 1 Handicapped Unit Restroom required per City block closure • 1 Handwashing Station per City block closure
<input type="checkbox"/> Statement as to whether alcohol will be consumed or sold during event, and a copy of OLCC permits if applicable.	<input type="checkbox"/> If sound producing devices or amplification will be used, Noise Variance Application must be included. – If goods / services will be sold, a Business License Application must be included.
<input type="checkbox"/> Proof of liability insurance in the form and amount approved by the City Manager naming the City as additionally insured. (If alcohol will be sold, proof of obtainment of commercial liquor liability insurance. - \$500,000 for events of less than 500 people, \$1,000,000 for events greater than 500 people)	<input type="checkbox"/> A written agreement to indemnify the city against any and all claims related to the applicant's actions or inactions related to the event. Such indemnity shall be approved by the City Manager.

Primary Event Contact Information

Contact Name:			
Mailing Address:			City, State, Zip:
Contact Phone:			Contact Email:
Signature:	<i>Megan Messmer</i>	Date:	



City of Florence

Street Closure Information

City Hall ~ 250 Hwy 101, Florence, OR 97439
(541) 997-3437 – www.ci.florence.or.us

Process for Street Closure Applications

Street Closure applications are approved by the City Council after completion of a public hearing in which all interested parties are allowed input on the application. After receipt of a complete application, staff will review the materials submitted to make a recommendation to the City Council as to whether the event will pose an unreasonable or significant threat to the public health or safety that cannot be mitigated by the applicant. The recommendation will address compliance or noncompliance with the following criteria:

1. The street closure and/or event will not disrupt traffic within the City beyond practical solution.
2. The street closure and/or event will not create unreasonable or significant safety issues.
3. The street closure and/or event will not result in a violation of the city's noise variance.
4. The street closure and/or event will not unreasonably interfere with access to fire stations and hydrants.
5. The street closure and/or event will not unreasonably interfere with access to the affected area by police, fire, ambulance, or other emergency service providers.
6. If alcohol is served or sold at the event, the applicant has obtained all necessary OLCC permits and includes an adequate plan to demonstrate compliance with all state and local laws.
7. The street closure and/or event will not cause undue hardship to adjacent businesses, public services including public transit, public buildings, and/or residences which cannot be reasonably mitigated by the applicant.
8. The applicant has provided proof of insurance in a form and amount as approved by the city manager sufficient to protect the City and the public from risk of any liability created by the street closure and/or event.
9. The information provided by the applicant is credible and the plans submitted are adequate to protect the city, the public and the affected property owners.
10. The potential harm and inconvenience to the public and affected property owners created by the road closure has been reasonably mitigated and avoided.

Prior to the Council meeting, City staff will send public hearing notices to property owners and businesses within 100 feet of the proposed closure, and to Siuslaw Valley Fire and Rescue and Western Lane Ambulance. At the hearing, the mayor will allow the applicant to make a presentation concerning the proposal, and will allow all interested parties a chance to weigh in on the proposal. The Council will consider all testimony before making a decision.

**Attachment 2
Community Block Party Street Closure Request
Code Criteria Response and Findings**

Applicant Response:	
1.	<p><i>The full name and contact information for all event organizers and a detailed description of the event, including dates, hours, admission fees, and purpose, and a statement as to how the event will benefit the citizens of Florence.</i></p> <p>Megan Messmer (ACM) 541-902-2182 Peighton Allen (Event Planner) 541-997-3437 Lindsey White (Event Planner) 541-590-4011 Erin Reynolds (CM) 541-902-2181</p> <p>A free concert will be provided from 6:00 to 10:00 p.m. by the band 5 Guys Named Moe (http://themoes.com). The City will again be creating an electronic scavenger hunt through www.goosechase.com with interactive photo and video challenges in order to encourage attendees to get out and about throughout our community. We will be inviting our partner agencies and organizations to setup throughout the Block Party area. This event will boost community engagement, and bring revenue to the City and to businesses on Bay Street.</p>
2.	<p><i>A map and description of all streets and rights-of-way affected by the closure with sufficient detail to allow the City to complete the review and assess the impact of the closure.</i></p> <p>There is a map enclosed regarding street closure (Attachment 1)</p>
3.	<p><i>A list of all businesses within 100' of the portion of the streets to be closed.</i></p> <p>A list of all businesses within 100' of the portions of the streets to be closed was generated and will be used to notify surrounding businesses of the proposed street closure.</p>
4.	<p><i>A detailed plan for ingress and egress from the closed area including delivery trucks, participants, attendees, the general public, residents, and emergency vehicles. This plan must include the number of access points, who will be allowed ingress and egress at those points, and how these points will be staffed and controlled.</i></p> <p>There will be two primary vehicle entrances barricaded within the street with sidewalk accessibility on both sides of the barricades, leaving four sidewalk entrances for guests. There will be people from local organizations that will need to come in to set up tables, as well as vehicles that will need to be parked in the closed off space before 5:00pm. A delivery truck for the band equipment will need to be let in around 2:00pm, as well as a truck with sound equipment for our hired band. These vehicle entrances will be manned by Public Works employees until 5:00pm, which will then be taken over by local volunteers. We will coordinate with Western Lane Ambulance and Siuslaw Valley Fire & Rescue to have medical personal on site.</p>

5.	<p><i>An estimate as to how many participants and attendees are expected at the event including an explanation of how the estimate was derived.</i></p>
	<p>It is estimated that 500 people will attend. This is our estimated number of attendees because it is a community and family event, and we are giving away free items.</p>
6.	<p><i>A sanitation plan providing details as to how the organizers plan to accommodate the expected attendees and participants with an appropriate number of public restrooms or sanitation facilities.</i></p>
	<p>Mike Miller, the Director of Public Works, has been briefed about the event and will be bringing in two additional port-a-potties which will be placed under the bridge on the north side of Bay Street. Public Works is also going to provide a few more garbage cans than the permanent public ones in this location.</p>
7.	<p><i>A security plan which must include the number and deployment of security personnel, a temporary fencing plan, a crowd control plan, a traffic control plan, and a plan for how first aid will be provided during the event. For Special Events predicted to have a total attendance of greater than 500 people, the applicant shall supply information concerning the qualifications of the personnel that will provide crowd control and traffic control.</i></p>
	<p>The Florence Police Department will be at the event showcasing one of their police vehicles, also serving as a security source. Volunteers will be manning the two barricades and making sure the traffic and crowd control is taken care of. Also, at the event will be a few local Coast Guard personal, and a few personal from the Siuslaw Valley Fire & Rescue department with a fire truck and an ambulance. If any medical emergencies should arise, Siuslaw Valley Fire & Rescue will be able to respond appropriately.</p>
8.	<p><i>A statement as to whether alcohol will be consumed or sold during the special event, a copy of all required OLCC permits, or a statement that all required permits will be obtained and copies provided prior to the special event; and a plan which demonstrates compliance with all state and local laws, rules, and regulations. If alcohol will be sold at the Special Event, the applicant will obtain a commercial liquor liability insurance policy and submit a certificate of insurance to the City. For special events predicted to have total attendance of less than 500 people, the policy shall be for coverage of at least \$5,00,000 combined single limit per occurrence. For special events predicted to have total attendance greater than 500 people, the policy shall be for coverage of at least \$1,000,000 combined single limit per occurrence.</i></p>
	<p>There will be no alcohol sold during this event. Attendees are encouraged to visit our local restaurants during the party which could result in alcohol consumption.</p>

<p>9.</p>	<p><i>A disclosure as to when and whether any sound producing devices including musical instruments will be used during the Special Event and when and where any sound will be amplified for any purpose during the event.</i></p>
	<p>There will be a live band performing from 6:00pm - 10:00pm during the celebration. The band is setting up a sound system that requires 4 separate 20 amp outlets. The band will consist of 14 members. The band is setting up to project sounds throughout Old Town.</p>
<p>10.</p>	<p><i>Proof of liability insurance for the Special Event in the form and amount approved by the City Manager naming the City as additional insured.</i></p>
	<p>This is a City sponsored event and covered under the City's General liability coverage.</p>
<p>11.</p>	<p><i>An approved City business license if required by FCC 3-1-4.</i></p>
	<p>The event is free and no vendors will be selling within the event.</p>
<p>12.</p>	<p><i>Approvals to place any signage within the rights of way as required by FCC 10-26-6.</i></p>
	<p>There is no signage planned for this event.</p>
<p>13.</p>	<p><i>A list of on-site contact persons that will be at the Special Event during all hours of the Special Event. The list shall contain the contact information for each contact person such that the City will be able to reach the contact person during the Special Event.</i></p>
	<p>Megan Messmer (ACM) 541-902-2182 Peighton Allen (Event Planner) 541-997-3437 Lindsey White (Event Planner) 541-590-4011 Erin Reynolds (CM) 541-902-2181</p>
<p>14.</p>	<p><i>Consent to attend a pre-special event conference with city staff to prepare for the special event should such conference be requested by the City Manager, or designee.</i></p>
	<p>Internal planning meetings are already scheduled for the City staff involved in the event.</p>
<p>15.</p>	<p><i>A written agreement to indemnify the city against any and all claims related to the applicant's actions or inactions related to the Special Event. Such indemnity shall be in a form approved by the City Manager.</i></p>
	<p>Not applicable since this is a City sponsored event.</p>

Staff Findings:	
1.	<i>The street closure and/or Special Event will not disrupt traffic within the city beyond practical solution.</i>
	Staff finds that it does not.
2.	<i>The street closure and/or Special Event will not create unreasonable or significant safety issues for the participants, the public, attendees, pedestrians, motorists or others.</i>
	Staff finds that it does not. It will increase safety of the block party attendees.
3.	<i>The special event will not result in a violation of the City's noise ordinance, FCC 6-1-2-3. If the applicant is planning to use any sound producing devices which may violate the noise ordinance, a separate application for a variance under FCC 6-1-2-3 must accompany the application for a street closure. A final decision on the street closure application will not be made until after a final decision is made on the application for a variance to the noise ordinance.</i>
	The applicant has requested and received a noise variance as indicated above because of the live music.
4.	<i>The Special Event and/or the street closure will not unreasonably interfere with access to fire hydrants.</i>
	Staff finds that it does not.
5.	<i>The special event and/or the street closure will not unreasonably interfere with access to the affected area by police, fire, ambulance, or other emergency services providers.</i>
	Staff finds that it does not.
6.	<i>If alcohol will be served or sold at the Special Event, applicant will obtain or has obtained any and all necessary OLCC permits. Applicant shall include a plan in the application which demonstrates the ability to comply with all state and local laws, rules and regulations.</i>
	Not applicable - All alcohol will have to be purchased and consumed by attendees in the businesses licensed by OLCC.

7.	<p><i>The special event and/or street closure will not cause undue hardship to adjacent businesses, public services including public transit, public buildings, and/or residence which cannot be reasonably mitigated by the applicant. If the special event will create undue hardships for adjacent businesses, public services, or residences, the applicant shall provide and fund a plan to mitigate or avoid these hardships.</i></p>
	<p><u>Staff finds that it does not.</u></p>
8.	<p><i>The application is complete as required by this Chapter and contains no false information.</i></p>
	<p>Staff finds that it is complete and does not contain false information.</p>
9.	<p><i>The applicant has fully paid or guaranteed payment for the cost of any mitigation plan and the cost of any activity the City has agreed to perform in support of the Special Event, if any.</i></p>
	<p>This is not applicable as this is a City sponsored event.</p>
10.	<p><i>The applicant has provided proof of insurance in the form and amount as approved by the City Manager sufficient to protect the City and the public from the risk of any liability created by the street closure and/or the Special Event.</i></p>
	<p>This is not applicable as this is a City sponsored event.</p>

Street Closure

BAND





COMMUNITY BLOCK PARTY

**CITY OF
FLORENCE**

Old Town Florence
Between Laurel St. & the Bridge
5—10 P.M.

**JULY 26,
2024**

Music, Fun, & Games
for the Whole Family!

Full details at
www.ci.florence.or.us/2024blockparty

FEATURING:

sguysnamedmoe

LIVE MUSIC BEGINS AT 6 P.M.

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 4
Meeting Date: July 15, 2024
Department: Public Works

ITEM TITLE: Siuslaw Estuary Trail Project Contract Award

DISCUSSION/ISSUE:

On July 2, 2024, bids were opened and publicly read aloud for the Siuslaw Estuary Trail Project, TR 01-2024. The proposal results are as follows:

<u>Proposer</u>	<u>Amount</u>
Laskey-Clifton Corp	\$462,309.85
Ray Wells, Inc.	\$473,885.00
Morello Construction, Inc.	\$478,967.00
NW Construction General Contracting, Inc.	\$498,752.95
Cascade Civil	\$514,513.00
Knife River	\$523,862.25

This project includes all labor, equipment and materials necessary for the Siuslaw Estuary Trail Project. The project boundary is at two locations. First is the construction of a parking lot at the southwest corner of Hwy 126 and Spruce Street. The second location is the trail system which is south of Hwy 126 beginning at Redwood Street, continuing south to the estuary and then connecting to Quince Street north of Harbor Street.

The project includes 12,870 square feet of gravel pathway; 50 cubic yards of foundation stabilization; 229 lineal feet of curb/gutter; 1,221 square feet of sidewalks; 266 square feet of concrete driveway; 316 square feet of valley gutter; 516 lineal feet of standard vertical curb; 440 cubic yards of aggregate base; 310 tons of Level 3 Hot Mix Asphalt Cement (HMAC); 1,320 square yards of geotextile fabric; 46 lineal feet of 12-inch stormwater line; 50 lineal feet of 8-inch stormwater line; one (1) catch basin; stormwater raingarden facility; 20 cubic yards of 6-inch D50 Rip-rap; three (3) concrete bollards; 18 tree removals; painted striping and thermoplastic markings; erosion and sediment control; landscape restoration and cleanup.

The nature of our project is that is it being constructed in unimproved areas (the parking lot and the estuary trail) and will have little to low traffic impacts. The project will be installing curb, gutter and sidewalk along Redwood Street which has some light traffic to a business complex adjacent to the street.

Laskey-Clifton Corporation is a long-established general contractor based out of Reedsport, Oregon. Over the years, Laskey-Clifton Corporation has completed a number of projects for the City of Florence. The most recent project was the 9th Street Water and Roadway

Improvement Project (awarded March 1, 2021) which had complications due to the pandemic, including supply chain issues, work force issues and availability of subcontractors. This resulted in the project being completed in August of 2022 and final pay and release of retainage in September 2023. During this same time period, a project that Laskey-Clifton Corporation was working on in Coos Bay ran into major complications that stressed their resources, including financial resources. This created unexpected consequences to our project in Florence. Since that time these resource and financial stressors have been addressed and resolved by Laskey-Clifton Corporation to the satisfaction of all parties involved in the projects.

As part of our due diligence, taking into account our experience with Laskey-Clifton Corporation during the 9th Street Water and Roadway Project, in addition to the standard verification process in ORS 279C.375 to determine the lowest responsible bidder, we have contacted the project managers of the last eleven projects that Laskey-Clifton has completed. Of the eleven projects, several projects were with the same agency.

Laskey-Clifton is currently completing a major utilities and roadway project for Oregon State Parks at the Beverly Beach campground. The project started in November 2023 and is in excess of \$4 million of water, sewer, electrical and roadway replacement. We contacted the Oregon Parks and Recreation Department project manager Robert Morris, PE regarding Laskey-Clifton Corporation's performance. Mr. Morris stated that they have experience good performance and that the contractor has been very responsive to the inadvertent discovery plan, where cultural discoveries required stop work to allow for investigations. Mr. Morris also stated that the contractor responded well to electrical improvement design flaws, where Laskey-Clifton was patient and an active participant in developing solutions to keep the project moving forward.

Laskey-Clifton completed a sanitary sewer project for the City of Reedsport in 2022. We contacted Kim Clardy, Public Works Director for the City of Reedsport, who provided positive feedback regarding the project. Ms. Clardy stated that Laskey-Clifton worked well with the public on the Hawthorne Avenue Sewer Project.

Laskey-Clifton completed a waterline project for the City of Toledo in 2022. We contacted Jeff Chatterton, Public Works Supervisor for Toledo. Mr. Chatterton gave a glowing reference for the contractor and stated that the contractor worked through engineering issues, provided guidance and value engineering solutions. Mr. Chatterton specifically credited Don Laskey as a major positive factor in Toledo's experience with Laskey-Clifton Corporation.

As part of our due diligence, in reviewing the Oregon Construction Contractors Board (CCB) license summary for the Laskey-Clifton Corporation, it states that in the last ten years, that there have not been any unpaid claims or unpaid civil penalties. There has not been any civil

penalties or other sanctions against the contractor, nor has the CCB ever suspended the contractor for lack of bonds or insurance. In the last ten years, there has been one complaint (claim) filed against the contractor. In reviewing the details, there was a subcontractor vs prime contractor dispute that was opened in April 2023 and closed in July 2023 that indicates that the dispute was settled and resolved between the two parties.

