



*City of Florence*  
**A City in Motion**

**City of Florence  
Planning Commission  
Work Session**

Florence City Hall  
Video Conference  
250 Highway 101  
Florence, OR 97439  
541-997-8237  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

Meeting materials are available at the City of Florence website calendar page at <https://www.ci.florence.or.us/calendar>

To be notified of Planning Commission meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

**March 28, 2023**

**WORK SESSION AGENDA**

**5:30 p.m.**

Commissioners: Sandra Young, Chairperson – Andrew Miller, Vice-Chairperson  
Eric Hauptman, Commissioner – Kevin Harris, Commissioner – Laurie Green, Commissioner

*With 48-hour prior notice, in interpreter and/or TTY: 541-997-3437, can be provided for hearing impaired.  
Meeting is wheelchair accessible.*

**COVID-19 UPDATE**

**The Florence Planning Commission Work Session will be held in person and virtually via GotoWebinar.**

In addition members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link <https://attendee.gotowebinar.com/register/6976065257612683356> . Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live> .

**CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**

**5:30 PM**

- 1. Short Term Rentals Review**  
Staff will present an update and work with PC to establish next steps and a timeline. A Short-Term Rental (STR) sub-committee was created in conjunction with current Housing Implementation Plan (HIP) updates. Their work, research, and final recommendation have been completed and the project is ready for next steps and Planning Commission input.
- 2. 2021-2023 Planning Commission Work Plan- Phase II** –Current workplan status and review of the adopted 2023-2025 Workplan.
- 3. Florence City Code Title 10 Chapter 6 Design Review: FCC 10-6-6-4-G**--Architectural color palette code interpretation and policy communication methods, such as a demonstration brochure.

**PLANNING COMMISSION CALENDAR**

*All meetings are held in person with a virtual option unless otherwise indicated*

<b>Date</b>	<b>Time</b>	<b>Description</b>
April 11, 2023	5:30 PM	Regular Session
April 25, 2023	5:30 PM	Regular Session
May 9, 2023	5:30 PM	Regular Session - Tentative
<b>ADJOURN</b>		

## UPDATED PUBLIC MEETINGS PROCEDURES

The March 28, 2023 Planning Commission Work Session will be held in person at City Hall and virtually through the GotoWebinar platform.

**Expressing Views to the Planning Commission:** Work Sessions do not allow time for public comments. Public Comment periods are provided at Planning Commission regular sessions which are generally held on the 2nd and 4th Tuesdays of each month beginning at 5:30 p.m. For the latest Planning Commission meeting calendar, visit the City of Florence website at <https://www.ci.florence.or.us/calendar>.

1. Written Comments: Citizens wishing to express their views to the Planning Commission are encouraged to submit written comments in one of the following ways:
  - a. Submit written comments via email to Planning Director at [planningdepartment@ci.florence.or.us](mailto:planningdepartment@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: Planning Commission, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – 12:00 p.m., 1:00 p.m.– 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**\*\* Note:** Written comments received at least 2 hours prior to the meeting (March 28, 2023 at 3:30 p.m.) that concern items on the work session agenda will be distributed to the Planning Commission, posted to the City of Florence website, and made part of the record.

**For more information on the city of Florence's Public Meeting Policies, visit the city of Florence website at <https://www.ci.florence.or.us/council/rules-procedure> .**