



FLORENCE POLICE DEPARTMENT YOUTH POLICE ACADEMY

June 23 - June 28, 2025

8:00AM- 4:00PM

*Turn in applications to
SRO Coons or the front office of
your school.*

**Deadline for Applications:
Friday, May 23rd at 4 PM** Fee
for the Academy is \$75.00.
Scholarships are available!

- ▶ Available to students ages 13 - 18.
- ▶ Learn about the Florence Police Department & other local, state, & law enforcement agencies all over Lane County.
- ▶ Receive basic training in police procedure and operations, criminal investigations, first aid, and more!
- ▶ Demonstrations - SWAT, Fire Department, Coast Guard, Bomb Squad, CSI, Drone Team, and more!



Payment not due until you have been notified of your acceptance. Only Checks or Cash Accepted. Checks can be made payable to "The City of Florence." Fee includes cost of uniforms, supplies, daily lunch, transportation, and a family graduation lunch. Space is limited.

Payment due by June 13th, once accepted. Refunds will not be issued once uniforms are ordered.

Any questions contact:

SRO Hailey Coons hailey.coons@ci.florence.or.us

Lt. Len Larson len.larson@ci.florence.or.us





Florence Police Department Youth Police Academy June 23- July 28, 2025

Please fill out the following information to reserve a space in the up-coming Florence Youth Police Academy. Applications do not guarantee participation as spaces are limited. Applications must be filled out in its entirety. **Please Print. Applications are due May 23rd, at 4:00 PM. The fee for the academy is \$75.00. Cash or Check only.**

Full Name: _____
 Home Address: _____
 Home Phone: _____ Email Address (Parent): _____
 Birth Date: _____ Male: _____ Female: _____ Non Binary : _____
 Grade Entering in Fall 2025: _____ School: _____
 Parent/Guardian's Name(s) : _____
 Parent's Cell Phone: _____ Alternate Contact Phone: _____

Cadet Uniform Information

T-Shirt Size (Check One): **Youth:** L **Adult:** S M L XL

NOTE: All Cadets will be issued two (2) Shirts, one (1) baseball cap, and one (1) drawstring backpack. Cadets are responsible to wear the listed uniform each day of the academy. Please provide accurate size for your child. Uniforms sizes cannot be changed once ordered.

Signature of Applicant: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____

Official Use Only:

Application Complete:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	Initials: _____	Application Fee: Paid Check#: _____
E.M.I.F. Complete:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	Initials: _____	_____
Liability Form Signed:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	Initials: _____	Approved / Denied
Code of Conduct:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	Initials: _____	(Circle One)
Walk/Bike Home:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	Initials: _____	
Photography Release:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	Initials: _____	



FLORENCE POLICE DEPARTMENT Youth Academy

June 23 – June 28, 2025

Emergency Medical Information Form

*Medical Form must be filled out in its entirety. **Please Print.** Dependent on the applicant's past medical history, the City of Florence maintains the right to request a doctor's note for participation in any and all physical activities. This must be submitted prior to the first day of the academy. Supplied information will only be used in the event of a medical emergency.*

Full Name: _____

Birth Date: _____

Height: _____ Weight: _____

Past Medical History: _____

Other Pertinent History: _____

Allergies: _____

Medications: _____

Primary Care Physician: _____

Primary Care Physician's Telephone: _____

Health Insurance Carrier: _____

Preferred Hospital: _____

Emergency Contact Information

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____



FLORENCE POLICE DEPARTMENT YOUTH ACADEMY

Code of Conduct

1. There will be no use and/or possession of tobacco products or drugs.
2. Students are required to arrive no later than 8:00 am. Students must be picked up no later than 4:15 pm (unless the permission to walk/bike home form is signed).
3. Students are expected to adhere to academy rules and regulations.
4. Students are required to obey all directions of academy instructors and are not to leave the classroom without express permission of the instructor.
5. Should a student become ill or injured, he/she is to report immediately to an instructor.
6. Use of obscene, vulgar, or profane language will not be tolerated.
7. Students will conduct themselves in a professional manner at all times. Physical contact between students is not permitted.
8. Students will show presenters respect. Sleeping, talking (unless called upon), and the use of electronic devices will not be permitted during presentations.
9. Students who ride bicycles/skateboards to the academy must wear helmets.

Dress Code

This academy has been developed to give each student the best possible learning experience. Therefore, it is necessary that students present themselves in a neat and well-groomed manner. A uniform consisting of hat, shorts, tee shirt, socks, and sneakers will be worn at all times. Hair must be neat and not a distraction to other students.

Student Behavioral Contract

The purpose of this contract is to inform the undersigned student that he/she/they must comply with the provisions of the Florence Police Department Youth Academy and to specific terms set forth in this contract. The student understands that due to the nature of this academy, there will be zero tolerance rules in effect. Undesirable conduct, such as horseplay or a violation of the student code of conduct, will result in immediate removal of the student from the Academy. This contract is in effect for the safety of all students and to maintain discipline and order. This contract represents an agreement by the student that he/she received a copy of the Code of Conduct and the student agrees to adhere to this code at all times while at the Academy.