Based on our interviews with Oregon State Parks, City of Reedsport, City of Toledo and interview of Don Laskey, we have determined that Laskey-Clifton Corporation has the available appropriate financial, material, equipment, facility and personnel resources and expertise necessary to meet all terms of the contract. Additionally, specifically regarding our 9th Street Water and Roadway Project, they (Laskey-Clifton) have satisfied the claims of their suppliers and subcontractors by thoroughly reviewing the claims, and once all points in dispute were resolved, Laskey-Clifton Corporation then paid them in full, as agreed on.

Given the nature and scale of our project, in reviewing similar projects that Laskey-Clifton Corporation has completed in other communities, those projects have been completed with good results. Public Works has verified, in accordance with ORS 279C.375, that the contractor has had no disciplinary action by the Construction Contractor’s Board (CCB); nor is the contractor listed on the Oregon Bureau of Labor and Industries (BOLI) ineligible list or the Federal Excluded Parties List System (EPLS).

FISCAL IMPACT:

The low bid of \$462,309.85 is \$40,090.15 less than the engineers estimate of \$502,400. In the 2023-25 biennium, we budgeted for a total of \$250,000 for this project. While the costs to construct this project exceed the amount budgeted, we have additional funds from other projects and capital purchases that can be delayed. Available funding includes:

Available Funding	Remaining Budget
Siuslaw Estuary Trail Project	\$250,000
Quince Street Preliminary Engineering	\$200,000
Capital Equipment Replacement – Dump truck purchase	\$80,000
Total funds available for Siuslaw Estuary Trail Project	\$530,000

Fund	Available Funds	Engineers Estimate (EE)	Bid	Bid Over/(Under) Funding	Bid Over/(Under) EE
Street	\$530,000	\$502,400	\$462,309.85	(\$67,690.15)	(\$40,090.15)

Since the Siuslaw Estuary Trail Project, as proposed by the contractor, is over what the funding that was allocated to the project through the 2023-25 biennium budget, we will utilize and

postpone the one project and one capital purchase. The project that we identified to utilize the funds from is the preliminary engineering for the Quince Street Project in the amount of \$200,000. We would also postpone the purchase of a new dump truck for \$80,000. This brings the total available funding for the project to \$530,000 in the Street Fund.

By utilizing funding from these other Street capital outlay projects or purchases, this increases the amount of available funding to \$530,000. With the low bid of \$462,309.85, the project is now \$67,690.15 less than the available funds.

With these allocation changes within the Street capital improvement budget, there is enough funding available to complete the project. Laskey-Clifton Corporation is the responsive proposer that can perform the work. Funding for this project is included in the FY 2023-25 Biennium budget and the project is fully funded.

Additionally, as part of the project funding, the City has been awarded a Recreational Trails Program (RTP) grant from the Oregon Parks and Recreation Department (OPRD). This is a reimbursement grant that will provide a maximum of \$115,000 of grant funding towards the Siuslaw Estuary Trail Project. The RTP funding does not technically add additional funds to the project, since it makes up a part of the \$250,000 original budget expenditure for the project.

RELEVANCE TO ADOPTED CITY WORK PLAN:

The Siuslaw Estuary Trail Project is related to the City work plan objectives of:

- Construction of the Siuslaw Estuary Trail – Hwy 126 to Port of Siuslaw property.

The Siuslaw Estuary Trail Project is also related to the following overarching City Goals:

- City Service Delivery – improving, maintaining and enhancing our infrastructure to meet a growing need.
- Livability & Quality of Life – being responsive to our community’s needs with efficient, effective and sustainable service delivery.
- Economic Development – providing capital investment into the local trail system which enhances community members, as well as tourist, opportunities for additional recreation, exercise and commuting (bicycle and walking) options.
- Financial & Organizational Sustainability – constructing improvements that support current and future needs

ALTERNATIVES:

1. Award contract to Laskey-Clifton Corporation
2. Do not award proposal
3. Reject the proposals, re-scope the project and rebid

RECOMMENDATION:

Staff recommends that the City Council accept the proposal from Laskey Clifton Corporation and authorize the City Manager or designee to proceed with a construction contract.

AIS PREPARED BY: Mike Miller, Public Works Director

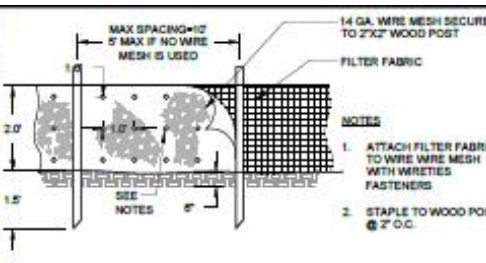
CITY MANAGER'S RECOMMENDATION: Approve Disapprove Other

Comments:

ER Reynolds

ITEM'S ATTACHED: **Attachment 1-** Sisulaw Estuary Trail Project Location Map

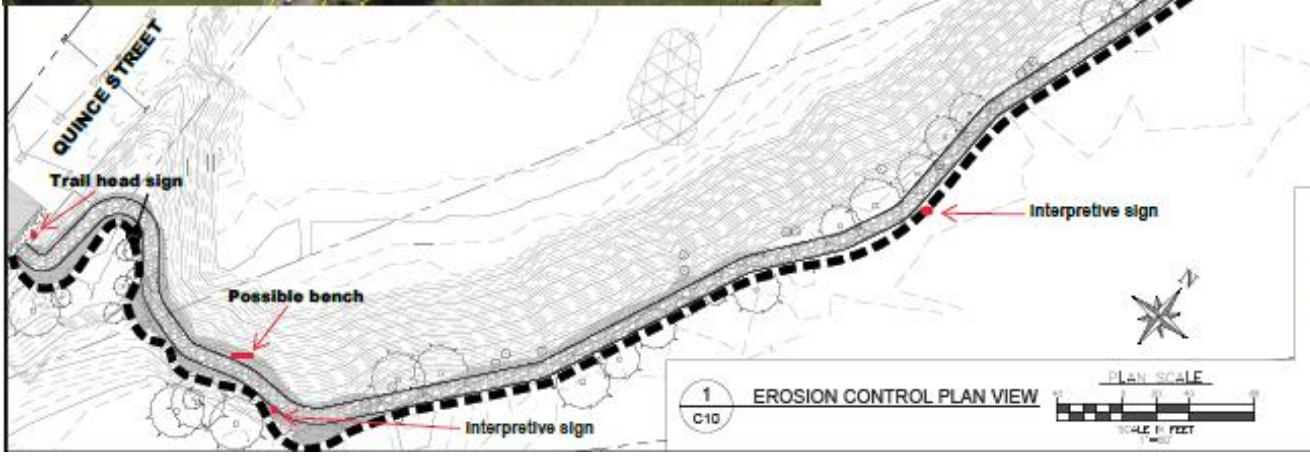
Siuslaw Estuary Trail, Phase 1



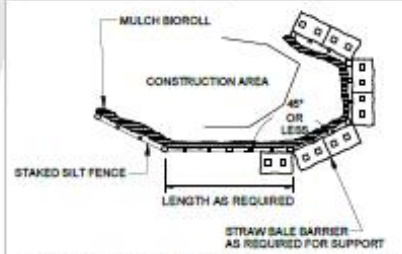
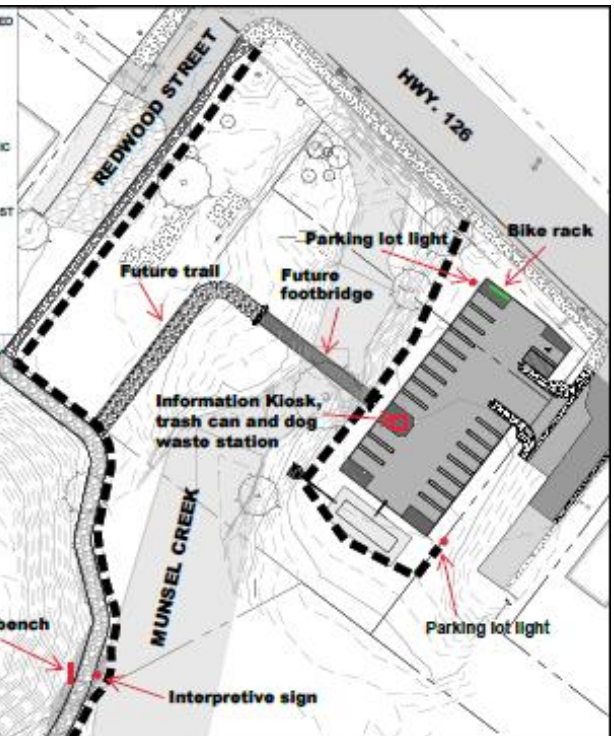
1 STAKED SILT FENCE DETAIL (ELEVATION) C-10 N.T.S.

LEGEND:

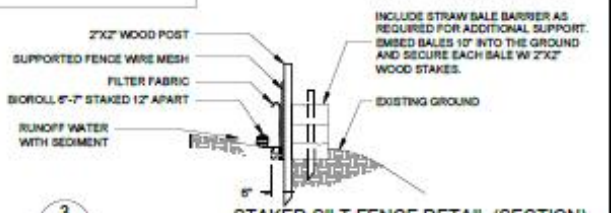
SILT FENCE - - - - -



1 EROSION CONTROL PLAN VIEW C-10 PLAN SCALE SCALE IN FEET



2 STAKED SILT FENCE DETAIL (PLAN) C-10 N.T.S.



3 STAKED SILT FENCE DETAIL (SECTION) C-10 N.T.S.

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 5
Meeting Date: July 15, 2024
Department: Community Dev.

ITEM TITLE: Resolution 16, Series 2024 – Adopting Guidance for the Implementation of a Temporary Sheltering Program and an Associated Application Fee

DISCUSSION/ISSUE:

On July 1, 2024 Florence City Council adopted Ordinance No. 5, Series 2024 creating Florence City Code (FCC) Title 1 Chapter 9: Emergency Shelter Siting and Temporary Sheltering. The code established the opportunity for residents, business owners, and property owners to establish a temporary shelter site on private property for use by those experiencing homelessness. The public's use of the benefits offered in this code are to be available through a registration program. This AIS presents the proposed program requirements, review process, termination/revocation procedures, and staff's next steps and outreach. Council is being asked to consider these program elements, discuss and provide direction on the two decision points underlined on page three of this AIS, and adopt an associated processing fee (and possible appeal fee), payable by the registrant to cover the costs of reviewing and monitoring a proposed temporary shelter site for compliance with city code and program guidelines and requirements and other administrative rules.

Program Requirements:

In order for a property to host a temporary shelter site it must be registered with the city. A registration form is submitted by the property owner, tenant, or shelter occupant with the required materials and information listed below, collectively referred to hereafter as the registration packet. The below list of items come from the newly adopted city code FCC 1-9 and standards and guidelines from eleven other jurisdiction's websites, included in Attachment 2. These jurisdictions include: Albany, Astoria, Bandon, Bend, Lafayette, McMinnville, Newport, Roseburg, Salem, Seaside, and Springfield. Many other cities were also researched and their application and standards and guidelines criteria are similar to that provided in Attachment 2 and listed below.

The requirements to participate and register the property include:

- Applicant name and contact info
 - Site address where the shelter will be located
 - Type of property: residential or nonresidential
 - Site Zoning
 - Statement the property is in the City Limits
 - Property Owner(s) written permission and contact information
 - Tenant(s) written permission
 - Shelter Occupant(s), number of adults and minors, and a contact name and information
 - Motor Vehicle Shelter Owner's written permission and contact information
 - Shelter occupant's number and description of all pets
 - Shelter description (motor vehicle-make, model, registration number, expiration date and issuing state; tent-color, dimensions, and height)
 - Sanitation method
-

- Simple site plan illustrating location of shelter site, garbage service, storage and setbacks from property lines
- Statement from the shelter occupant(s) length of Florence residency and that they are currently experiencing homelessness
- Acknowledgment that no monetary charge or service is being collected or requested.
- Certifications by the Shelter Occupants and the Property Owner acknowledging they understand and will follow the guidelines and requirements
- Certifications from the applicant that the questions were answered correctly and honestly

The registration packet will include a document entitled “Temporary Shelter Occupancy on Private Property Guidelines and Requirements”, hereafter referred to as “Guidelines”. Again, these items come from the adopted code and other jurisdictions’ similar documents. Some of the items that will be included are:

- No generator use
- Electrical connections may be provided by extension cord and must be waterproofed and not create a trip hazard
- No connection to city sewer is permitted
- Holding tanks must be emptied off-site
- Property owner must have and maintain garbage service and temporary shelter occupants must utilize that service
- Shelter site must be accessible by emergency services
- Code information about dog at large and nuisance animal (barking, biting, waste)
- Code information about noise limits, outdoor burning, blocking driveways and sidewalks
- Resource referral information for MCR and SOS
- Termination procedures

Approval Process:

Once a completed Temporary Shelter Registration Packet is submitted and includes the required registration materials, City Staff will verify that the program requirements and conditions listed in the Guidelines are met, within five business days. Once staff have verified program requirements have been met, the City of Florence will issue a proof of registration card that demonstrates the city’s review is completed and approval received. The card will be required to be posted on the property with the temporary shelter. The card and its contents must be visible from the street and kept on site in the below described locations for the duration of the registration. Cards will be placed on the front wall, window or door of the primary building when a backyard tent shelter is utilized and in or on the street facing window or wall of a motor vehicle being used for temporary shelter.

With regard to a registration fee, only two cities mentioned having one but research was not done on fee schedules to see if the information was hosted elsewhere when not mentioned on their camping/sheltering webpages. Staff’s recommendation is to assign a registration fee of \$75 to cover one hour of technician staff time to review the submittal packet, inspect the site and issue the card.

Termination / Revocation of Approval:

Termination: The duration an approved registration packet approval is allowed was not specified in city code. It was understood to be identified and made a part of the registration program. Review of the various city codes found jurisdictions typically regulated one or more of the following: duration of stay, total number of days a year an address may host shelters, total number of days in a year or a month an individual may utilize the shelter program. No two cities used the same time frames. Some of the limits set include: overnight, 72 hours, 14 days, 29 days, 4 weeks, renewable, non-renewable, limits of 3 times a month, and 2 or 3 times a calendar year. Most cities utilized an online registration method and seemed to approach the process as a sign-up sheet of sorts including links and signature blocks for the education materials. Two utilized mapping tools to illustrate shelter sites. It seemed like the sites may only be visited if there were complaints and trusting that the site was established properly. Most of these jurisdictions have had programs in place for 2 or more years. It is possible they initially had more involved processes until the program became more established and the community more educated about it.

Decision Point: What should the duration be for an approved registration? And, should there be any additional time limits set such as the maximum number times/days an address can host temporary sheltering in a calendar year or a maximum number of times/days a shelter occupant may use the program in a calendar year.

Revocation: As stated in city code, the City Manager has the authority to revoke a Temporary Shelter Registration approval if the property owner or a person sheltering has violated any applicable law, ordinance, rule, or approval. In addition to revocation, violations of city code can include penalties established in FCC 1-4 as referenced in FCC 1-9-2-6 with FCC 6-1-10-2 setting the frequency of assessment. Violations of administrative rules established in the registration program are not subject to civil penalty. The City Manager has the authority to consider the circumstances of each administrative violation and determine whether the revoked approval can be reinstated after remediation and other such actions deemed necessary to ensure future compliance. Additionally, the City Manager may establish administratively a “3-strikes” policy. And, depending on the gravity and intentionality of the violation, revocations may be deemed final. The Council may wish to offer an applicant the opportunity for appeal of the City Manager’s decision pursuant to [FCC 3-1-7](#).

Decision Point: Does City Council wish to offer an opportunity for appeal of a City Manager’s decision to revoke an approval? If so, staff recommends a fee of \$167 as established currently in the fee schedule on page 8 under “Licenses/Miscellaneous Permits” entitled “Appeal Fee”.

Next Steps / Outreach:

In order to develop this program, City staff researched other jurisdictions implementing camping/temporary sheltering programs. Their webpages, applications, brochures, FAQ, fact sheets, were reviewed and in some cases retrieved as resources.

At the conclusion of this action item, staff will create a new webpage dedicated to registration and craft an information sheet, registration form, and the guidelines and restrictions based on the decisions of the City Council at this meeting. These items will be published to the webpage and include an updated reference Buffer and Exclusion Map. Additionally, police and code enforcement staff will receive information on the code update and registration and revocation processes.

FISCAL IMPACT:

The City of Florence will create a \$75 fee to cover one hour of technician staff time to review the submittal packet, inspect the site and issue the card.

RELEVANCE TO ADOPTED [2023-2025 CITY WORK PLAN](#):

“Housing Efforts & Initiatives: Development Regulations: Objective: Residential Code Updates, Phase 2 – transitional,, special needs housing, emergency housing” (pp. 11)

“Review and update City Code and procedures, if necessary, in response to House Bills 3115 and 3124.” (pp. 21)

ALTERNATIVES:

1. Approve Resolution 16, Series 2024, a resolution establishing the content for the Standards and Guidelines Document and an application fee of \$75 application fee as presented.
2. Approve Resolution 16, Series 2024, a resolution establishing the content for the Standards and Guidelines Document and an application fee of \$75 application fee, as amended by Council.
3. Do not approve Resolution 16, Series 2024.

