

This document is supplemented by agenda packet materials, meeting materials distributed and electronic audio / video recordings of the meeting and may be reviewed upon request to the City Recorder.

**City of Florence
City Council Work Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
September 20, 2021**

COVID-19 UPDATE

Due to federal and state restrictions on public gatherings, the Florence City Council meetings shall be held via videoconference and shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury,
(Videoconference) Sally Wantz, Bill Meyer and Maggie Wisniewski.

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White,
(In person and via Videoconference) and Human Resources Manager Alex Ferguson.

CALL TO ORDER - ROLL CALL

Meeting called to order at 10:30 a.m.

Handout: September 20, 2021 City Council Meeting Base Presentation

1. WORK SESSION DISCUSSION TOPICS

Report and Discussion on Upcoming City Council Meetings:

- City Manager report on tentatively planned agenda topics in relation to the City's Work Plan and Adopted Budget for upcoming work sessions, executive sessions, special meetings, and regular meetings.
- HR Manager report and review of the Annual City Manager Evaluation process and timeline.
- City Council discussion on upcoming meeting schedule.

Discussion: The City Council discussed...


- Clarification of timeline to send City Council meeting materials to provide sufficient time to review
- Clarification on grant approval process by City Council or City Manager
- Changing Work Session meeting schedule to different time and/or day of the week

Start Time: 11:40 a.m.
Topic: Review of upcoming agenda items

Discussion: The City Council discussed...

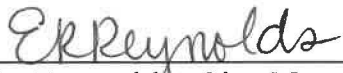
- Concern for staff time dedicated to committee meeting presentations
- Delaying committee appointments until mid-year of the upcoming year

Meeting adjourned at 11:40 a.m.



Joe Henry, Mayor

ATTEST:



Erin Reynolds, City Manager