

**CITY OF FLORENCE PLANNING COMMISSION**

CITY HALL COUNCIL CHAMBERS  
250 Highway 101, Florence OR 97439

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**December 19, 2017**

**AGENDA**

**7:00 pm**

John Murphey, Chairperson – Robert Bare, Vice Chairperson  
Clarence Lysdale, Commissioner – Sandi Young, Commissioner  
Ron Miller, Commissioner – Michael Titmus, Commissioner – Brian Jagoe, Commissioner

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*Please turn off or silence all cell phones and pagers prior to start of meeting.*

~ **CALL TO ORDER ~ ROLL CALL ~ PLEDGE OF ALLEGIANCE** ~

**1. APPROVAL OF AGENDA**

**2. APPROVAL OF MINUTES**

- **November 28, 2017**

**3. PUBLIC COMMENTS**

*This is an opportunity for members of the audience to bring to the Planning Commission's attention any items **NOT** otherwise listed on the agenda. Comments will be limited to **three minutes per person**, with a maximum time of 15 minutes for all items.*

**PUBLIC HEARINGS**

**4. RESOLUTION PC 17 24 VAR 02 – SIDE YARD VARIANCE:** An application from James Edwards for a side yard variance to construct a carport on the east side of the house located at 2535 Willow Crest Court. This request includes a proposed 16-foot wide extension of the existing roof leaving a 2 ½ - 8-foot east side yard setback. Property is located at Assessors Map #18-12-23-43, Tax Lot #00143 within the Restricted Residential Zoning District, regulated by FCC Title 10, Chapter 10.

**5. HEOP FINDINGS REPORT**

**6. PLANNING COMMISSION DISCUSSION ITEMS**

**7. PLANNING DIRECTOR'S REPORT**

**8. CALENDAR**

- **Tuesday, January 9, 2018** – Regular Session - CANCELLED
- **Tuesday, January 23, 2018** – Regular Session, Florence Events Center
- **Wednesday, February 7, 2018** – CC/PC Joint HEOP Work Session – *TENTATIVE*
- **Tuesday, February 13, 2018** – Regular Session, Florence Events Center

**ADJOURN**

The meeting location is wheelchair accessible. Anyone requiring special accommodations, please call (541) 997-8237 at least 48 hours prior to the hearing.

The hearing will also be broadcast live on Channel 191.

## PUBLIC HEARING PROCEDURE

The Planning Commission must make its decision based on facts. Prior to the hearing, staff will identify the applicable substantive criteria which have also been listed in the staff report. These are the criteria the Planning Commission must use in making its decision. All testimony and evidence must be directed toward these criteria or other criteria in the Plan or Land Use Regulations which you believe applies to the decision per ORS 197.763 (5). Failure to raise an issue accompanied by statements or evidence sufficient to afford the Planning Commission and parties involved an opportunity to respond to the issue may preclude an appeal based on that issue. Prior to the conclusion of the initial evidentiary hearing, any participant may request more time to present additional evidence, arguments or testimony regarding the application.

A. Open Hearing

- *Planning Commissioners declare any conflicts of interest, bias, ex-parte contacts and site visits.*
- *Public may challenge a Commissioner's impartiality in making the decision.*

B. Staff Report

C. Applicant's Presentation

D. Testimony

*The Planning Commission will hear testimony from those in favor of the proposal, those against the proposal, and those that are neutral but have a comment. Copies of written testimony submitted for the hearing have been distributed to the Planning Commission. When you go to the table to testify, sign in (please write legibly) and state your name. If someone has made statements with which you agree, please come forward, sign in and just state that you agree with those comments. You do not need to restate the previous comments.*

- Proponents
- Opponents
- Neutral – Interested Persons
- Rebuttal from Applicant

D. Staff Response and Recommendation

E. Close of Hearing

F. Commission Deliberation - Direction to Staff or Decision

G. 1<sup>st</sup> and 2<sup>nd</sup> on Motion

H. Applicant's Opportunity to Respond to any New Conditions of Approval

I. Discuss and Vote on Motion