RECOMMENDATION:

Have a discussion on the application and siting criteria listed in this AIS. Provide staff direction on the establishment of a fee amount, duration of permit, and whether or not Council wishes to have an appeal process of the City Manager’s decision. The objective is to adopt Resolution 16, Series 2024, establishing the content for the Standards and Guidelines Document and an application fee of \$75 application fee as presented.

AIS PREPARED BY: Wendy Farley Campbell, Community Development Director

CITY MANAGER’S Approve Disapprove Other**RECOMMENDATION:** Comments:

ITEMS ATTACHED: **Attachment 1-** Resolution 16, Series 2024
Exhibit A: Standards and Guidelines Content**Attachment 2-** Registration Sample Forms and materials**Reference Items:**

Ordinance No. 5, Series 2024 Florence City Code Title 1 Chapter 9,
<https://www.ci.florence.or.us/council/ordinances-2024-0>

City of Florence Temporary Sheltering Webpage:

<https://www.ci.florence.or.us/planning/temporary-sheltering-proposed-code-process>

**CITY OF FLORENCE
RESOLUTION NO. 16, SERIES 2024**

**A RESOLUTION ADOPTING GUIDANCE FOR THE IMPLEMENTATION OF A
TEMPORARY SHELTERING REGISTRATION PROGRAM AND ASSOCIATED
APPLICATION FEE**

RECITALS:

1. Florence City Code (FCC) Title 1 Chapter 9, adopted under Ordinance No. 5, Series 2024, allows for the establishment of temporary shelters.
2. Section 2-2 B & C of FCC Title 1 Chapter 9, states that an application is required to be made to the City when it will be reviewed for compliance with code.
3. To aid City staff and program applicants, the City Council wishes to supplement the City Code provisions with a document that will provide details on how applications should be processed and incorporate standards and guidelines.
4. Florence City Code requires the City Council establish fees by resolution.

Based on these findings,

THE CITY COUNCIL OF THE CITY OF FLORENCE RESOLVES AS FOLLOWS:

1. The application fee for the temporary shelter registration program shall be set at seventy-five dollars, (\$75.00). The City Council may amend this fee amount in the future by Council resolution.
2. The elements of the Temporary Sheltering Registration Program, as shown in Exhibit A, to be incorporated into a standards and guidelines document, are hereby adopted.
3. In order to address the need for the Temporary Sheltering Program to take effect concurrently with its implementing ordinance, this Resolution takes effect August 1, 2024.

ADOPTION:

This Resolution is passed and adopted on the _____ day of _____, 20__.

Rob Ward, Mayor

Attest:

Lindsey White, City Recorder

Resolution No. 16, Series 2024
Exhibit A



City of Florence
Temporary Sheltering Program
Ordinance No. 5, Series 2024- FCC 1-9
Standards and Guidelines

Introduction:

The purpose of the Temporary Sheltering Program is to protect the health and safety of residents, visitors, business, and those experiencing homelessness and regulate the use of public and private property by establishing reasonable time, place, and manner regulations.

The following administrative guidance is designed for staff to use in analyzing applications for Florence residents' participation in the City's Temporary Sheltering Program.

The *Standards* section reiterates the minimum application and program participation requirements for the property owners, shelter occupants, tenants, and the City. The *Guidelines* section discusses siting requirements and how to determine the degree to which the property owner's proposal will meet the program. This document also includes a *Revocation, Termination, and Appeal Procedures* section and an *Informational Items* section. This document should be reviewed and revised periodically, as needed.

Standards:

- a. Applicant name and contact info
- b. Site address where the shelter will be located
- c. Type of property: residential or nonresidential
- d. Site Zoning
- e. Statement the property is in the City Limits
- f. Property Owner(s) written permission and contact information
- g. Tenant(s) written permission
- h. Shelter Occupant(s), number of adults and minors, and a contact name and information
- i. Motor Vehicle Shelter Owner's written permission and contact information
- j. Shelter occupant's number and description of all pets
- k. Shelter description (motor vehicle-make, model, registration number, expiration date and issuing state; tent-color, dimensions, and height)
- l. Sanitation method
- m. Simple site plan illustrating location of shelter site, garbage service, storage and setbacks from property lines

- n. Statement from the shelter occupant(s) length of Florence residency and that they are currently experiencing homelessness
- o. Acknowledgment that no monetary charge or service is being collected or requested.
- p. Certifications by the Shelter Occupants and the Property Owner acknowledging they understand and will follow the guidelines and requirements
- q. Certifications from the applicant that the questions were answered correctly and honestly

Guidelines:

- a. No generator use
- b. Electrical connections may be provided by extension cord and must be waterproofed and not create a trip hazard
- c. No connection to city sewer is permitted
- d. Holding tanks must be emptied off-site
- e. Property owner must have and maintain garbage service and temporary shelter occupants must utilize that service
- f. Shelter site must be accessible by emergency services

Revocation, Termination, and Appeal Procedures:

Informational Items:

- a. Code information about dog at large and nuisance animal (barking, biting, waste)
- b. Code information about noise limits, outdoor burning, blocking driveways and sidewalks
- c. Resource referral information for MCR and SOS



Attachment 2

Registration Sample Forms and Materials from Other Cities in Oregon

- Attachment 2a- City of Astoria
- Attachment 2b- City of Bandon
- Attachment 2c- City of McMinnville
- Attachment 2d- City of Roseburg
- Attachment 2e- City of Salem
- Attachment 2f- City of Seaside
- Attachment 2g- City of Springfield

Frequently Asked Questions

What is the difference between camping and sleeping?

Camping and outdoor sleeping under *Martin v. Boise* allowances can have a similar appearance at times due to the use of a tent, tarp or similar weather protection. The primary difference is the length of time that the activity occurs. *Martin v. Boise* protected sleeping allows the use of government property during the period when an individual experiencing homelessness needs to sleep, similar to an overnight shelter.

Camping is a longer-term, 24-hour-a-day activity that includes both sleeping and non-sleeping activity, similar to a shelter operating 24 hours per day and is prohibited by Ordinance.



What about sleeping on privately owned property?

Sleeping on privately owned property without the owner's permission is considered trespassing. Non-residential property owners can grant permission for sleeping on their properties by notifying the Police Department and complying with applicable regulations including providing bathroom access and garbage disposal.

Balancing Public Safety

The City reserves the right to temporarily or permanently suspend any designated sleeping area that is becoming a nuisance or where there is damage to public property.

If an area is suspended, the City will post a notice with more information on the suspension.

People experiencing homelessness will still be able to sleep in any other *designated* areas that are not suspended at the time.

More Information

City of Astoria Police Department
503-325-4411

Program Guidelines & Resources
<https://www.astoria.or.us/Livability.aspx>

or



Camping Ordinance

When shelter beds are not available in Astoria, people experiencing homelessness may sleep outdoors on public property. This allowance is protected in accordance with the 9th Circuit Court decision in the *Martin v. Boise* case.

This brochure provides information about several areas throughout the city that are approved for outdoor sleeping in accordance with *Martin v. Boise*, and offers guidance to help anyone in the community make use of this program in a way that is safe and lawful.

More comprehensive information is available at:



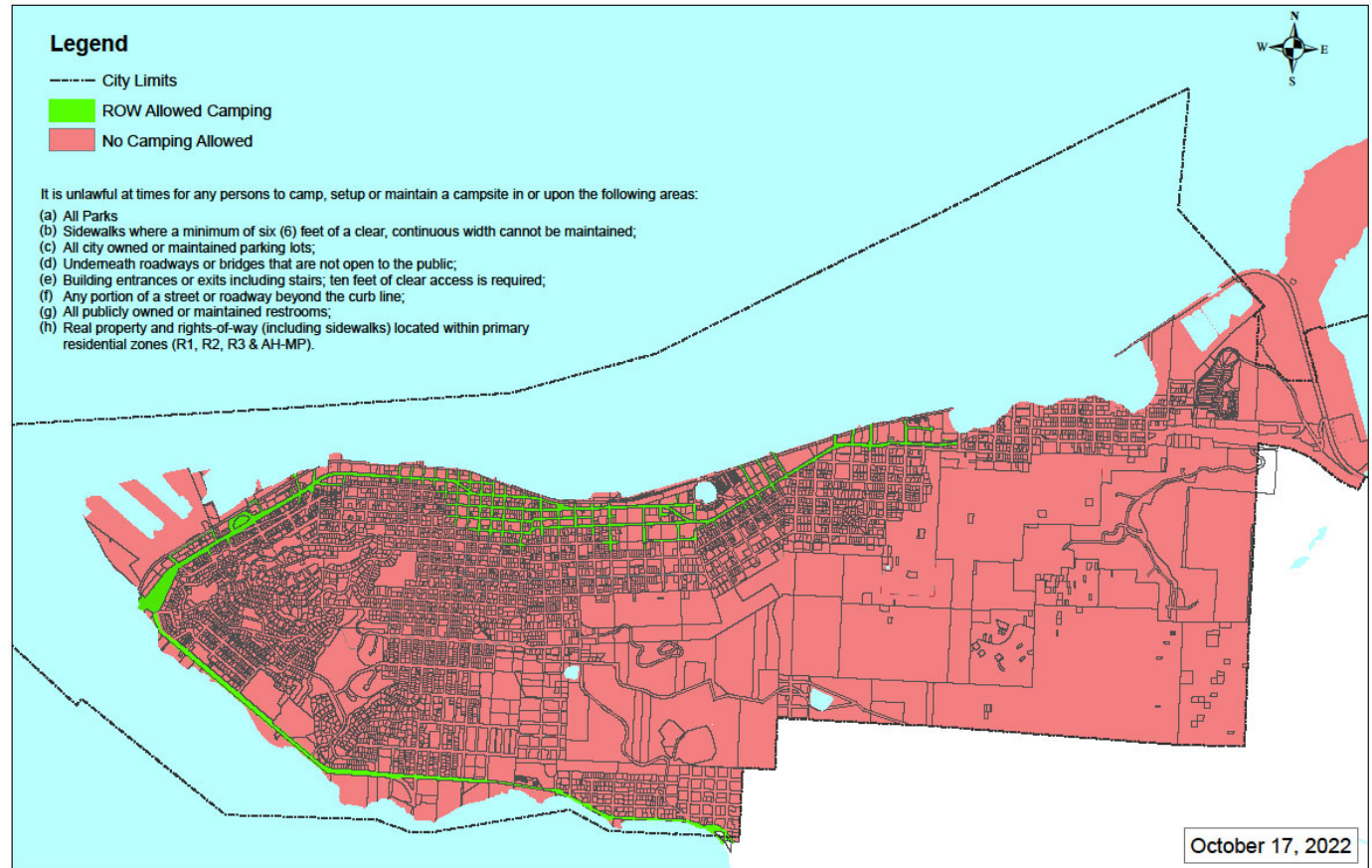
Sleeping Area Guidelines

The City has identified several areas across the city that are not permitted as sleeping areas. You are permitted to sleep in any other public areas not identified during the specific times of 9:00 pm to 7:00 am.

Except as expressly authorized by the Astoria City Code, **it is unlawful at all times for any persons to camp, setup or maintain a campsite in or upon the following areas:**

- All public parks;
- All sidewalks where a minimum of six feet of a clear continuous width cannot be maintained;
- All city-owned or maintained parking lots;
- Underneath roadways or bridges that are not open to the public;
- Within ten feet of any building entrance or exit, including stairs;
- All publicly owned or maintained restrooms;
- Areas and rights-of-way located within primary residential zones (R1, R2, R3 & AH-MP).

At the conclusion of sleeping, you must remove all belongings and return the sleeping area to its original state.



Manner of Sleeping

During the permitted times and at the permitted places, individuals experiencing **non-voluntary** houselessness who are engaged in camping are allowed to use a sleeping bag, bedroll, or other material used for bedding purposes as well as materials used to keep warm and dry while sleeping. Any tent or tarpaulin used for this purpose may not exceed 50 square feet in surface area. At no time may huts, temporary shelters, lean-tos, shacks, or any other structures be built or placed on public property.

More comprehensive guidance is available at <https://www.astoria.or.us/Livability.aspx>.



Published on *City of Bandon, Oregon* (<https://www.cityofbandon.org>)

Guidelines for Temporary RV Occupancy on Private Property

By Resolution 23-07, the City of Bandon will temporarily allow occupancy of Recreational Vehicles (RVs) on private property as described below. City Staff will use the following guidelines, which are based on our existing code provisions found in Chapter 15 of the Bandon Municipal Code, but which have been amended to allow for semi-permanent occupancy during this period. All other city ordinances for the protection of health and safety remain in effect. Failure to follow these guidelines and other city ordinances may result in enforcement actions.

Please note that these guidelines do not apply to existing or proposed RV parks and do not apply to locations where temporary RV occupancy is not permitted.

Definition:

Recreational Vehicle: means a vehicle with or without motive power, which is designed for human occupancy and to be used temporarily for recreational, seasonal or emergency purposes, and has a gross floor area not exceeding four hundred (400) square feet in the set-up mode. The term "recreational vehicle" includes a camper, motor home, self-contained unit, and travel trailer, but does not include a mobile home or trailer house.

General Guidelines:

- RVs are not permitted on vacant lots.
- RVs must be roadworthy (drivable or towable condition and licensed), and no structures may be attached to the RV.
- All personal items shall be kept in the RV or otherwise screened from view from any public right-of-way.
- Property owners may not charge rent but may ask the RV occupants to contribute toward utilities.

RVs Parked on Residential Property

- Property owners may grant permission for one RV per single-family dwelling.
- The RV must be parked in compliance with Chapter 15.14, Storage of Recreational Vehicles. RVs must maintain at least a five-foot setback from any interior property line.
- No RV shall connect to the city's sanitary sewer system without permission from the Public Works Department. The property owner may make sanitary facilities available within the

structure, or the RV occupants may use holding tanks that are emptied off-site. Portable toilets are not permitted.

- The RV may be provided with electricity with an extension cord. The connection must be weatherproofed, and the cord may not create a tripping hazard. Generators are not permitted.
- Garbage services must be provided. The property owner must have and maintain regular garbage service and the RV occupants must be able to utilize this service.

- [Home](#)
- [Sitemap](#)
- [Staff Login](#)

