

City of Florence
Planning Commission Meeting
Minutes 250 Hwy 101, Florence, OR 97439
August 8, 2023

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 PM.

Commissioners Present: Chair Sandra Young, Comm. Debbie Ubnoske,
Comm. Renee LoPilato, Comm. Eric Hauptman,
Comm. Laurie Green

Commissioners Absent: Comm. Wendy Krause (absent)
Vice-Chair Kevin Harris (excused absent)

Staff Present: Planning Director Wendy FarleyCampbell, Planner Clare Kurth

At 5:30 PM, Chair Young opened the meeting, Clare Kurth took the roll call. Commissioner Ubnoske led the flag salute.

1. APPROVAL OF THE AGENDA

Action: Approve Agenda as with change of date for training session.
Motion: Comm. Hauptman
Second: Comm. Green
Vote: Unanimous

2. APPROVAL OF MINUTES OF – June 22, 2023

Action: Approve Minutes as presented.
Motion: Comm. Green
Second: Comm. LoPilato
Vote: Unanimous

3. PUBLIC COMMENTS – *none*

The commission reviewed the 2023 Transportation System Plan (TSP) update, focusing on comprehensive plan amendments and code updates. Specific changes proposed include adding electric vehicle charging infrastructure, updating parking standards, and enhancing pedestrian and bicycle facilities. The commission also discussed the potential for cluster mailboxes in new developments and the need for further research on their implementation in existing neighborhoods. The Florence Planning Commission discussed the initiation of legislative amendments to the Florence Comprehensive Plan and City Code, with a tentative evidentiary hearing scheduled for September 12. The commission approved

minor clarifications and agreed to address outstanding issues later. They also discussed a proposal for a year-round emergency shelter on city property, with a public comment session on August 14 and a city council decision on August 28.

5. GENERAL REPORTS

Community Development Director Wendy Farley-Campbell's report:

- She discussed a request to the City Council to utilize city property for a year-round emergency shelter location, which is currently located on the First Step property. The city owns a property just south of that location that is being proposed for the shelter.
- She mentioned that the shelter would be managed by Devereaux, an organization from Coos Bay, and would include program managers to assist the residents.
- A public comment session on the shelter proposal is scheduled for August 14th, and the City Council is expected to make a decision on August 28th.
- She announced an upcoming community recycling event on August 18th or 19th at the high school, where residents can dispose of items like wine coolers, propane tanks, and refrigerant appliances for free.
- She mentioned that Lane Act, a transportation provider group, will be meeting in Florence on August 10th, and Public Works Director Mike Miller will be giving a presentation on transportation projects in the city.
- Farley-Campbell also discussed upcoming code updates related to parking and street parking requirements that will be going to City Council in September.
- She encouraged subcommittee members to create a one-page work plan outlining their objectives, subtasks, and timelines, and to identify any budgetary needs.

The meeting adjourned at 7:36 PM.

ATTEST:

Debbie Ubnoske, Chair