Our program is built on discipline and teamwork building skills. We show the children, who are in the 13-18 year old age range, every facet of police work. We give them a small taste of what we as police officers endure to become police officers. Our instructors and staff work hard every day and are in this for the children because we want to see these children succeed and have a sense of pride on graduation day. The program will involve daily physical activity which will push the cadets to their limits. Although we realize the program is not for every child, we will encourage them to stay and participate throughout the week. Cadets who complete the program will leave with a new sense of pride and confidence. They walk away with new friends and a new family, us, the men and women of the Florence Police Department.

Failure to adhere to the rules and regulations of the Academy and/or any disrespect shown to an officer or fellow cadet may result in the immediate expulsion of the student.

Applicant Name: _____

Signature of Applicant: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____



FLORENCE POLICE DEPARTMENT

Youth Academy

Release of Liability Form

I, _____ the undersigned Parent/Guardian of _____, residing at _____ in Florence, Oregon, do hereby give my son/daughter permission to attend the Florence Police Department Youth Academy and in consideration of allowing him/her to participate in the above named program, I voluntarily and knowingly release and discharge the Youth Academy, Florence Police Department, City of Florence, facilities managers, and all instructors and participants in this program as well as all others who may be liable from all claims, present and future, known or unknown, in any manner arising out of his/her participation in the Florence Police Department Youth academy program. Participants will have the opportunity to be physically conditioned, including but not limited to daily physical training, and agility course; tour the Florence Police Department and any other locations as detailed in the academy schedule (to be distributed at a later date); and will be viewing demonstrations from multiple county and state agencies. Applicants will be held to an understanding of a paramilitary rank structure and the Code of Conduct set by the Florence Police Department. If at any time a cadet receives an injury, and/or will not be participating in a scheduled event, the Florence Police Department shall be contacted, via the main Communications Desk at 541-997-3515, as soon as possible. Instructors will not be checking their personal voicemails during the week of the Youth Academy. All cadets must be accounted for at the beginning of each day. Absences must be documented. Failure to comply may result in discharge of the cadet.

This hold harmless agreement is a testament to my understanding of the above evidenced by my signature below.

Signature of Applicant: _____

Date: _____

Signature of Parent/Guardian: _____

Date: _____



FLORENCE POLICE DEPARTMENT

Youth Academy Photograph Release Form

Florence Police Department
900 Greenwood St
Florence, OR 97439
Permission to Use Photograph

I grant the Florence Police Department, its representatives, employees and/or their designee the right to take photographs of me and my property in connection with the Florence Police Department Youth Academy. I authorize the Florence Police Department, its assigns and transferees to copyright, use and publish the same in print and/or electronically.

I agree that the Florence Police Department may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and Web content.

I have read and understand the above:

Applicants Name (Print): _____

Organization Name (if applicable): _____

Address: _____

City: _____ State: _____ Zip Code: _____

Signature of Applicant: _____ Date: _____

Signature of Parent/Guardian: _____ Date: _____



**FLORENCE POLICE DEPARTMENT
PERMISSION TO WALK/BIKE HOME**

I _____ (parent or guardian, please print) give my

child _____ (juvenile's name) permission to walk or bike home unsupervised at 4:00 pm following dismissal from the Florence Police Department Youth Academy from any of the following locations: Florence Police Department 900 Greenwood St, and/or any other Florence locations the Academy will be held at as detailed in your Academy schedule (to be received in future communications). Helmets are required for bicycles, skateboards, scooters, et al. If we do not have this slip, your child will not be released without authorized adult supervision.

Parent/Guardian Signature _____

Date _____



FLORENCE POLICE DEPARTMENT
YOUTH ACADEMY SCHOLARSHIP

Please skip to the next page if you are not applying for a scholarship

The Florence Police Department believes that any child who wishes to participate in our program should be able to regardless of financial status. Therefore, we have set up a limited amount of scholarships for students wishing to participate. Our goal is that every dollar we spend meets needs of the youth in the community. As our income is limited, and the demand is often greater than our resources; we must be selective on how we spend the funds with which we have been entrusted to distribute. Please fill out this form to help us determine eligibility for the scholarship.

On the lines below, please explain why you should be selected for the scholarship.

Signature of Applicant _____ Date _____

Signature of Parent/Guardian _____ Date _____



1. Do you have a minimum GPA of 2.0? Yes No
2. Are you in good standing at your school? Yes No
If no, please explain why

3. Do you have an acceptable legal history/in good standing with the Police Department? Yes No
If no, please explain why

4. Are you in good physical condition? Yes No

If you answered no to any of the above, Florence Police may contact your school, probation officer, coach, etc. as a reference to evaluate eligibility.

Signature of Applicant _____ Date _____

Signature of Parent/Guardian _____ Date _____



On the lines below, please explain why you are interested in participating in the FPD Youth Police Academy.

Notification of admission to the FPD Youth Academy will be announced by May 26th. Scholarship Announcements will also be made at this time. Academy fees will be due by June 13th.

Please turn in applications to the front office of your school, to SRO Coons, or to one of the emails on the front page if application was obtained online.