555 Highway 101 Bandon, OR 97411

(541) 347-2437

```
function googleTranslateElementInit() { new google.translate.TranslateElement({pageLanguage:
    'en', includedLanguages: 'en,de,es,fr,hi,it,ko,ru,vi,zh-CN', layout:
    google.translate.TranslateElement.InlineLayout.SIMPLE}, 'google_translate_element'); var t =
    document.getElementsByClassName('goog-te-menu-frame'); if(t.length > 0){
    t.item(0).removeAttribute("frameborder"); } var s = document.querySelectorAll("
[href='https://translate.googleapis.com/translate_static/css/translateelement.css']; if(s.length > 0){
    s.item(0).removeAttribute("charset"); } }
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Source URL:<https://www.cityofbandon.org/general/page/guidelines-temporary-rv-occupancy-private-property>

PERMIT # _____

RV TEMPORARY OCCUPANCY PERMIT APPLICATION

Pursuant to Section 6.510 – 6.605 of the Lafayette Municipal Code

No individual may sleep in a mobile home or recreational vehicle unless the vehicle is parked in a designated recreational vehicle park, the home or vehicle has been placed pursuant to a duly issued building permit or the individual has obtained a Temporary Occupancy Permit from the City. A violation of these provisions of the Lafayette Municipal Code is a Class B violation, punishable by a fine not to exceed \$250 per violation and each day of non-compliance may constitute a separate violation.

Applicant _____ Phone # _____

Home Address _____

Temporary Location of Trailer _____

Name of head of household supplying sanitation facilities and kitchen facilities to applicant.

Purpose of Request for Permit _____

Dates requested _____

Signature of Applicant

Date

Signature of Property owner or tenant who will be providing facilities to applicant.

Date

The following is to be completed by the City Administrator:

TEMPORARY OCCUPANCY PERMIT

Issued to _____

Location _____

From _____ until _____

From _____ until _____

From _____ until _____

Signature of City Administrator

Date

PROHIBITED OCCUPANCY OF MOBILE HOMES

6.510 Occupancy Unlawful. No individual may sleep in a mobile home or recreational vehicle unless the vehicle is parked in a designated recreational vehicle park, the home or vehicle has been sited pursuant to a duly issued building permit, or the individual has obtained a temporary occupancy permit from the city.

6.520 Interpretation. In the event this section of the Lafayette code conflicts with another section of the Lafayette code or city ordinance, the other section of the Lafayette code or city ordinance shall control.

6.525 Violation. A violation of any provision of this section of the Lafayette code is a Class B violation.

[Amended by Ord. 612 on Dec. 10, 2010]

[Section 6.515 repealed by Ord. 612 on Dec. 10, 2010]

TRAVEL TRAILERS - TEMPORARY OCCUPANCY

6.600 Definition. For purposes of human occupancy, a travel trailer includes all vehicles or modular units originally having wheels for transporting, used for living or sleeping purposes except those which qualify for or having obtained a mobile home placement permit for permanent occupancy.

6.605 Occupancy Permit.

(1) The city administrator is authorized to issue a temporary occupancy permit for up to four weeks allowing a travel trailer or recreational vehicle, where there is adequate access to sanitation and kitchen facilities, to be temporarily parked on residential property not within a recreational vehicle park within the city of Lafayette.

(2) Any such occupancy permit is revocable by the city council without hearing. The revocation shall give the occupant a minimum of 24 hours to vacate or move the travel trailer or recreational vehicle.

(3) The occupancy permit shall be on a form approved by the city council.

(4) The fee for such permits shall be established by resolution of the city council.

(5) No more than two such permits per owner shall be issued by the city administrator in any one calendar year for property belonging to the same real property owner. If an individual desires to obtain additional occupancy permits, he or she must petition the city council to authorize the city administrator to issue the additional permits.

(6) The city council shall only authorize additional permits following an open hearing at which the council finds that such additional permits would not create a health or safety danger to the applicant or neighbors, that a temporary emergency exists, and that the additional permit will not create a public nuisance.

(7) Any permit issued pursuant to the terms of this section may be revoked on 24 hours' notice if, upon inspection by the city council or city health authorities, it is determined that such inhabited travel trailer or recreational vehicle is lacking in proper sanitary facilities, is a menace to public health, or is causing or creating a public nuisance.

(8) The occupancy permit allowed in this section shall be in addition to any time allowed in a recreational vehicle park by separate ordinance.

[Amended by Ord. 612 on Dec. 10, 2010]

RV Parking Permit Application

To help address the growing trend of parking enforcement cases related to RVs, and to better assist the City in monitoring and enforcing parking activity, the McMinnville City Council passed a code on April 10, 2018, requiring a no-cost, 72 hour permit to park an RV on a city street.

Getting a permit

To obtain a free permit, simply complete the form below and click the "Submit" button. Once submitted, the property owner or lawful tenant will receive an email form that serves as their RV Parking Permit.

RV permit form

Property owner or tenant name: *

Street address (Street, City, State, Zip) *

Phone number: *

E-mail address: *

McMinnville Water and Light active utility bill number: *

Don't know your account number? Contact McMinnville Water and Light by phone at 503-472-6158 or online at <http://www.mc-power.com>

RV license plate number: *

Issuing State: *

Start date of permit *

Month Day Year 

End date of permit *

Month Day Year 

Note: permit is valid for no more than 3 consecutive days. A single RV may not be issued more than 4 parking permits during a calendar year.

Submit

ource URL:<https://www.mcminnvilleoregon.gov/police/webform/rv-parking-permit-application>



COMMUNITY DEVELOPMENT DEPARTMENT
900 SE DOUGLAS AVENUE, ROSEBURG, OR 97470
(541) 492-6750

TENT CAMPING REGISTRATION FORM

1. Person registering the Tent Campsite: _____
Phone number: _____ Email address: _____
2. Location of the Tent Campsite: _____

3. Property Zone: _____ (Please include Plot Plan with this Registration Form).
4. This location is inside Roseburg City Limits? (y/n) _____
5. This location is not located in or next to a residential zone, or property currently used as a residence? (y/n) _____
If yes, is this location a church-owned property? (y/n) _____
6. Is the person registering the campsite the owner of the property? (y/n) _____
If not, you need to provide a copy of the written permission from the owner.
7. Is this location the parking lot for a non-profit, public, or commercial entity? (y/n) _____
8. Have you read and do you understand the attached rules and tent camping notice that are attached? (y/n) _____

Emergency contact info:

I certify that I have answered the above questions correctly and honestly.

Signature

Date

City Stamp: _____
(Form is void without stamp)

Approved by: _____
(Community Development Department Director or designee)

Submit this completed form to the City of Roseburg, Community Development Department, 900 SE Douglas Ave., Roseburg, OR 97470



COMMUNITY DEVELOPMENT DEPARTMENT
900 SE DOUGLAS AVENUE, ROSEBURG, OR 97470
(541) 492-6750

VEHICLE CAMPING REGISTRATION FORM

1. Person registering the Vehicle Campsite: _____

2. Phone number: _____ Email address: _____

Location of the Vehicle Campsite: _____

3. Property Zone: _____ (Please include Plot Plan with this Registration Form).

4. This location is inside Roseburg City Limits? (y/n) _____

5. Is the person registering the campsite the owner of the property? (y/n) _____

If not, you need to provide a copy of the written permission from the owner.

6. Is this location the parking lot for a non-profit, public, or commercial entity?

(y/n) _____

7. Have you read and do you understand the attached rules and vehicle camping notice? (y/n) _____

Emergency contact if the City Responders have to contact you:

I certify that I have answered the above questions correctly and honestly.

Signature

Date

City Stamp: _____

(Form is void without stamp)



Attachment 2e

Temporary RV Placement Permit Application

Permit Application Center

City Hall / 555 Liberty St. SE / Room 320 / Salem, OR 97301-3513
503-588-6256 * baspac@cityofsalem.net

If you need the following translated in Spanish, please call 503-588-6256.
Si usted necesita lo siguiente traducido en español, por favor llame 503-588-6256.

(For office use only)
Permit #:

Site information (where the vehicle is being placed)

Street address of work site	
------------------------------------	--

People information

	Same as Applicant?	Name	Full Mailing Address	Phone Number and Email address
Applicant <small>(person responsible for the permit)</small>				
RV owner <small>(person who owns the vehicle)</small>	Yes No			
Property owner <small>(person who owns the property where the RV will be placed)</small>	Yes No			

Project information

RV Manufacturer	
RV Model	
RV Year of manufacture	
RV License plate number	
RV License plate/registration expiration	
On site services to be used by the RV (check all that apply)	Electric Garbage Water Waste Other:
Dates of use (Maximum time allowed is 14 days)	From: To:

Terms and conditions

I hereby certify I have read, understand, and agree to comply with all the regulations listed in the "Temporary RV Placement Rules" section of this application. I agree to locate the recreational vehicle and make all utility connections in accordance with applicable code. I agree to cease habitation of the recreational vehicle upon the termination of this permit.

Applicant Signature: _____

Print Name: _____ **Date:** _____

RV Owner Signature: _____

Print Name: _____ **Date:** _____

Property Owner Signature: _____

Print Name: _____ **Date:** _____

Fees

License fee	\$30.00
Processing fee	\$12.50
Automation fee	\$2.50
Total	\$45.00

Temporary RV Placement Rules

Recreational Vehicle Placement Requirements. The RV placement is required to be completely on a lawful driveway or vehicle storage area per Salem Revised Code.

30.655. Use of Recreational Vehicles Outside Tourist Parks; Certain Licenses Required.

- (a) Except as provided in subsection (b) or (c) of this section, it shall be unlawful for any person to use any motor vehicle or recreational vehicle as a place of temporary or permanent habitation except in a licensed tourist park.
- (b) A recreational vehicle may be used as a place of temporary habitation outside of a tourist park if:
- (1) The aggregate of time such vehicle is so used in any thirty day period does not exceed seventy-two hours;
 - (2) The provisions of ORS 446.345 are not violated;
 - (3) Such vehicle is not parked upon private property between the hours of 10 p.m. of any day and 7 a.m. of the following day without the express consent of the owner or person in control of such property; and
 - (4) Such vehicle is not parked upon a public street at any time while any of the occupants therein are asleep.
- (c) The Director may issue a license to use a recreational vehicle as a place of temporary habitation for a period of time in excess of seventy-two hours if:
- (1) The provisions of ORS 446.345 are not violated;
 - (2) Such vehicle is not parked upon private property between the hours of 10 p.m. of any day and 7 a.m. of the following day without the express consent of the owner or person in control of such property;
 - (3) Such vehicle is not parked upon a public street at any time while any of the occupants therein are asleep;
 - (4) The recreational vehicle will not be located in any commercial or industrial zone unless the recreational vehicle is used on private property then being used for residential purposes as a lawful use in such zone; and
 - (5) The vehicle has been inspected by the Director to insure that adequate arrangements have been made for the protection of the health and safety of the occupants thereof and of the public.
- (d) A violation of subsection (a) of this section is an infraction. (Ord No. 27-13; Ord No. 6-15)

50.025. Definitions; Rules of Construction.

(a) Unless the context otherwise specifically requires, for purposes of this Chapter, the following terms and phrases mean:

- (25) Junk means articles of personal property that have outlived their usefulness in their original form, or articles of personal property that have been discarded and are no longer used for their manufactured purpose, regardless of value. As used in this Chapter the term “junk” includes, but is not limited to: (a) any derelict motor vehicle, trailer, or boat, i.e. any used motor vehicle, trailer, or boat without a vehicle license or with an expired license; (b) neglected motor vehicle, trailer, or boat, i.e., a motor vehicle, trailer, or boat, that is missing critical parts required for the normal and legal operation of the vehicle, but has all of its body parts intact, including fenders, hood, trunk, glass, and tires; or (c) wrecked motor vehicle, trailer, or boat or part thereof, i.e., a motor vehicle, trailer, or boat, that is dismantled or partially dismantled, or having a broken or missing window or windshield, or lacking a wheel or tire; (d) machinery or parts thereof that are inoperative, worn out, or in a state of disrepair; (e) any appliances or parts thereof that are inoperative, worn out, or in a state of disrepair; (f) any worn out or dilapidated indoor fixtures or furnishings, or parts thereof; (g) any bulk solid waste; and (h) solid waste items that are of a type or quantity inconsistent with normal and usual use such as wood, metal, scrap and other similar items.

Permit review (office use only)

Permit is granted to the applicant on _____ date by _____.

Unable to grant permit request because:

To submit:

Save the file to your computer and email to baspac@cityofsalem.net.



**CITY OF
SEASIDE**

Published on Seaside, OR (<https://www.cityofseaside.us>)

[Home](#) > Seaside Temporary Camping Program Permit Application

Seaside Temporary Camping Program Permit Application

City of Seaside Temporary Camping Program Rules

Permits must be obtained from the Seaside Police Department.

Each camp is to remain within the designated area and may have one (1) motor vehicle (car, truck, motorhome, OR one (1) trailer with tow vehicle, OR one (1) tent (if not accompanied with a motor vehicle).

Please review the rules carefully. Repeated violations may result in being prohibited from participating in the temporary camping program.

- No dumping of solid waste (black water, grey water, sewage or other discarded material).
- No urinating or defecating other than in provided toilets.
- Disposing of personal trash, garbage, rubbish, debris, syringes, etc. are to be deposited in receptacles provided. No large items or excessive amounts of trash will be accepted (without pre-authorization by the Public Works Director).
- No open flame fires using wood products, natural gas, propane gas, etc. (camp stoves used in its designed intent for cooking purposes is permitted).
- Quiet time hours are 10pm – 7am (no generator use or loud noises).
- No storage of personal property on public property. All personal property leaves with you, no later than 8am (trash and garbage left behind may result in citation for littering or other nuisance violations).
- No vehicle repairs (minor maintenance may be permitted, no major parts changes, no fluid changes, nothing that could create a hazardous spill and ground contamination).
- Dogs are required to be on leash at all times and in control by the owner. No running at large animals.
- Illicit drug possession, use and distribution is prohibited.

Violation of park rules, city policy and city ordinance may lead to the camper(s) being designated a nuisance to the camping program and permits terminated.

