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*City of Florence*  
Community Development Department  
250 Highway 101  
Florence, OR 97439  
Phone: (541) 997 - 8237  
Fax: (541) 997 - 4109  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

**Type of Request**

**THIS SECTION FOR OFFICE USE ONLY**

Type I    Type II    Type III    Type IV

Proposal: \_\_\_\_\_

**Applicant Information**

Name: Mike Miller on behalf of City of Florence      Phone 1: 541-997-4106

E-mail Address: mike.miller@ci.florence.or.us      Phone 2: \_\_\_\_\_

Address: 250 Hwy 101, Florence, OR 97439

Signature:       Date: 1/19/2024

Applicant's Representative (if any): Mike Miller, Public Works Director

**Property Owner Information**

Name: FURA/City of Florence      Phone 1: 541-997-3437

E-mail Address: \_\_\_\_\_      Phone 2: \_\_\_\_\_

Address: 250 Hwy 101

Signature:       Date: 1/19/2024

Applicant's Representative (if any): Mike Miller, Pulic Works Director

*NOTE: If applicant and property owner are not the same individual, a signed letter of authorization from the property owner which allows the applicant to act as the agent for the property owner must be submitted to the City along with this application. The property owner agrees to allow the Planning Staff and the Planning Commission onto the property. Please inform Planning Staff if prior notification or special arrangements are necessary.*

**For Office Use Only:**

Received	Approved	Exhibit
January 24, 2024		

**Property Description**

Site Address: \_\_\_\_\_

General Description: Florence Urban Renewal Agency property east of the former middle school site

Assessor's Map No.: 18-12-26-33 Tax lot(s): 00904; 18-12-26-32-08000; and 18-12-26-32-07800

Zoning District: Old Town District, Area C

Conditions & land uses within 300 feet of the proposed site that is one-acre or larger and within 100 feet of the site that is less than an acre OR add this information to the off-site conditions map

(FCC 10-1-1-4-B-3): Properties to the west are within Old Town District, Area C; to the north is Main Street, Area A; to the east is of 18-12-26-33-00904 is Natural Estuary; to the north of 18-12-26-32-07800 is open space (Gallagher Park) and to the east is Highway District.

**Project Description**

Square feet of new: \_\_\_\_\_ Square feet of existing: \_\_\_\_\_

Hours of operation: Dusk to dawn Existing parking spaces: \_\_\_\_\_

Is any project phasing anticipated? (Check One): Yes  No

Timetable of proposed improvements: Construction late spring 2024 for Phase 1

Will there be impacts such as noise, dust, or outdoor storage? Yes  No

If yes, please describe: General construction impacts from trail development and constructing new parking area

Proposal: (Describe the project in detail, what is being proposed, size, objectives, and what is desired by the project. Attach additional sheets as necessary)

See attached

**For Office Use Only:**

Date Submitted: January 24, 2024

Fee: \$2600.16

Received by: Clare Kurth

Paid

FOR OFFICE USE ONLY

Received

January 24, 2024

CK

City of Florence

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Zoning Checklist

Applicant Information

Name: MIKE MILLER Phone 1: 541-997-4106 Phone 2: Address: 250 Hwy 101 Email Address: mike.miller@ci.florence.or.us Signature: Date: 1/19/2024

Property Owner Information

Name: CITY OF FLORENCE / FURA Phone 1: 541-997-3437 Phone 2: Address: 250 Hwy 101 Email Address: Signature: Date: 1/19/2024

NOTE: If applicant and property owner are not the same individual, a signed letter of authorization from the property owner which allows the applicant to act as the agent for the property owner must be submitted to the City along with this application. The property owner agrees to allow the Planning Staff and the Planning Commission onto the property. Please inform Planning Staff if prior notification or special arrangements are necessary.

Property Information

Site Address: N/A General Description of Proposal & Existing Conditions: CONSTRUCT PARKING LOT AND MULTI-USE PATH EXISTING CONDITIONS: Assessor's Map No.: 18 - 12 - 26 - 33 Tax lot(s): 00904 AND 18-12-26-32-08000 AND 07800 Zoning District: Overlay: Conditions & land uses within 300 feet of the proposed site that is one-acre or larger and within 100 feet of the site that is less than an acre OR add this information to the off-site conditions map (FCC 10-1-1-4-B-3):

Checklist

Table with 3 columns: YES, NO, Detail. Rows include: Property is properly zoned for proposal?, Are required setbacks/coverage met?, Height restrictions/other zoning restrictions met?, Previous land use approvals/conditions of approval?, Pre-existing non-conforming conditions on site?, Site Plan provided?, Work in the right-of-way required?, Change in location of access needed?, Historic building?, Utilities needed?, Vegetation removal required? Tree removal?, Landscaping Plan modifications?, Wetlands/Riparian areas or buffer zones?, Erosion issues, tsunamizones or other hazards?, Clearing, regrading, addition of impervious surface?, New signs or modifications to existing sign? (See FCC 4-7), Meets architectural requirements?, Home Occupation?, Building permits required? (Refer to Building Department), Other.

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Type:

Approved: Yes / No | By: / Notes: