Type of Request

Annexation and Zoning Assignment

Applicant Information

Name: _____   Phone 1: _____

E-mail Address: _____   Phone 2: _____

Address: _____

Signature: _____   Date: _____

Applicant's Representative (if any): _____

Property Owner Information

Name: _____   Phone 1: _____

E-mail Address: _____   Phone 2: _____

Address: _____

Signature: _____   Date: _____

Applicant's Representative (if any): _____

NOTE: *If applicant and property owner are not the same individual, a signed letter of authorization from the property owner which allows the applicant to act as the agent for the property owner must be submitted to the City along with this application. The property owner agrees to allow the Planning Staff and the Planning Commission onto the property. Please inform Planning Staff if prior notification or special arrangements are necessary.*

(Attach Additional Sheets as Necessary)

For Office Use Only:

Received	Approved	Exhibit

Revised 5/6/15

Property Description

Is the property located within the Florence Urban Growth Boundary? ☐ Yes ☐ No

Property Address: _____

General Location (example: City Hall is at the SE corner of 2nd and Highway 101): _____

_____

_____

Assessor's Map and Tax Lot: _____

Lot Size: _____ (County) Zoning District: _____

List other owners or occupants (electors): _____

_____

_____

Residential Units to be Annexed: _____ Type: _____

Is/Are the property/ies currently developed? ☐ Yes (Skip to Additional Information Req.) ☐ No

Proposed Development Plan: _____

_____

_____

Does the land use plan designation allow this proposed use? ☐ Yes ☐ No

Additional Information Required

The below is check list of the required information to determine an application complete. Florence City Code (FCC) references are provided for your convenience. FCC is available at City Hall or on-line at www.ci.florence.or.us under "City Government", click on "City Code".

FCC Title 10, Chapter 1 states that staff has 30 days to review the application for completion. A written notice explaining application deficiencies or acknowledging a complete application will be provided to the applicant and/or representative. Please be aware that the applicant has the burden of proof to show how the project meets the applicable criteria as (refer to FCC 2-10-6). If you have questions, contact the Planning Department at 541-997-8237.

☐ Existing Utilities:

Is the area of annexation located within the Heceta Water District? ☐ Yes ☐ No
Is the area of annexation located within the Siuslaw Rural Fire District? ☐ Yes ☐ No
Is the area of annexation currently served by ☐ individual or ☐ collective septic systems?

☐ Needed Public Facilities:

Typically, these questions are answered by the Public Works Director prior to application. Please contact Public Works at (541) 997-4106. A pre-application meeting can be scheduled by calling the Planning Department at (541) 997-8237.

☐ Water – Is a water main available? ☐ Yes ☐ No
Size of Main: _____ Adequate capacity for additional service? ☐ Yes ☐ No

☐ Sewer – Is a water main available? ☐ Yes ☐ No
Size of Main: _____ Adequate capacity for additional service? ☐ Yes ☐ No

☐ Streets – Are adequate streets available? ☐ Yes ☐ No
Street: _____ Adequate capacity for additional service? ☐ Yes ☐ No

☐ Known pre-existing non-conforming conditions on-site: _____
_____
_____
_____
_____

Proposed Method of Annexation

☐ Petition signed by owners of at least one-half of the land area in the affected territory.

☐ Petition signed by the majority of electors registered in the territory proposed to be annexed and written consents of the annexation of their land from the owners of more than half of the land in the territory to be annexed.

Review Criteria

Please provide detailed responses to each of the criteria below (please attach sheets as necessary):

A) Describe how the proposed annexation will allow or promote orderly, economic provision of public facilities and services.

B) How does the proposed annexation contribute to the availability of sufficient land for various land uses, i.e., residential, commercial, etc. to ensure choice in the market place?

C) Please provide a detailed description of conformity of the proposed annexation with the approved City of Florence 2020 Comprehensive Plan.

D) Are lands available within the existing city limits which are available for the uses proposed in the annexation? If not, please provide the justification for that conclusion.

Paid

Date Submitted: _____ Fee: _____

Received by: _____