City Ordinance Chapter 102 regulating camping within the City of Seaside is located on the city website www.cityofseaside.us

Clatsop Community Action (CCA) offers assistance and referrals to many social services within the area. CCA has a Homeless Liaison position that can work with you to assist or refer you to resources. Another resource for you to contact is the Seaside Police Department (SPD) Community Service Officer (CSO) who can help you with resources. CCA can be reached by phone at (503) 325-1400. The SPD CSO can be reached by phone at (503) 738-6311.

Full names and phone numbers of all campers: *

Vehicle / RV or Tent description - include registration plate #, tent color and size *

Are you experiencing homelessness? *

- Yes
- No
- I would like to discuss this.

How long have you lived in Seaside, Oregon? *

Name of person completing this application: *

E-mail of person completing this application (Optional):

I'm not a robot reCAPTCHA
Privacy - Terms

Submit

Source URL: <https://www.cityofseaside.us/police-department/webforms/seaside-temporary-camping-program-permit-application>

RV OCCUPANCY ON PRIVATE PROPERTY



Temporary Guidelines from the City of Springfield, started October 2020, updated December 2022

THESE GUIDELINES DO NOT APPLY TO:

- 1 RV Parks.
- 2 Manufactured dwelling parks.
- 3 Campgrounds.
- 4 Churches and industrial sites that participate in the *Overnight Parking Program*.

RV DEFINITION

Recreational vehicle is defined in the Springfield Development Code as:

“A vacation trailer or other unit, with or without motive power, which is designed for human occupancy and to be used temporarily for recreational, seasonal, or emergency purposes and has a gross floor space of less than 400 square feet. The term includes camping trailers, camping vehicles, motor homes, park trailers, bus conversions, van conversions, tent trailers, travel trailers, truck campers, and any vehicle converted for use or partial use as a recreational vehicle. The unit shall be identified as a recreational vehicle by the manufacturer or converter.”

For purposes of these guidelines, an RV also includes a tiny house on wheels suitable for transport on a public street.

Hello Recreational Vehicle Owners!

Due to the heightened need for temporary housing in our community, the City of Springfield will allow temporary occupancy of recreational vehicles (RVs) when they are parked on private property as described here.

City staff will use these guidelines for the temporary measure and continue to uphold safety and health standards aimed at protecting the occupants of the RVs. All other city ordinances for the protection of health and safety shall remain in effect.

Failure to follow these guidelines in a manner that threatens the health and safety of the temporary residents, property owners, neighbors or public may result in enforcement actions.



General Guidelines

- **Property owners must register with the City. Registration is FREE. Register at bit.ly/rvoccupancy.**
- RV must be Roadworthy.
 - ◆ The RV must be in a drivable or towable condition and licensed as appropriate.
 - ◆ RVs that cannot be easily driven off or towed from the property are deemed a nuisance and subject to code enforcement.
- No structures shall be connected to the RV.
- All personal items shall be kept in the RV or otherwise screened from view from any public right-of-way (including alleys).
- Property owners may not charge rent, but may ask the RV occupants to contribute toward utilities.



Good Neighbor Approach

A good neighbor approach is strongly recommended for all property owners, business owners, and temporary residents. The City will continue to take action to enforce noise, sanitation, nuisance, and other public health and safety code violations.

RVs are not allowed on vacant lots.

READ ON for information based on your RV's location

RV GUIDELINES

BASED ON PROPERTY TYPE

RV'S ON RESIDENTIAL PROPERTY

RVs may be parked on property developed with a single-family house or a duplex.

- Property owner may grant permission for one RV.
- RV must be parked in a legal parking area (driveway) or parked behind the front facade of the house. (Springfield Municipal Code 5.002(11) – Prohibited parking)
- RVs parked behind the front façade of the primary structure may be screened using standard fencing materials.
- The RV must be parked at least three feet from any interior property line and shall not create a sight or physical obstruction for traffic (including pedestrians).
- It is recommended that the RV be parked at least three feet from any structure.
- Any additional structures (carports, sheds) provided for the use of the temporary residents must comply with the zoning requirements of the district.

Sanitation Facilities must be provided for the RV occupants.

- Residents may make sanitary facilities available within the primary residence.
- The RV occupants may use holding tanks within the RV that are emptied off-site.
- A certified vendor may go to the site to pump out RV holding tanks.
- The property owner may allow an RV connection to an existing sanitary sewer line, contact the City for applicable requirements.
- Portable toilets are not allowed.

Electrical connections may be provided to the RV.

- An extension cord may be extended from an approved outlet.
- The property owner may obtain approval for and install a pedestal for a plug-in, contact the City for applicable permits.
- Use of generators is not allowed.
- Hard (permanent) connections are not allowed.

Garbage Service must be provided.

- The residents must have regular garbage service and allow the RV occupants to utilize this service.

RV'S IN PARKING LOTS

Property owners of commercial businesses, public entities, and religious institutions/places of worship may allow RVs.

- Property owner may grant permission for one or more RVs.
- RVs must be parked within the parking lot.
- Any additional structures (carports, sheds) provided for the use of the RV occupants must comply with the zoning requirements of the district.

Sanitation Facilities must be provided for the RV occupants.

- Business/property owner may make sanitary facilities available within an existing structure.
- Business/property owners may provide portable toilets that are regularly serviced and maintained.
- The RV occupants may use holding tanks within the RV that are emptied off-site.
- A certified vendor may go to the site to pump out RV holding tanks.
- The property owner may allow an RV connection to an existing sanitary sewer line, contact the City for applicable requirements.

Electrical connections may be provided to the RV.

- An extension cord may be extended from an approved outlet.
- The property owner may obtain approval for and install a pedestal for a plug-in, contact the City for applicable permits.
- Use of generators is not allowed.
- Hard (permanent) connections are not allowed.

Garbage Service must be provided.

- The business/property owner must have regular garbage service and allow the RV occupants to utilize this service.

Community Development Division

Development & Public Works Department
City of Springfield, Oregon

dpw@springfield-or.gov • springfield-or.gov • 541.726.3753



[f](https://www.facebook.com/cityofspringfield) SPRINGFIELDOR [i](https://www.instagram.com/cityofspringfield) SPFLDOREGON
[in](https://www.linkedin.com/company/city-of-springfield) CITY-OF-SPRINGFIELD
[@](https://www.youtube.com/channel/UCqj8K8K8K8K8K8K8K8K8K8K) CITYOFSPRINGFIELDOREGON

Permits for utility hookups:

Chris Carpenter,
ccarpenter@springfield-or.gov

All other RV inquiries:

Katie Carroll,
kcarroll@springfield-or.gov

Springfield Temporary RV Occupancy - Registration Form

Since 2020, the City of Springfield has temporarily allowed recreational vehicles (RVs) to be occupied when they are parked on private property in response to the heightened need for temporary housing in our community. Property owners and RV occupants are expected to follow the City's "RV Occupancy on Private Property" guidelines, which are available at <https://bit.ly/rvoccupancy>.

Beginning December 2022, the City of Springfield is requiring property owners to register with the City (at no cost) if they are hosting a recreational vehicle (RV) on their property which is being occupied as temporary housing.

This registration does not apply to: RV parks, manufactured dwelling parks, campgrounds, or sites that participate in the Overnight Parking Program.

The City of Springfield is requiring registration to help us understand how this temporary program is being used. We are collecting your contact information so that if the program ends, the City can let you know that RV occupancy will no longer be an allowed use on your property. *The City will not conduct a visit of your property based on the information you provide in this registration. If the City receives a complaint about an RV that is being occupied on your property, we will first look to see if it has been registered. We will also check to see if there are any violations of the "RV Occupancy on Private Property" guidelines.*

If you have questions about this form, please call City staff at 541-726-3660.

Please fill out this form if you are currently hosting an RV on your property that is being occupied. You may also fill it out if you plan to host an RV on your property in the future.

Property owner information ▾

Property owner name*

* indicates required information

Please provide one of the options below*

Property owner address

Property owner phone number

Property owner email address

Property owner contact info*

Property owner contact info based on above selection.

RV Location ▾

Address of property where RV is (or will be) located*

Type the address and **select** the correct address from the autocomplete results. The map will zoom to the location.

RV location on the map*

Click on the map to place the pin onto the location of the RV, if not already in correct spot.

The screenshot shows a map interface with a search bar at the top containing the text "Find address or place" and a search icon. Below the search bar are map controls including a plus sign for zoom in, a minus sign for zoom out, a home icon, a location icon, and a full-screen icon. The map displays a street grid with labels for "Harlow", "Q Street", "Springfield", "Franklin Blvd", "Camp Creek Rd", "126", "42nd St", and "McKenzie". A location pin is placed on the map. A white text box at the bottom of the map area contains the message: "Can not find your location. Please check your browser to ensure that your location is shared." Below the map is a footer with the text: "Esri, NASA, NGA, USGS | Oregon State Parks, State of Oregon GEO, Esri, TomTom, Gar... Powered by Esri". At the very bottom, there is a location pin icon followed by the text "No geometry captured yet."

This is a required question

Occupant information ▼

The City of Springfield is interested in hearing from people who are occupying recreational vehicles (RVs) on private property in Springfield as temporary housing. Please provide contact information for at least one person per household who is occupying an RV on your property. We will use this information to send them a survey to fill out. **This survey is anonymous, and their answers will not be associated with any personal information that they do not provide in the survey, including names or addresses.**

Check one*

I am not currently hosting an RV on my property

I am currently hosting an RV on my property

Review*

The City of Springfield requires RV occupants and property owners to follow the City's "RV Occupancy on Private Property" guidelines. Those guidelines are available at <https://bit.ly/rvoccupancy>. By selecting this box, I certify that I have reviewed these guidelines and am aware of the requirements.

Check box to certify and acknowledge guidelines and requirements

Submit

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 6
Meeting Date: July 15, 2024
Department: Community Development

ITEM TITLE: 2024 Rhody Express Ridership Survey

DISCUSSION/ISSUE:

The 2024 Rhody Express ridership survey launched Saturday April 27th and ran through May 10th. In an effort to launch the survey, two ride-free days were offered; one on Saturday April 27th and the other Monday April 29th. On both of the free-ride days a member of the Transportation Committee or City staff was on the bus for at least one loop to talk with riders and help complete surveys if needed.

For the duration of the ridership survey, surveys forms were available on the Rhody Express, at City Hall, on the City webpage, Helping Hands, Siuslaw Outreach Services (SOS), Food Share, Shore Pines Apartments, and the Department of Health Services (DHS) office. A total of 32 surveys were received by the City. The breakdown of where and how surveys were submitted is included as part of the summary of results (Attachment 1). Attachment 1 is the summary of the survey results received by the City. Attachment 2 is the cover memo prepared for the May 21, 2024 Transportation Committee meeting and raw surveys submitted.

On June 17, 2024 the Rhody Express launched the 2nd bus and expanded service to every 30 minutes on the existing route. This was one of the major changes to local transit anticipated at the time of the ridership survey. The other change that is anticipated later this year, is up to 4 new bus shelters along the route. The exact stop that will get a new shelter have not been determined at this time. The survey launch was intended to be completed prior to these two major changes to gather a base line on attitudes and use of services and will be followed by another survey in the following months once the new services and amenities have been established.

FISCAL IMPACT:

- Fiscal impact associated with the 2024 Rhody Express Ridership includes staff time related to Transportation Committee meetings where the survey was an agenda item, staff time revising the survey, staff time required to participate in launching the survey, and office supplies related to printing and distributing the survey.
-

RELEVANCE TO ADOPTED CITY WORK PLAN:

City of Florence 2023-2025 Work Plan
Transportation: Transit Service (pg. 27)

- Objective - Perform a Transit Ridership Survey
-

AIS PREPARED BY: Clare Kurth, Associate Planner

**CITY MANAGER'S
RECOMMENDATION:**



Approve

Disapprove

Other

Comments:

ER Reynolds

ITEM'S ATTACHED:

List of items attached: Example -

Attachment 1 – 2024 Rhody Express Ridership Survey Results

Attachment 2 – May 21, 2024 Transportation Committee Memo

- Raw Survey Results

Items Available for Reference:

- City of Florence 2023-2025 Work Plan
 - https://www.ci.florence.or.us/sites/default/files/fileattachments/mayor_and_council/page/901/2023-2025_work_plan_final.pdf

Attachment 1:

Summary of Results

Summary of Results-	pg. 1-3
Question 1 Graph-	pg. 4
Question 2 Graph-	pg. 5
Question 3 Graph & Comments-	pg. 6
Question 4 Graph & Comments-	pg. 7
Question 5 Graph-	pg. 8
Question 6 Graph & Comments-	pg. 9
Question 7 Graph & Comments-	pg. 10
How Surveys were submitted graph-	pg. 11

2024 Rhody Express Ridership Survey

Survey Launch Date: April 27, 2024

Survey Closed Date: May 10, 2024

1	How often do you ride the Rhody Express?	1 x or less per month	1 or 2 x per month	About 1 x a week	More than 1 x per week		
		7	5	7	13		

2	How long have you been using Rhody Express	Less than 6 Months	6 months - 1 yr	1 - 3 yrs	3 - 5 yrs	5+ yrs	Not Answered
		6	2	11	3	9	1

3	What is your main purpose for riding the Rhody Express?	Home	Shopping	Social, Rec, Religious	Medical Services	Work/Work Related	School / School Related
		8	15	12	12	6	0

Other: Everyday
Eugene
Laundry & shower

4	What Changes to Rhody Express service would make riding more	Earlier Morning	Later Evening	More Destinations / Expanded Route	More Frequent Weekday Service	Weekend Service	Not Answered
		8	10	6	6	19	2

Other: Saturday
Free soda

Where would you like the

bus to go? Senior Center, Day Cares, Obvious Places

Answers all my needs

1-2 bus times a day to ocean beach would be great. (Beach ride there for 1 hour stay - then

Heaven

Just fine with its route

Las Vegas

5	Are you using a connection service today?	Eugene-Florence	Florence-Yachats	Coos Cat	Other	Not answered	
