

## NOTICE OF SUPPLEMENTAL BUDGET HEARING

A public hearing on a proposed supplemental budget for the City of Florence, Oregon, for the 2023-25 biennium will be held at Florence City Hall, 250 Highway 101, Florence, Oregon.

The hearing will take place on August 5, 2024 at 5:30 p.m. The link for the meeting can be found on the City's website at <https://www.ci.florence.or.us/council/city-council-meeting-267>. The purpose of the hearing is to discuss the supplemental budget with interested parties. A copy of the supplemental budget document may be inspected or obtained on or after July 24, 2024 at 250 Highway 101, Florence, Oregon between the hours of 8:00 a.m. and noon, and 1:00 p.m. and 5:00 p.m.

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### SUMMARY OF PROPOSED BUDGET CHANGES

	2023-25 Budget	Adjustment	2023-25 Adjusted	% Inc(Dec)
<b>GENERAL FUND</b>				
<i>Unallocated</i>				
Materials and services	330,700	8,000	338,700	
Transfers	1,392,300	50,000	1,442,300	
Contingency	1,238,800	(58,000)	1,057,300	
<b><i>Total fund Requirements</i></b>	<b><i>\$ 19,087,100</i></b>	<b><i>\$ -</i></b>	<b><i>\$ 19,087,100</i></b>	<b><i>0.00%</i></b>

Unanticipated costs for janitorial and building maintenance supplies requires an \$8,000 increase in materials and services. Transfers were increased \$50,000 to provide additional support to the Building Fund during its first year. The increase in appropriations is offset by a decrease in contingency.

### STREET FUND

<b>Requirements</b>				
<i>Personnel services</i>	\$ 133,700	\$ 7,800	\$ 141,500	
<i>Materials &amp; services</i>	1,588,200	28,400	1,616,600	
<i>Capital purchases</i>	5,425,000	(36,200)	5,388,800	
<b><i>Total fund Requirements</i></b>	<b><i>\$ 8,561,000</i></b>	<b><i>\$ -</i></b>	<b><i>\$ 8,561,000</i></b>	<b><i>0.00%</i></b>

An increase in street paving materials costs in addition to the costs of an employee CDL certification requires a \$28,400 increase in materials and services. At their July 8, 2024 work session, City Council directed a ten percent (10%) market adjustment for all non-represented staff. This \$7,800 increase in personnel services, along with the \$28,400 increase in materials and services is being offset by a decrease in appropriations in capital purchases.

### 9-1-1 SERVICES FUND

#### Resources

<i>Intergovernmental</i>	<u>(\$510,000)</u>	<u>(\$282,600)</u>	<u>(\$792,600)</u>
<b><i>Total fund Resources</i></b>	<b>\$ (2,574,700)</b>	<b>\$ (282,600)</b>	<b>\$ (2,857,300)</b>

<i>Capital purchases</i>	<u>\$ 90,000</u>	<u>\$ 282,600</u>	<u>\$ 372,600</u>	
<b><i>Total fund Requirements</i></b>	<b>\$ 2,574,700</b>	<b>\$ 282,600</b>	<b>\$ 2,857,300</b>	<b>10.98%</b>

Oregon Emergency Management (OEM) paid for the replacement of the VESTA equipment for the Emergency Communications Department. This was not anticipated at the time the budget was prepared. As the assets become property of the City, revenue and expense must be recognized to place the assets in the City's records. This adjustment is over the ten percent (10%) Oregon Budget Law ceiling, and triggers a public hearing with notice.

### TRANSIENT LODGING TAX FUND

#### Resources

<i>Taxes</i>	<u>\$ (1,172,900)</u>	<u>\$ (125,000)</u>	<u>\$ (1,297,900)</u>
<b><i>Total fund Resources</i></b>	<b>\$ (1,198,300)</b>	<b>\$ (125,000)</b>	<b>\$ (1,323,300)</b>

<i>Materials &amp; services</i>	<u>\$ 470,000</u>	<u>\$ 50,000</u>	<u>\$ 520,000</u>	
<i>Transfers</i>	<u>697,800</u>	<u>75,000</u>	<u>772,800</u>	
<b><i>Total fund Requirements</i></b>	<b>\$ 1,198,300</b>	<b>\$ 125,000</b>	<b>\$ 1,323,300</b>	<b>10.43%</b>

Lodging Tax receipts have exceeded budget expectations for the 2023-24 fiscal year. This increase in revenue will increase materials and services with an increase in payments to the Florence Area Chamber of Commerce and transfers to the Florence Events Center. The increases to the fund's appropriations is over the ten percent (10%) ceiling requiring a public hearing. The \$50,000 increase in materials and services and the \$75,000 increase in transfers out are offset by the increase in tax revenue.

**BUILDING FUND**

## Resources

<i>Licenses &amp; permits</i>	\$ (781,000)	\$ 50,000	\$ (731,000)	
<i>Transfers in</i>	(88,800)	(50,000)	(138,800)	
<b><i>Total fund Resources</i></b>	<b>\$ (893,800)</b>	<b>\$ -</b>	<b>\$ (893,900)</b>	

## Requirements

<i>Personnel services</i>	\$ 162,600	\$ 9,500	\$ 172,100	
<i>Materials &amp; services</i>	656,500	(9,500)	647,000	
<b><i>Total fund Requirements</i></b>	<b>\$ 893,800</b>	<b>\$ -</b>	<b>\$ 893,800</b>	<b>0.00%</b>

An increase of \$50,000 from the General Fund is being recorded to help offset underperforming licenses and permits for the 2023-24 fiscal year. A \$9,500 increase in appropriations for personnel services is needed due to the ten percent (10%) market increase directed by Council at their July 8, 2024 work session. This increase in appropriations is being offset by available appropriations in materials and services.

**FLORENCE EVENTS CENTER FUND**

## Resources

<i>Transfers in</i>	\$ (697,800)	\$ (75,000)	\$ (772,800)	
<b><i>Total fund Resources</i></b>	<b>\$ (3,580,700)</b>	<b>\$ (75,000)</b>	<b>\$ (3,655,700)</b>	

## Requirements

<i>Personnel services</i>	\$ 800,200	\$ 39,400	\$ 839,600	
<i>Contingency</i>	271,700	35,600	346,700	
<b><i>Total fund Requirements</i></b>	<b>\$ 3,580,700</b>	<b>\$ 75,000</b>	<b>\$ 3,655,700</b>	<b>2.09%</b>

The ten percent (10%) market adjustment for employees directed by Council at their July 8, 2024 work session requires a \$39,400 increase in personnel services. This increase is offset by an increase in transfers from the Lodging Tax Fund due to an unanticipated increase in lodging taxes received during the 2023-24 fiscal year. The remaining \$35,600 of the increased revenue will go to contingency to fund 2024-25 fiscal year expenses.

**WATER FUND**

<i>Personnel services</i>	\$ 928,400	\$ 46,000	\$ 974,400	
<i>Materials &amp; services</i>	3,031,100	(46,000)	2,985,100	
<b><i>Total fund Requirements</i></b>	<b>\$ 8,787,300</b>	<b>\$ -</b>	<b>\$ 8,787,300</b>	<b>0.00%</b>

The ten percent (10%) directed by Council at their July 8, 2024 work session requires a \$46,000 increase in personnel services. This increase is offset by a decrease in appropriations in materials and services.

<b>All Fund's Total Requirements</b>	<b><u>\$ 76,367,000</u></b>	<b><u>\$ 482,600</u></b>	<b><u>\$ 76,849,600</u></b>	<b>0.63%</b>
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### Publish July 24, 2024