		3	2	2	1	24	

6	How would you rate the safety of Rhody Express	Excellent	Good	Neutral	Fair	Poor	Not Answered
		13	10	4	2	2	1

Comments: Lived here 25 yrs ago when houses were blowing up from meth labs,
Sometimes it's scary when homeless are hanging out there - Safeway & Grocery Outlet
The driver is very nice
Wish Link Lane could stop at Walmarts
Trash Cans
More cleaning needed on the bus

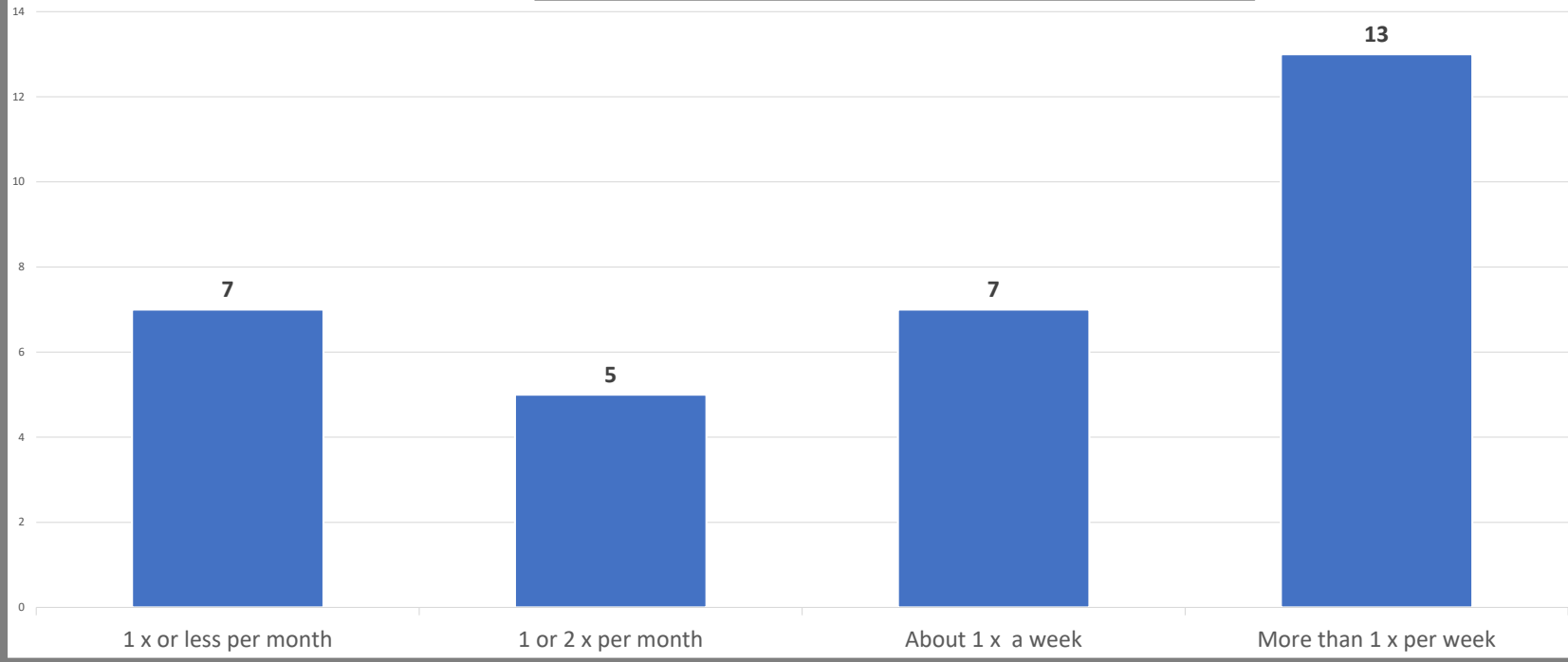
Shelter / Stop Used: 43rd St, 12th and Spruce, and Safeway
30th and Oak
Dollar Tree & 12th Street
Green Trees, Old Town, Bi-Mart
Very poor (shelter circled)
Bi-Mart / Safeway
Fred Meyer, Dollar Tree Grocery Outlet

7	How would you rate the quality of the current Rhody Express service?	Excellent	Good	Neutral	Fair	Poor	
		16	12	2	1	0	

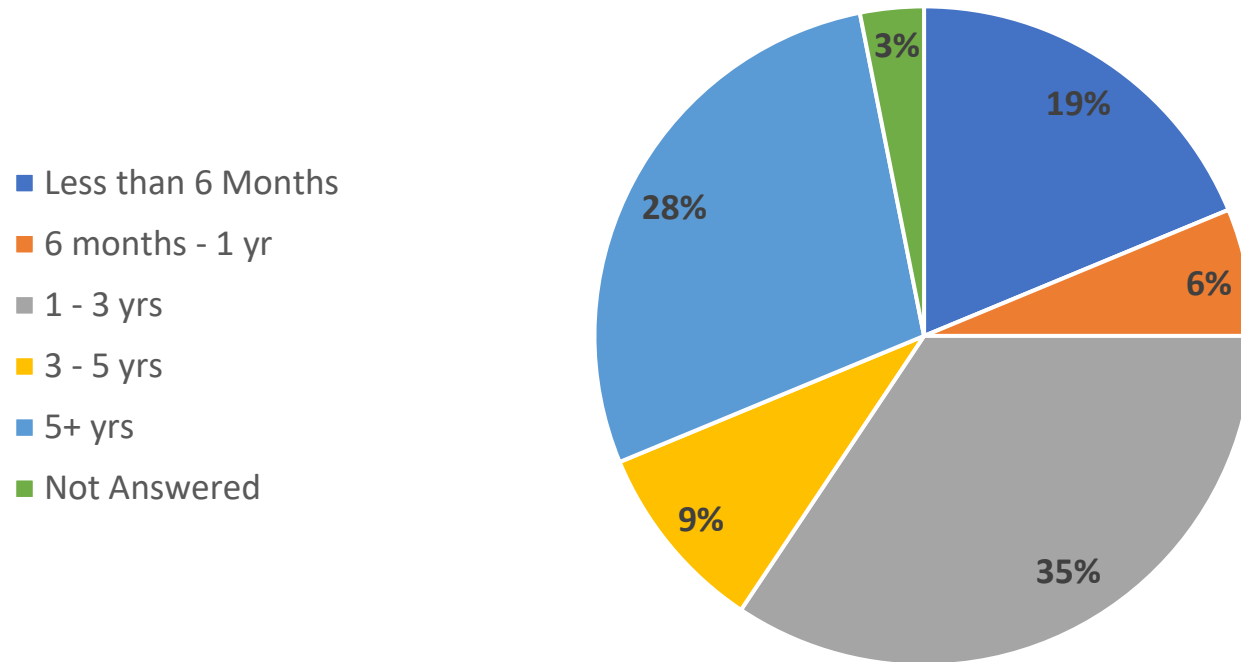
Comments: Service is a life saver
The driver needs more days off
Thank you
Thank you

How surveys were submitted:		Comments:
Rhody Express	18	56% of surveys where from people riding the bus.
Helping Hands	8	
City Hall	2	Dropped off at City Hall
SOS	2	Staff stated, most people asked reported not using the se
Food Share	1	
Online	1	Fillable form available on line for duration of the survey
Shore Pines	0	surveys dropped off, none completed and returned
DHS	0	surveys dropped off, none completed and returned
Total Responses:	32	

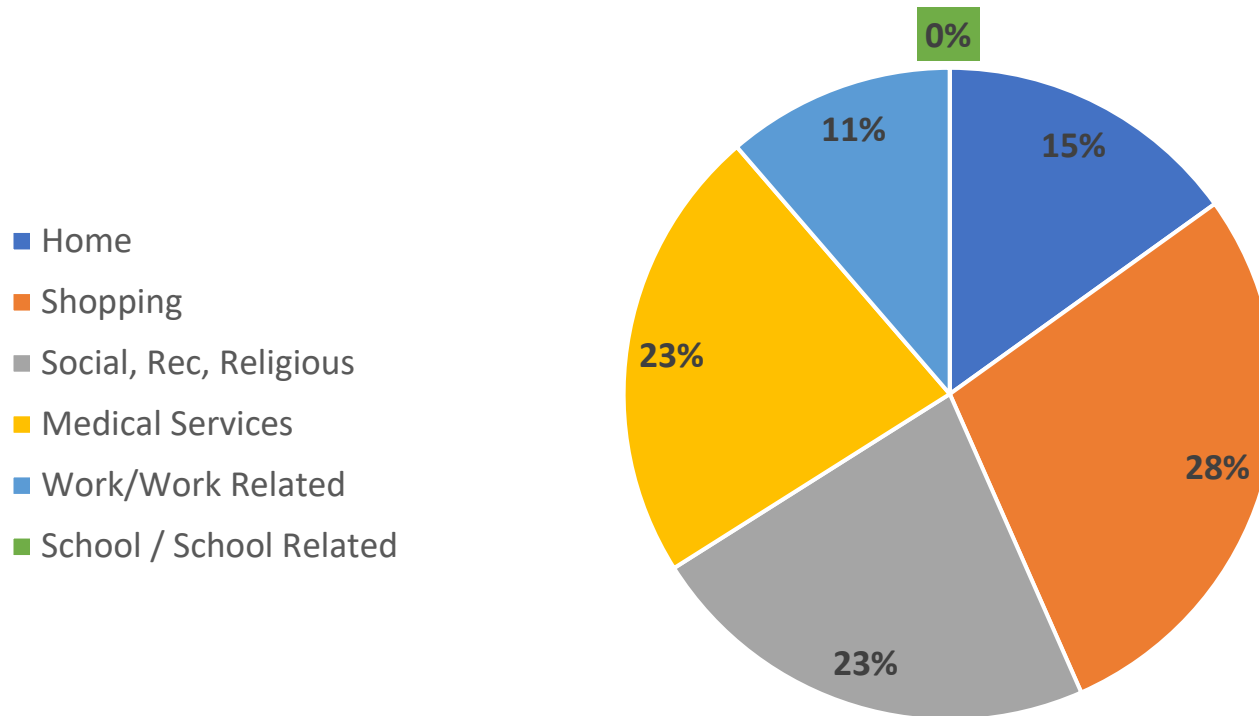
1. How often do you ride the Rhody Express?



2. How long have you been using Rhody Express



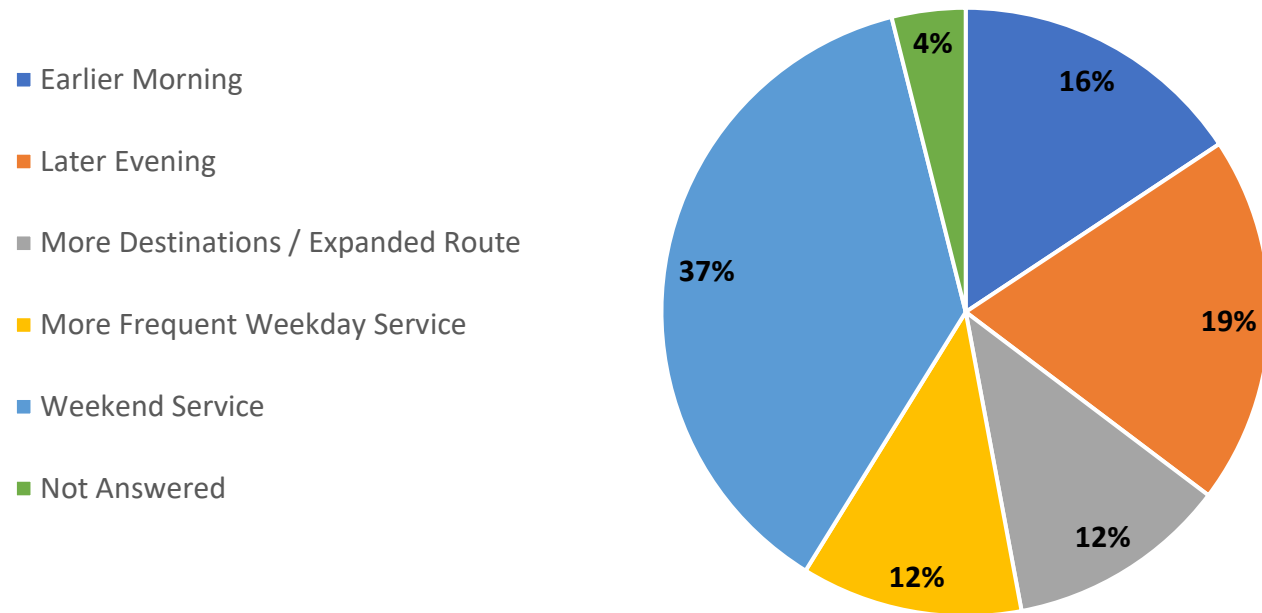
3. What is your main purpose for riding the Rhody Express?



Comments Provided About Other Riding Purpose:

Everyday
Eugene
Laundry & shower

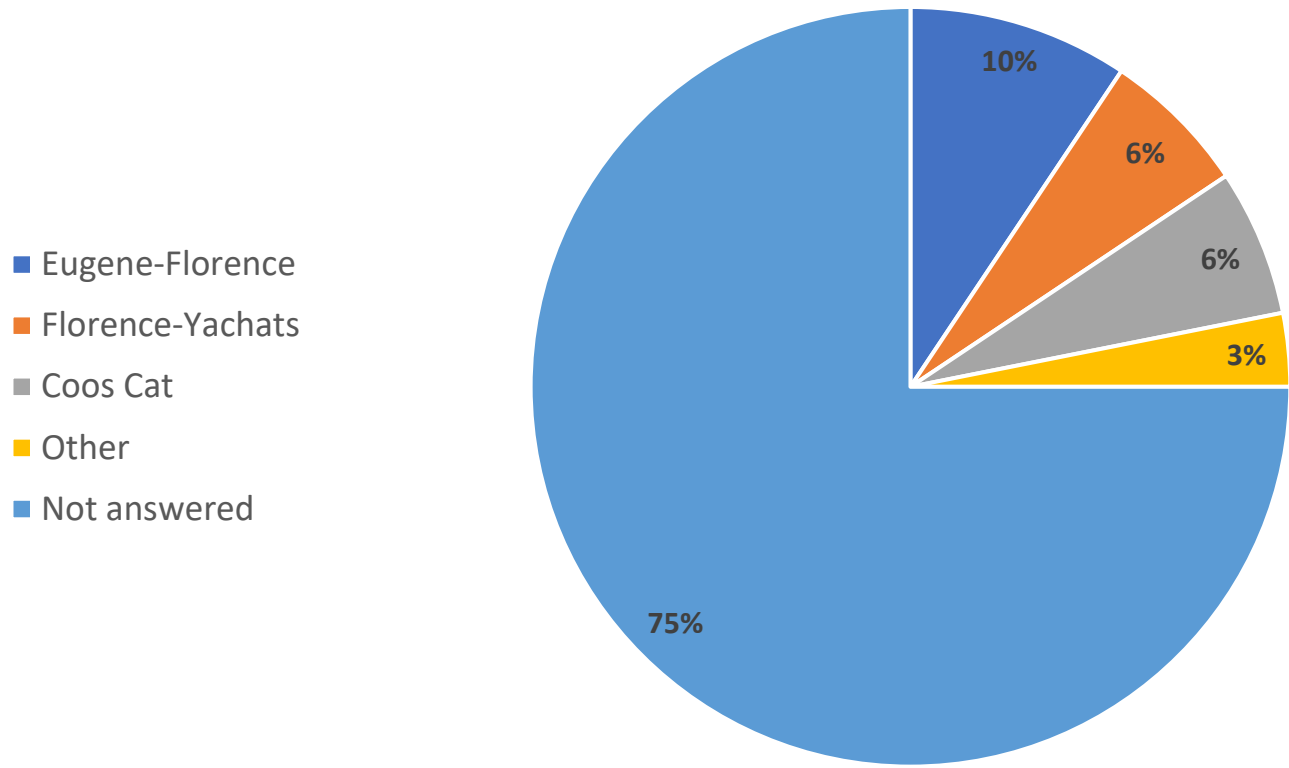
4. What Changes to Rhody Express service would make riding more convenient?



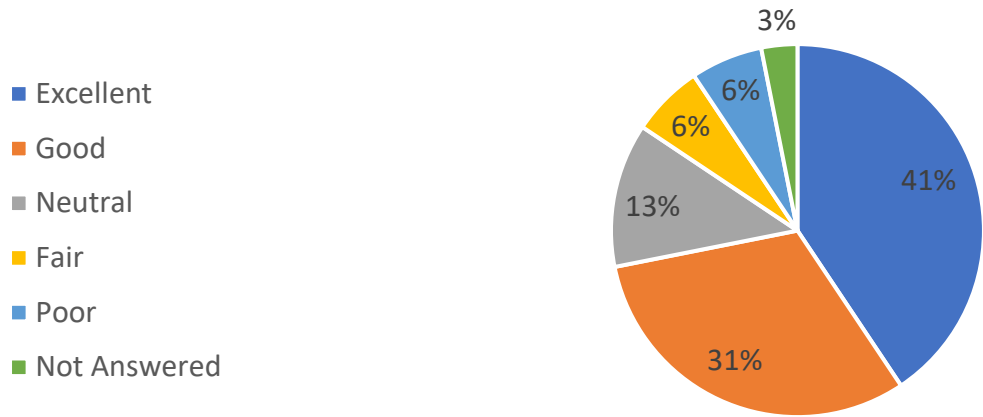
Comments about where else riders would like the Rhody Express to go

- Senior Center, Day Cares, Obvious Places
- Answers all my needs
- 1-2 bus times a day to ocean beach would be great.
- Heaven
- Just fine with its route
- Las Vegas

5. Are you using a connection service today?



6. How would you rate the safety of Rhody Express and bus shelter / stop



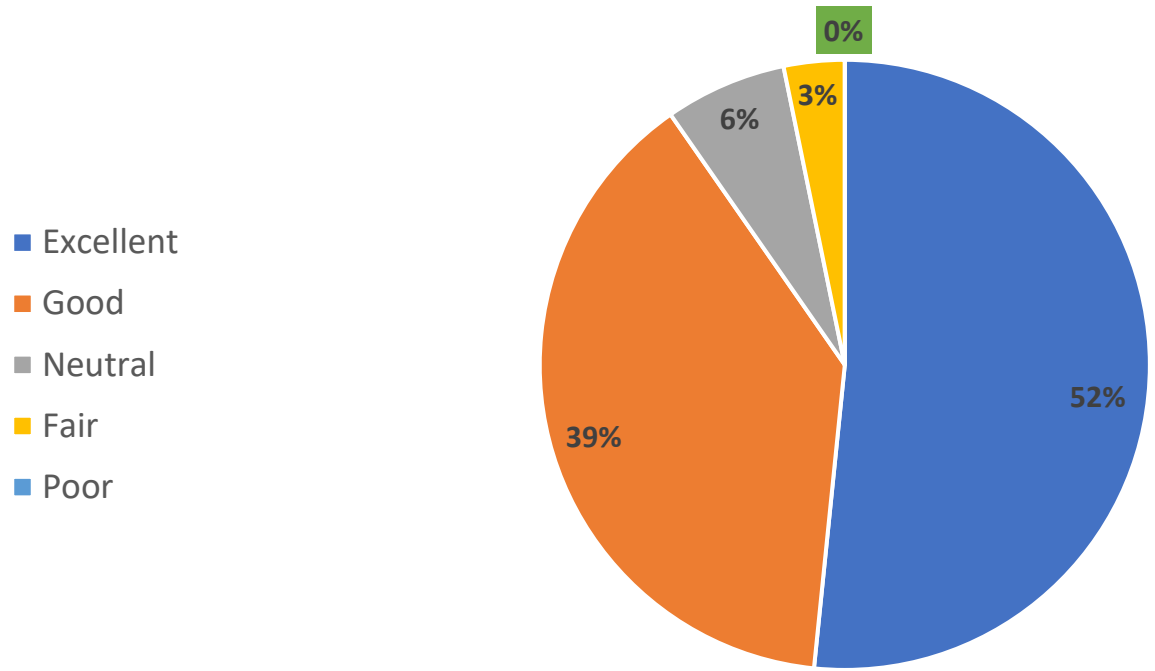
Comments on stop / shelter safety

Lived here 25 yrs ago when houses were blowing up from meth labs,
 Sometimes it's scary when homeless are hanging out there - Safeway & Grocery Outlet
 The driver is very nice
 Wish Link Lane could stop at Walmarts
 Trash Cans
 More cleaning needed on the bus
 Very poor (shelter circled, shelter not spei

Stops riders reported using

30th & Oak	Green Trees
12th Street	Old Town
Grocery Outlet	Fred Meyers
12th St & Spruce	Bi-mart
Safeway	Dollar Tree
43rd Street	

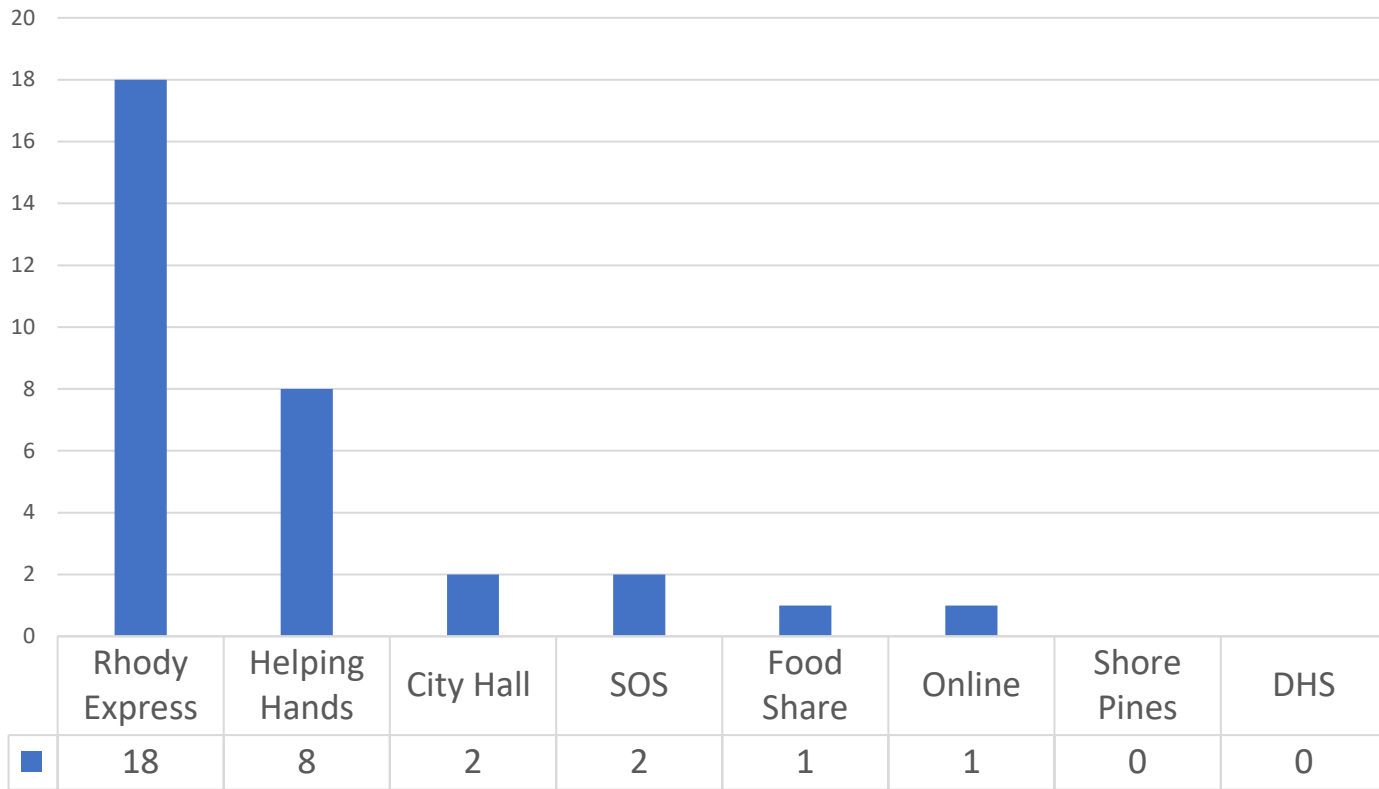
7. How would you rate the quality of the current Rhody Express service?



Comments about quality of the Rhody Express

- Service is a life saver
- The driver needs more days off
- Thank you

How Surveys Were Submitted / Recieved



Attachment 2

Attachment 2:

- **May 21, 2024 Transportation Committee Summary of Results Memo**
- **32 Ridership Surveys Received**



Memorandum:

To: City of Florence Transportation Committee
From: Clare Kurth, Associate Planner
Meeting Date: May 21, 2024
Subject: 2024 Rhody Express Ridership Survey – Summary of Results

Introduction

The 2024 Rhody Express Ridership survey launched Saturday April 27th and ran through May 10th. In an effort to launch the survey, two ride-free days were offered; one on Saturday April 27th and the other Monday April 29th. On both of the free-ride days a member of the Transportation Committee or City staff was on the bus for at least one loop to talk with riders and help complete surveys if needed.

For the duration of the ridership survey, surveys forms were available on the Rhody Express, at City Hall, on the City webpage, Helping Hands, Siuslaw Outreach Services (SOS), Food Share, and the Department of Health Services (DHS) office. A total of 32 surveys were received by the City. The breakdown of where and how surveys were submitted is included as part of the summary of results (pg. 3 & 11 of 11, Attachment 1). Attachment 1 is draft version of the survey results and Attachment 2 is the raw surveys received.

Considerations and Next Steps:

Several changes are proposed to the existing Rhody Express service, including a second bus, increased frequency, and up to 4 new shelters. In addition to Rhody Express changes and expansion of service the Link-Lane service has also expanded service on the Florence-Yachats and Florence-Eugene services. The changes to Link-Lane have the potential to also impact the Rhody Express service. The current results will help with capturing current data on the Rhody Express. Either in the fall of 2024 or spring of 2025 another survey launch will likely be coordinated by the City's Transportation Committee to assess the impact of changes after implementation.

Discussion and Comments:

Below are a few questions to guide discussion on the survey results.

- Where the results received the results expected?
- Where or how else could the surveys been distributed to better target current riders?
- What are your initial thoughts or comments on the results of the survey?
- What would make the survey summary of results and graph easier to read and use?

Attachment:

- Attachment 1: 2024 Ridership Survey Results Summary and Graphs
- Attachment 2: 2024 Ridership Surveys Submitted

Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month One or two times a month
 About once a week More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months 6 months to 1 year 1 year to 3 years
 3 years to 5 years 5 years or longer

3. What is your main purpose for riding the Rhody Express?

- Home Medical Services
 Shopping Work or Work Related
 Social, Recreational, Religious, etc. School or School Related
 Other: _____

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service More Frequent Weekday Service
 Later Evening Service Weekend Service
 More destinations/expanded route:
 Other _____

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector Link Lane –Florence/Yachats Connector
 Coos CAT – Florence Express Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor

Comments: _____

Please return survey by May 10, 2024 to a Rhody Express bus driver, City Hall at 250 Highway 101, Florence, OR 97439, or email to planningdepartment@ci.florence.or.us

Thank you. Citizen involvement is essential to improving the public transit services.

Ridership Survey



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 3 years to 5 years 5 years or longer

3. What is your main purpose for riding the Rhody Express?

- Home Medical Services
 Shopping Work or Work Related
 Social, Recreational, Religious, etc. School or School Related
 Other: _____

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service More Frequent Weekday Service
 Later Evening Service Weekend Service
 More destinations/expanded route:
 Other _____

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector Link Lane – Florence/Yachats Connector
 Coos CAT – Florence Express Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: 30th + Oak

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor

Comments: _____

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 3 years to 5 years 5 years or longer

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 Shopping Work or Work Related
 Social, Recreational, Religious, etc. School or School Related
 Other: _____

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service More Frequent Weekday Service
 Later Evening Service Weekend Service
 More destinations/expanded route:
 Other _____

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

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 Coos CAT – Florence Express Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor

Comments: _____

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 Shopping Work or Work Related
 Social, Recreational, Religious, etc. School or School Related
 Other: _____

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(Check up to 3)

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 More destinations/expanded route:
 Other _____

Where would you like the bus to go? _____

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 Coos CAT – Florence Express Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor
Comments/Suggestions: _____
Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor
Comments: _____

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Michael J. King

Ridership Survey

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 About once a week More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months 6 months to 1 year 1 year to 3 years
 3 years to 5 years 5 years or longer

3. What is your main purpose for riding the Rhody Express?

- Home Medical Services
 Shopping Work or Work Related
 Social, Recreational, Religious, etc. School or School Related
 Other: Laundry & Shower

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service More Frequent Weekday Service
 Later Evening Service Weekend Service
 More destinations/expanded route:
 Other _____

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector Link Lane –Florence/Yachats Connector
 Coos CAT – Florence Express Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor

Comments: _____

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- Home Medical Services
 Shopping Work or Work Related
 Social, Recreational, Religious, etc. School or School Related
 Other: _____

4. What changes to Rhody Express service would make riding more convenient for you?
 (Check up to 3)

- Earlier Morning Service More Frequent Weekday Service
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 More destinations/expanded route:
 Other _____

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

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6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor

Comments: _____

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FLORENCE PUBLIC TRANSIT



Ridership Survey

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- More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months
- 3 years to 5 years
- 6 months to 1 year
- 5 years or longer
- 1 year to 3 years

3. What is your main purpose for riding the Rhody Express?

- Home
- Shopping
- Social, Recreational, Religious, etc.
- Other: _____
- Medical Services
- Work or Work Related
- School or School Related

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service
- Later Evening Service
- More destinations/expanded route:
- Other _____
- More Frequent Weekday Service
- Weekend Service

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector
- Link Lane –Florence/Yachats Connector
- Coos CAT – Florence Express
- Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments: _____

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 3 years to 5 years 5 years or longer

3. What is your main purpose for riding the Rhody Express?

- Home Medical Services
 Shopping Work or Work Related
 Social, Recreational, Religious, etc. School or School Related
 Other: _____

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service More Frequent Weekday Service
 Later Evening Service Weekend Service
 More destinations/expanded route:
 Other _____

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector Link Lane –Florence/Yachats Connector
 Coos CAT – Florence Express Other - NO

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor

Comments: _____

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3. What is your main purpose for riding the Rhody Express?

- Home Medical Services
 Shopping Work or Work Related
 Social, Recreational, Religious, etc. School or School Related
 Other: _____

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service More Frequent Weekday Service
 Later Evening Service Weekend Service
 More destinations/expanded route:
 Other _____

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector Link Lane –Florence/Yachats Connector
 Coos CAT – Florence Express Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: Very poor

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor

Comments: _____

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Ridership Survey

1. How often do you ride the Rhody Express?

- | | |
|---------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> 1 time or less per month | <input type="checkbox"/> One or two times a month |
| <input type="checkbox"/> About once a week | <input checked="" type="checkbox"/> More than once a week |

2. How long have you been using Rhody Express?

- | | | |
|--------------------------------------------------------|---------------------------------------------|--------------------------------------------|
| <input type="checkbox"/> Less than 6 months | <input type="checkbox"/> 6 months to 1 year | <input type="checkbox"/> 1 year to 3 years |
| <input checked="" type="checkbox"/> 3 years to 5 years | <input type="checkbox"/> 5 years or longer | |

3. What is your main purpose for riding the Rhody Express?

- | | |
|----------------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> Home | <input type="checkbox"/> Medical Services |
| <input type="checkbox"/> Shopping | <input checked="" type="checkbox"/> Work or Work Related |
| <input type="checkbox"/> Social, Recreational, Religious, etc. | <input type="checkbox"/> School or School Related |
| <input type="checkbox"/> Other: _____ | |

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- | | |
|------------------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Earlier Morning Service | <input type="checkbox"/> More Frequent Weekday Service |
| <input type="checkbox"/> Later Evening Service | <input checked="" type="checkbox"/> Weekend Service |
| <input type="checkbox"/> More destinations/expanded route: | |
| <input type="checkbox"/> Other _____ | |

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- | | |
|----------------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Link Lane – Eugene/Florence Connector | <input type="checkbox"/> Link Lane –Florence/Yachats Connector |
| <input type="checkbox"/> Coos CAT – Florence Express | <input type="checkbox"/> Other - <u>NO</u> |

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor
- Comments/Suggestions: _____
- Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor
- Comments: _____

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FLORENCE PUBLIC TRANSIT

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- Less than 6 months
- 3 years to 5 years
- 6 months to 1 year
- 5 years or longer
- 1 year to 3 years

3. What is your main purpose for riding the Rhody Express?

- Home
- Social, Recreational, Religious, etc.
- Other: _____
- Medical Services
- Work or Work Related
- School or School Related

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service
- Later Evening Service
- More destinations/expanded route:
- Other _____
- More Frequent Weekday Service
- Weekend Service

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector
- Link Lane –Florence/Yachats Connector
- Coos CAT – Florence Express
- Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments/Suggestions: Trash cans

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments: _____

Please return survey by May 10, 2024 to a Rhody Express bus driver, City Hall at 250 Highway 101, Florence, OR 97439, or email to planningdepartment@ci.florence.or.us

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- Home
- Shopping
- Social, Recreational, Religious, etc.
- Other: _____
- Medical Services
- Work or Work Related
- School or School Related

4. What changes to Rhody Express service would make riding more convenient for you? (Check up to 3)

- Earlier Morning Service
- Later Evening Service
- More destinations/expanded route:
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- Coos CAT – Florence Express
- Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: BI-MART / SIFFERMAN

7. How would you rate the quality of the current Rhody Express service?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments: _____

Please return survey by May 10, 2024 to a Rhody Express bus driver, City Hall at 250 Highway 101, Florence, OR 97439, or email to planningdepartment@ci.florence.or.us

Thank you. Citizen involvement is essential to improving the public transit services.



FLORENCE PUBLIC TRANSIT



Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month
- About once a week
- One or two times a month
- More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months
- 3 years to 5 years
- 6 months to 1 year
- 5 years or longer
- 1 year to 3 years

3. What is your main purpose for riding the Rhody Express?

- Home
- Shopping
- Social, Recreational, Religious, etc.
- Other: _____
- Medical Services
- Work or Work Related
- School or School Related

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service
- Later Evening Service
- More destinations/expanded route:
- Other _____
- More Frequent Weekday Service
- Weekend Service

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector
- Link Lane –Florence/Yachats Connector
- Coos CAT – Florence Express
- Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments: _____

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Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month
- About once a week
- One or two times a month
- More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months
- 3 years to 5 years
- 6 months to 1 year
- 5 years or longer
- 1 year to 3 years

3. What is your main purpose for riding the Rhody Express?

- Home
- Shopping
- Social, Recreational, Religious, etc.
- Other: _____
- Medical Services
- Work or Work Related
- School or School Related

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service
- Later Evening Service
- More destinations/expanded route:
- Other _____
- More Frequent Weekday Service
- Weekend Service

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one? **NO**

- Link Lane – Eugene/Florence Connector
- Link Lane –Florence/Yachats Connector
- Coos CAT – Florence Express
- Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments/Suggestions: More cleaning needed on bus
Bus stop(s) or shelter(s) used: Fred Meyer, Dollar Tree, Grocery Outlet

7. How would you rate the quality of the current Rhody Express service?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments: _____

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Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month One or two times a month
 About once a week More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months 6 months to 1 year 1 year to 3 years
 3 years to 5 years 5 years or longer

3. What is your main purpose for riding the Rhody Express?

- Home Medical Services
 Shopping Work or Work Related
 Social, Recreational, Religious, etc. School or School Related
 Other: _____

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service More Frequent Weekday Service
 Later Evening Service Weekend Service
 More destinations/expanded route:
 Other _____

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector Link Lane –Florence/Yachats Connector
 Coos CAT – Florence Express Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor

Comments: _____

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FLORENCE PUBLIC TRANSIT



Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month
- One or two times a month
- About once a week
- More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months
- 6 months to 1 year
- 1 year to 3 years
- 3 years to 5 years
- 5 years or longer

3. What is your main purpose for riding the Rhody Express?

- Home
- Shopping
- Social, Recreational, Religious, etc.
- Other: _____
- Medical Services
- Work or Work Related
- School or School Related

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service
- Later Evening Service
- More destinations/expanded route:
- Other _____
- More Frequent Weekday Service
- Weekend Service

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector
- Link Lane –Florence/Yachats Connector
- Coos CAT – Florence Express
- Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments: _____

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FLORENCE PUBLIC TRANSIT



Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month
- About once a week
- One or two times a month
- More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months
- 3 years to 5 years
- 6 months to 1 year
- 5 years or longer
- 1 year to 3 years

3. What is your main purpose for riding the Rhody Express?

- Home
- Shopping
- Social, Recreational, Religious, etc.
- Other: _____
- Medical Services
- Work or Work Related
- School or School Related

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service
- Later Evening Service
- More destinations/expanded route:
- Other: _____
- More Frequent Weekday Service
- Weekend Service

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector
- Link Lane –Florence/Yachats Connector
- Coos CAT – Florence Express
- Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments: _____

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FLORENCE PUBLIC TRANSIT



Ridership Survey

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- 1 time or less per month
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- More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months
- 3 years to 5 years
- 6 months to 1 year
- 5 years or longer
- 1 year to 3 years

3. What is your main purpose for riding the Rhody Express?

- Home
- Shopping
- Social, Recreational, Religious, etc.
- Other: _____
- Medical Services
- Work or Work Related
- School or School Related

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service
- Later Evening Service
- More destinations/expanded route:
- Other _____
- More Frequent Weekday Service
- Weekend Service

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector
- Link Lane –Florence/Yachats Connector
- Coos CAT – Florence Express
- Other - None

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments: _____

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FLORENCE PUBLIC TRANSIT



Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month
- About once a week
- One or two times a month
- More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months
- 6 months to 1 year
- 1 year to 3 years
- 3 years to 5 years
- 5 years or longer

3. What is your main purpose for riding the Rhody Express?

- Home
- Medical Services
- Shopping
- Work or Work Related
- Social, Recreational, Religious, etc.
- School or School Related
- Other: _____

4. What changes to Rhody Express service would make riding more convenient for you?

(Check up to 3)

- Earlier Morning Service
- Later Evening Service
- More destinations/expanded route:
- Other _____
- More Frequent Weekday Service
- Weekend Service

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector
- Link Lane –Florence/Yachats Connector
- Coos CAT – Florence Express
- Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments: _____

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Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month
- About once a week
- One or two times a month
- More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months
- 3 years to 5 years
- 6 months to 1 year
- 5 years or longer
- 1 year to 3 years

3. What is your main purpose for riding the Rhody Express?

- Home
- Shopping
- Social, Recreational, Religious, etc.
- Other: _____
- Medical Services
- Work or Work Related
- School or School Related

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service
- Later Evening Service
- More destinations/expanded route:
- Other _____
- More Frequent Weekday Service
- Weekend Service

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector
- Link Lane –Florence/Yachats Connector
- Coos CAT – Florence Express
- Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: Pellow Park, 12th St,

7. How would you rate the quality of the current Rhody Express service?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments: _____

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FLORENCE PUBLIC TRANSIT



Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month
- About once a week
- One or two times a month
- More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months
- 3 years to 5 years
- 6 months to 1 year
- 5 years or longer
- 1 year to 3 years

3. What is your main purpose for riding the Rhody Express?

- Home
- Shopping
- Social, Recreational, Religious, etc.
- Other: _____
- Medical Services
- Work or Work Related
- School or School Related

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service
- Later Evening Service
- More destinations/expanded route:
- Other _____
- More Frequent Weekday Service
- Weekend Service

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector
- Link Lane –Florence/Yachats Connector
- Coos CAT – Florence Express
- Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments: _____

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Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month One or two times a month
 About once a week More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months 6 months to 1 year 1 year to 3 years
 3 years to 5 years 5 years or longer

3. What is your main purpose for riding the Rhody Express?

- Home Medical Services
 Shopping Work or Work Related
 Social, Recreational, Religious, etc. School or School Related
 Other: Eugene

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service More Frequent Weekday Service
 Later Evening Service Weekend Service
 More destinations/expanded route:
 Other _____

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector Link Lane – Florence/Yachats Connector
 Coos CAT – Florence Express Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor

Comments/Suggestions: wish Link Lane could stop

Bus stop(s) or shelter(s) used: @ Walmar's

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor

Comments: _____

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Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month One or two times a month
 About once a week More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months 6 months to 1 year 1 year to 3 years
 3 years to 5 years 5 years or longer

3. What is your main purpose for riding the Rhody Express?

- Home Medical Services
 Shopping Work or Work Related
 Social, Recreational, Religious, etc. School or School Related
 Other: _____

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service More Frequent Weekday Service
 Later Evening Service Weekend Service
 More destinations/expanded route:
 Other _____

Where would you like the bus to go? Just fine with its route

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector Link Lane – Florence/Yachats Connector
 Coos CAT – Florence Express Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: GREEN TREES – Old Town – Bladwell

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor

Comments: Thank you

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Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month One or two times a month
 About once a week More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months 6 months to 1 year 1 year to 3 years
 3 years to 5 years 5 years or longer

3. What is your main purpose for riding the Rhody Express?

- Home Medical Services
 Shopping Work or Work Related
 Social, Recreational, Religious, etc. School or School Related
 Other: _____

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service More Frequent Weekday Service
 Later Evening Service Weekend Service **SATURDAY**
 More destinations/expanded route:
 Other _____

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector Link Lane –Florence/Yachats Connector
 Coos CAT – Florence Express Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor

Comments: _____

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Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month
- About once a week
- One or two times a month
- More than once a week

2. How long have you been using Rhody Express?

N/A

- Less than 6 months
- 3 years to 5 years
- 6 months to 1 year
- 5 years or longer
- 1 year to 3 years

3. What is your main purpose for riding the Rhody Express?

N/A

- Home
- Shopping
- Social, Recreational, Religious, etc.
- Other: _____
- Medical Services
- Work or Work Related
- School or School Related

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service
- Later Evening Service
- More destinations/expanded route:
- Other free sodas
- More Frequent Weekday Service
- Weekend Service

Where would you like the bus to go? Las Vegas

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector
- Link Lane –Florence/Yachats Connector
- Coos CAT – Florence Express
- Other - N/A

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments: Thank you.

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Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month One or two times a month
 About once a week More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months 6 months to 1 year 1 year to 3 years
 3 years to 5 years 5 years or longer

3. What is your main purpose for riding the Rhody Express?

- Home Medical Services
 Shopping Work or Work Related
 Social, Recreational, Religious, etc. School or School Related
 Other: _____

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service More Frequent Weekday Service
 Later Evening Service Weekend Service
 More destinations/expanded route:
 Other _____

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector Link Lane –Florence/Yachats Connector
 Coos CAT – Florence Express Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor

Comments/Suggestions: Sometimes its scary when homeless
Bus stop(s) or shelter(s) used: safe way, Grocery outlet
are hanging out here

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor

Comments: _____

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Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month One or two times a month
 About once a week More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months 6 months to 1 year 1 year to 3 years
 3 years to 5 years 5 years or longer

3. What is your main purpose for riding the Rhody Express?

- Home Medical Services
 Shopping Work or Work Related
 Social, Recreational, Religious, etc. School or School Related
 Other: _____

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service More Frequent Weekday Service
 Later Evening Service Weekend Service
 More destinations/expanded route:
 Other: _____

Where would you like the bus to go? ANSWERS ALL MY NEEDS

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector Link Lane –Florence/Yachats Connector
 Coos CAT – Florence Express Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor

Comments: THIS SERVICE IS A LIFE SAVER

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Ridership Survey

1. How often do you ride the Rhody Express?

- | | |
|---------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> 1 time or less per month | <input type="checkbox"/> One or two times a month |
| <input type="checkbox"/> About once a week | <input checked="" type="checkbox"/> More than once a week |

2. How long have you been using Rhody Express?

- | | | |
|---------------------------------------------|---------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Less than 6 months | <input type="checkbox"/> 6 months to 1 year | <input checked="" type="checkbox"/> 1 year to 3 years |
| <input type="checkbox"/> 3 years to 5 years | <input type="checkbox"/> 5 years or longer | |

3. What is your main purpose for riding the Rhody Express?

- | | |
|---------------------------------------------------------------------------|---------------------------------------------------|
| <input type="checkbox"/> Home | <input type="checkbox"/> Medical Services |
| <input checked="" type="checkbox"/> Shopping | <input type="checkbox"/> Work or Work Related |
| <input checked="" type="checkbox"/> Social, Recreational, Religious, etc. | <input type="checkbox"/> School or School Related |
| <input type="checkbox"/> Other: _____ | |

4. What changes to Rhody Express service would make riding more convenient for you?
 (Check up to 3)

- | | |
|------------------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> Earlier Morning Service | <input type="checkbox"/> More Frequent Weekday Service |
| <input checked="" type="checkbox"/> Later Evening Service | <input type="checkbox"/> Weekend Service |
| <input type="checkbox"/> More destinations/expanded route: | |
| <input type="checkbox"/> Other _____ | |

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- | | |
|-----------------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Link Lane – Eugene/Florence Connector | <input type="checkbox"/> Link Lane –Florence/Yachats Connector |
| <input checked="" type="checkbox"/> Coos CAT – Florence Express | <input checked="" type="checkbox"/> Other - <u>bus to bus</u> |

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor
- Comments/Suggestions: The Driver is very nice!
- Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor
- Comments: The Driver needs more days off!

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FLORENCE PUBLIC TRANSIT



Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month
- About once a week
- One or two times a month
- More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months
- 3 years to 5 years
- 6 months to 1 year
- 5 years or longer
- 1 year to 3 years

3. What is your main purpose for riding the Rhody Express?

- Home
- Shopping
- Social, Recreational, Religious, etc.
- Other: _____
- Medical Services
- Work or Work Related
- School or School Related

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service
- Later Evening Service
- More destinations/expanded route:
- Other 1-2 bus times a day to ocean beach would be great

Where would you like the bus to go?

Beach ride there for 1 hour stay then ride back

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector
- Link Lane –Florence/Yachats Connector
- Coos CAT – Florence Express
- Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments: _____

Please return survey by May 10, 2024 to a Rhody Express bus driver, City Hall at 250 Highway 101, Florence, OR 97439, or email to planningdepartment@ci.florence.or.us

Thank you. Citizen involvement is essential to improving the public transit services.



FLORENCE PUBLIC TRANSIT



Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month
- About once a week
- One or two times a month
- More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months
- 6 months to 1 year
- 1 year to 3 years
- 3 years to 5 years
- 5 years or longer

3. What is your main purpose for riding the Rhody Express?

- Home
- Shopping
- Social, Recreational, Religious, etc.
- Other: _____
- Medical Services
- Work or Work Related
- School or School Related

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service
- Later Evening Service
- More destinations/expanded route:
- Other _____
- More Frequent Weekday Service
- Weekend Service

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector
- Link Lane –Florence/Yachats Connector
- Coos CAT – Florence Express
- Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent
 - Good
 - Neutral
 - Fair
 - Poor
- Comments/Suggestions: _____
- Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent
 - Good
 - Neutral
 - Fair
 - Poor
- Comments: _____

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Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month One or two times a month
 About once a week More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months 6 months to 1 year 1 year to 3 years
 3 years to 5 years 5 years or longer

3. What is your main purpose for riding the Rhody Express?

- Home Medical Services
 Shopping Work or Work Related
 Social, Recreational, Religious, etc. School or School Related
 Other: _____

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service More Frequent Weekday Service
 Later Evening Service Weekend Service
 More destinations/expanded route:
 Other _____

Where would you like the bus to go? _____

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector Link Lane –Florence/Yachats Connector
 Coos CAT – Florence Express Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent Good Neutral Fair Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: 43rd St, 12th and Spruce, Safeway

7. How would you rate the quality of the current Rhody Express service?

- Excellent Good Neutral Fair Poor

Comments: _____

Please return survey by May 10, 2024 to a Rhody Express bus driver, City Hall at 250 Highway 101, Florence, OR 97439, or email to planningdepartment@ci.florence.or.us

Thank you. Citizen involvement is essential to improving the public transit services.



FLORENCE PUBLIC TRANSIT



Ridership Survey

1. How often do you ride the Rhody Express?

- 1 time or less per month
- About once a week
- One or two times a month
- More than once a week

2. How long have you been using Rhody Express?

- Less than 6 months
- 3 years to 5 years
- 6 months to 1 year
- 5 years or longer
- 1 year to 3 years

3. What is your main purpose for riding the Rhody Express?

- Home
- Shopping
- Social, Recreational, Religious, etc.
- Other: EVERYDAY
- Medical Services
- Work or Work Related
- School or School Related

4. What changes to Rhody Express service would make riding more convenient for you?
(Check up to 3)

- Earlier Morning Service
- Later Evening Service
- More destinations/expanded route:
- Other _____
- More Frequent Weekday Service
- Weekend Service

Where would you like the bus to go? Heaven

5. Are you using a connection service today? If so, which one?

- Link Lane – Eugene/Florence Connector
- Link Lane Florence Yachats Connector
- Coos CAT – Florence Express
- Other - _____

6. How would you rate the safety of Rhody Express and bus shelter/stop?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments/Suggestions: _____

Bus stop(s) or shelter(s) used: _____

7. How would you rate the quality of the current Rhody Express service?

- Excellent
- Good
- Neutral
- Fair
- Poor

Comments: _____

Please return survey by May 10, 2024 to a Rhody Express bus driver, City Hall at 250 Highway 101, Florence, OR 97439, or email to planningdepartment@ci.florence.or.us

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AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 7
Meeting Date: July 15, 2024
Department: All

ITEM TITLE: Commission, Committee & Volunteers Report – June 2024

DISCUSSION/ISSUE:

Airport Volunteers	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
<ul style="list-style-type: none">9 volunteers provided a total of 158 hours of labor greeting visiting pilots and their passengers at the airport; answering phone calls; and providing general information and directions to local attractions; checking all entrance/exit gates; visually check taxiways to ensure they are free and clear of debris; cleaned and disinfected the loaner car and collected fees from loaner car users; clean and disinfect the restrooms and office space at the airport office.	

Audit Ad-Hoc Committee	
<u>Department:</u> Finance	<u>Staff:</u> TBD
Off season. No report.	

Budget Committee	
<u>Department:</u> Finance	<u>Chairperson:</u> TBD
Off season. No report.	

Community & Economic Development Committee	
<u>Department:</u> Administration	<u>Chairperson:</u> Jeff Ashmead
On temporary hiatus. No report.	

Florence Urban Renewal Agency Budget Committee	
<u>Department:</u> Finance	<u>Staff:</u> TBD
Off season. No report.	

Environmental Management Advisory Committee (EMAC)	
<u>Department:</u> Planning	<u>Chairperson:</u> Lisa Walter Sedlacek
On temporary hiatus due lack of membership. No report.	

Florence Urban Renewal Agency

Department: Administrative

Staff: NA

The Florence Urban Renewal Agency held its regularly scheduled June meeting on Wednesday, June 19. During the meeting, the Agency approved the minutes from their May 22, 2024, meeting. Elaine Howard from Elaine Howard Consulting, LLC, presented on urban renewal basics and provided an overview of the Urban Renewal Agency Plan to help prepare for the future of the Agency. The Agency received the resignation of Director Graham Ross leaving a vacant position on the Agency. The City Council appointed Ron Preisler to fill the remainder of this term length at their July 1st City Council meeting. Ron was a runner up in the last interview process the City Council conducted. His term will begin immediately and extend until May 2026. You can view the meeting materials and video on our City's website here: <https://www.ci.florence.or.us/urbanrenewal/florence-urban-renewal-agency-meeting-61> The next meeting is scheduled for Wednesday, July 24th.

Parks Volunteers

Department: Public Works

Staff: Mike Miller – Public Works Director

Adopt-a-Park

- Hurd Memorial Park: 1 volunteer provided a total of 1 hour of labor inspecting the trail and picking up trash in the parking lot.
- Old Town Park (Gazebo Park): 1 volunteer provided a total of 5.5 hours of labor weeding and general clean up.

Adopt-a-Street

- 35th Street (Rhododendron-Hwy 101): 2 volunteers provided a total of 5 hours of labor picking up litter along 35th Street.
- Oak Street (20th-35th): 2 volunteers provided a total of 2 hours of labor picking up litter along Oak Street.
- Rhododendron (35th-Sebastian): 2 volunteers provided a total of 17 hours of labor picking up 22 pounds of various trash and litter items including cans, bottles, gloves, constructions debris, fast food containers and wrappers, plastic straws, paper and plastic cups, hub caps, cardboard, and large plastic bags.

Adopt-a-ROW

- Scotch Broom removal: 1 volunteer provided a total of 15 hours of labor pulling scotch broom in the City right-of-way's during June. Once again, our volunteer has made a significant contribution of time and effort on their part in removing this very invasive plant from our community.

Planning Commission	
<u>Department:</u> Planning	<u>Staff:</u> Wendy FarleyCampbell – Planning Director
<p>The June 11, 2024. The agenda for the meeting contained the item for nomination and appointment of Chair Person and Vice Chair. The Commission decided to hold this item over for the next hearing date in order to have the entire Commission present. There were 3 hearings this evening. Hearing #1 The Planning Commission heard and voted to approve with a 6-0 vote Resolution PC 24 08 DR 04 – Boys and Girls Covered Play Structure, application requested to be allowed to place a covered play structure over an existing basketball court at the Boys and Girls Club 1501 Airport Rd. Hearing #2 The Planning Commission heard and voted to approve in a 5-1 vote, Resolution PC 24 20 CUP 11 – 6th and Maple St. Residential Use, the application requested a conditional use and a variance to be allowed construct a detached single unit dwelling in the Mainstreet Area A district. Hearing #3 The Planning Commission heard and voted to approve in a 6-0 vote, Resolution PC 24 15 CUP 10 – 35th St. Rolling Dunes City Park, the application requested a conditional use and design review in the expansion tennis courts for additional space for pickle ball and the remodel of the existing restrooms and picnic area.</p> <p>On June 25, 2024 the nomination of officers was held and resulted in Kevin Harris, being appointed to Chairperson and Debbie Ubnoske as Vice Chair. There were 3 hearings this evening. Hearing #1 The Planning Commission heard and recommended to City Council Resolutions PC 24 17 ANN 02 and PC 24 18 ZC 02 Annexation and Zone Change for 4751 S. Harbor Vista with a vote of 6-0 in favor of the recommendation to Council. Hearing #2 Resolution PC 24 19 DR – Oak Manor Apartments Lighting Exception. Application requested an exception to the lighting levels at the Oak Manor Apartments. The Commission voted 6-0 for a continuation of hearing to July 9, 2024. Hearing #3 Resolution PC 24 22 DR 07 Lane County Transfer Site. Application requested a design review for a drive-up E-Waste recycling and hazardous waste storage facility at the existing Lane County transfer station 2820 Rhododendron Dr. The Commission voted 6-0 to approve new transfer station facility.</p>	

Police Auxiliary	
<u>Department:</u> Police	<u>Director:</u> Mike Nielson
<p>The Florence Police Auxiliary volunteered for 70 hours the month of June. Duties consisted of Mail transfer from/to City Hall, vacation checks, school traffic watch, purchasing of supplies for the Police Department, jail checks and meals, patrol, and filing.</p>	

Police Reserve Officers	
<u>Department:</u> Police	<u>Staff:</u> John Pitcher – Police Chief
<p>Program not active</p>	

Public Arts Committee

<u>Department:</u> Administration	<u>Chairperson:</u> Maggie Bagon and <u>Vice-Chairperson</u> Serena Appel
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The June Public Arts Committee meeting was held on June 24, 2024, at 4 p.m. Meeting materials and information can be found at <https://www.ci.florence.or.us/bc-pac/public-arts-committee-meeting-21>.



This was the first meeting of the 2024 Public Arts Committee, which expanded in June to include Chairperson Maggie Bagon, Vice Chair Serena Appel, Dianna Allison, Steve Ball, Carole Cohen, Peggy Meyer, Marney Reed, Deb Ripley, and Christine Diamond Santiago. All members were present with one attending via GoToWebinar.

The meeting began with member introductions and a welcome to the three new members appointed by Mayor Rob Ward after discussion with the Florence City Council. Once a year, each City of Florence board, committee, and commission undergoes Ethics training from City Recorder Lindsey White. The Public Arts Committee learned about guidelines for ethics, public meeting laws, and decorum.

The next order of business was a review of Art Exposed Revision Florence. Staff recapped the Art Exposed ReVision Florence Walking Tour on June 15, the placement and price of the art, and the timeline the committee went through with the process. This expansion of City of Florence’s Art Exposed Rotating Outdoor Art Gallery, <https://bit.ly/FlorenceArtExposed>, brought six new pieces of vibrant, large-scale public art to Highway 101.

The meeting also included a Continuing Education segment by Christine Diamond Santiago on bronze sculptures in Joseph, Oregon.

The Public Arts Committee meets next on Monday, July 22, at 4 p.m. at Florence City Hall. Next meetings for the Public Art Committee will be Mondays at 4 p.m. on August 26 and September 23. All meetings of the Florence Public Arts Committee are open to the public. People can learn more at www.ci.florence.or.us/bc-pac.

Transportation Committee (TC)

<u>Department:</u> Planning	<u>Chairperson:</u>
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Transportation Committee Recruitment was open through June 17, 2024. As of May 31, 2024 the Transportation Committee is down to 4 of the minimum 5 required members and was not able to conduct official committee business in June.

The Committee has been working with LTD on expanded bus services for several months. Council ex-officio Robert Carp was at the June 17th event to officially launch the 2nd Rhody Express bus and the start of service every 30 minutes! This is an increase from the previous hourly service. In addition to the bus launch, public works has installed signs along the route with the new service times and updated logos.

FISCAL IMPACT:

The fiscal impact of the committees and volunteer groups varies depending on their scope of work. Staff time is allocated to support the committees, and ensure committees comply with Oregon public meetings laws by preparing and posting agendas and minutes and/or digital recordings for meetings.

RELEVANCE TO ADOPTED CITY WORK PLAN:

Goal 1: Deliver efficient and cost-effective city services.

AIS PREPARED BY: Report written by Committee members and/or City of Florence staff and compiled by Lindsey White, City Recorder

CITY MANAGER'S RECOMMENDATION: Approve Disapprove Other

Comments:

ER Reynolds

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 8
Meeting Date: July 15, 2024
Department: City Manager

ITEM TITLE: Department Director Updates

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 9

Meeting Date: July 15, 2024

Department: City Manager

ITEM TITLE: City Manager Report & Discussion Items

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 10
Meeting Date: July 15, 2024
Department: City Council

ITEM TITLE: City Council Reports & Discussion Items
